

**Absolut Info Systems Pvt Ltd-selection**

Madhu Chaudhary <madhu@careerthor.com>

Wed, Oct 25, 2023 at 10:34 AM

To: Placements <placements@bkbiet.ac.in>

Cc: Prashant Khare <prashant@careerthor.com>, Director BKBIET <director@bkbiet.ac.in>, Reetesh Gautam <reetesh.gautam@bkbiet.ac.in>

Dear Sir,

Please find the mention below selected list. Kindly share the date of joining.

I am pleased to inform you that we have selected all the 3 interviewed candidates for the internship program following the HR round conducted on 20th October, 2023.

The internship duration will be for **6 months**, during which the candidates will receive a stipend of **Rs 10,000 per month**. Upon the conclusion of the internship, we will conduct a performance review. Based on their work performance and conduct during this period, the company will make a decision regarding their confirmation within the organization and salary revision.

We kindly request that you revert with the candidates' Date of Joining with our company. This information will help us facilitate a smooth onboarding process.

We are excited to welcome these new members to our team and look forward to their contributions. Please feel free to reach out if you have any further questions or require additional details.

Name	Gender	Course	Branch	Email ID	College Name	Year of passing	Status
Harshita Sharma	Female	Computer Science	Computer Science	harshita.sharma.cs.2024@gmail.com	BK birla institute of engineering and technology	2024	accepted
Pooja Saini	Female	B.tech	Computer Science and Engineering	pooja.saini.cs.2024@gmail.com	BK Birla Institute of Engineering and Technology, Pilani	2024	accepted

Regards

Madhu

Manager Corporate Resource

Careerthor Services

9667098389



Date: 11-12-2023

Subject: Offer Letter

Dear Lakshya Choudhary,

On behalf of Agumentik Group of Companies, I am delighted to extend a warm welcome to you as our newest Sales Intern, joining us through the campus drive program. We are excited to have you on board and look forward to the contributions you will bring to our team.

Your enthusiasm, skills, and potential have stood out during the selection process, and we are confident that your journey with us will be both rewarding and fulfilling. As you begin your professional journey with Agumentik Group of Companies, we want to assure you that you are joining a community that values innovation, teamwork, and personal growth.

Key Details:

- ❖ Start Date: 13th December 2023/ Wednesday
- ❖ Reporting Time: 10:00 AM to 07:00 PM (Day Shift: 02 Breaks will be applicable)
- ❖ Location: PAN India

Your role as a Sales Intern will involve utilizing your expertise to provide strategic insights, innovative solutions, lead generation and execution, guidance to our clients and projects. Your contributions will play a pivotal role in helping us deliver excellence in the solutions we offer.

We understand that starting a new chapter can be both exciting and challenging. Rest assured; our team is here to support you every step of the way. You will be joining a diverse group of professionals who are passionate about their work and dedicated to fostering a collaborative and inclusive work environment.

To ensure a smooth onboarding experience, your induction program has been carefully designed to introduce you to our company culture, values, and the tools and resources you'll need to excel in your role. This program will help you settle in comfortably and empower you to make a meaningful impact from day one.

Please feel free to reach out to Agumentik HRD at hr@agumentik.com for any queries or assistance you may need as you prepare to join us. We recommend that you familiarize yourself with the pre-joining formalities mentioned in the attached document to ensure a hassle-free onboarding process.

Once again, welcome to the Agumentik family! We are excited to see the value you will add to our organization and the growth you will experience as part of our dynamic team.

Looking forward to a successful journey together.


Warm regards,
Deepak Mehta
Asst. HR Manager




Pre-Joining Formalities Document & Their Importance:

The Pre-Joining Formalities Document is a set of crucial forms and information that new employees are required to complete and submit before their official start date at a new organization. These formalities play a pivotal role in ensuring a smooth transition for both the employee and the employer. They facilitate proper record-keeping, compliance with legal requirements, and the establishment of essential employee information for effective onboarding.

Importance of Pre-Joining Formalities:

1. **Record Keeping:** Pre-joining formalities help maintain accurate records of each employee's personal and professional details. These records are essential for future reference, tracking employment history, and fulfilling legal obligations.
2. **Compliance:** Many of the documents requested during pre-joining formalities, such as identification documents, help verify the authenticity of the employee's identity. This is crucial for ensuring compliance with legal and regulatory requirements.
3. **Onboarding Preparation:** By completing these formalities before the start date, new employees can save time and focus on becoming acclimated to their new role and environment during the onboarding process.
4. **Resource Allocation:** Submission of necessary documents and information in advance allows the HR department to prepare resources such as workstation setup, IT equipment, and access to necessary tools.
5. **Communication:** Through these formalities, important communication is established between the new employee and the HR department. This aids in conveying crucial information and instructions related to the first day, schedule, dress code, and other essential aspects.

Important Documents List as per Agumentik Group of Companies:

1. Scan Copy of Signed Offer Letter (All pages)
2. Government Photo ID Proof: Pan Card and Aadhar Card (Both sides)
3. Updated Resume
4. Scan Copy of Image or Professional Image for ID Card
5. Blood Group Details
6. College ID Card Scan Copy or Semester Marksheet.



AGUMENTIK
GROUP OF COMPANIES



7. NOC Letter from the college to allow you to work with us or an email from the College Management.
8. Any Specific Certificates related to previous Internships, Letters of Recommendation (LOR), Skills Training (to be attached).
9. Experience Letter and NoC from Previous Organization (if claiming more than 6 months of industrial experience).

Submission Process:

All scan documents should be submitted in PDF format, except for images. The documents are to be submitted before 12th December 2023 to the email address careers@agumentikgroup.com.

Confirmation of Submission:

Once all submitted information is verified, the Agumentik HRD (Human Resources Department) will issue your Agumentik UID (User Identification) number as a confirmation. Additionally, important instructions and information will be shared with you via email.

It is important to adhere to these pre-joining formalities to ensure a smooth onboarding experience. By complying with these requirements, you help the organization prepare for your arrival and streamline the process of integrating you into the team. If you have any questions or require further clarification, don't hesitate to reach out to the HR department.

Payout Structure:

- **Duration of Internship/OJT/Probation:** The Internship/OJT/Probation program spans 06 months, during which participants are expected to gain practical experience and develop their skills within the Agumentik Group of Companies.
- **Stipend:** Participants in the Internship/OJT/Probation program will receive a monthly stipend of 15,000 INR*. (Subject to target achievement and performance overview as per the Company Policies.)
- **Stipend Components:**
 - A. **Fixed Component:** Out of the 15,000 INR stipend, where 10,500 INR is based on assigned specific courses target completion per month as per company HR Policies.
 - B. **Variable Component:** The remaining 4,500 INR is based on various performance factors. These factors include MoU, Paid Workshop, team management, skill development, networking, and maintaining positive relations with clients and the company.



ADITYA BIRLA GROUP

15th January 2024

Amit singh
BKBIET, Pilani

Offer Letter - Engineering Leadership Program 2024

Congratulations! Welcome to the Aditya Birla Group.

We at Aditya Birla Management Corporation Private Limited (ABMCPL) are pleased to inform you that you have been selected for the role of participant in the Engineering Leadership Program (ELP) 2024. ELP is an initiative led by ABMCPL for the companies of the Aditya Birla Group.

The details of your compensation and benefits are set out below for your perusal.

Terms & Conditions:

1. The Date of Joining (DOJ), location and certain formalities regarding your role shall be communicated to you in due course of time. Detailed information, including but not limited to, department, function, specific break-down of salary and assigned business shall be duly provided to you on the DOJ.
2. A detailed letter of appointment shall be issued to you on your DOJ by one of the companies of the Aditya Birla Group whose payrolls you would be on, and the terms and conditions of such company would be applicable to you from the DOJ.
3. Your Cost to Company (CTC) on joining will be Rs. 7,00,000/- p.a. (Rupees Seven Lakhs per annum), which includes but is not limited to, company housing benefit valuation. The payment of compensation shall be subject to deduction of Income Tax as per the prevailing Income Tax rates and other statutory deductions, as may be required under the applicable laws in force from time to time.
4. Pursuant to the completion of 12 months from DOJ, you shall undergo an assessment conducted by the company whose payrolls you would be on. Upon successful completion of the assessment, you shall be confirmed, and your compensation therein will be revised to Rs. 8,00,000/- p.a. (Rupees Eight Lakhs per annum). Additionally, a retention bonus of Rs. 3,00,000/- (Rupees Three Lakhs) will be paid over a period of 4 years as per the conditions applicable to you which will be communicated in the detailed letter of appointment.
5. This offer is valid subject to the receipt and confirmation of (1) reference checks, (2) antecedent checks, (3) pre-employment medical test(s), (4) not having color blindness, or hearing impairment and (5) the eye-power, whether myopic or hyperopic, not exceeding ± 6 .
6. This Offer Letter shall stand as automatically terminated upon issuance of a detailed letter of appointment by the relevant Aditya Birla Group company pursuant to which your terms of employment shall be governed by such letter of appointment. The compensation details as provided herein will continue to remain the same in your letter of appointment issued by the relevant Aditya Birla Group company.

GROUP HUMAN RESOURCES

Aditya Birla Management Corporation Pvt. Ltd.


Aditya Birla Centre, 'C' Wing, 3rd Floor, S.K. Ahire Marg, Worli, Mumbai 400 030, India.
T: +91 22 6652 5000 / 2499 5000 | F: +91 22 6652 5811 / 2499 5811 | W: www.adityabirla.com
Corporate ID No.: U73100MH1999PTC118379

Please acknowledge your acceptance by signing and putting down the date of signing on each page of this document. This signed copy must be shared with Abhiraj Ravi (abhiraj.r@adityabirla.com) by your placement team within 7 days of receiving the same. The failure to communicate your acceptance within the stipulated time, would rescind the offer under this letter.

Our entire team looks forward to meeting you at Aditya Birla Group!

Yours faithfully,

For Aditya Birla Management Corporation Pvt. Ltd.



Stuti Pandey
Portfolio Head – Young Talent Management
Group Human Resources
Aditya Birla Management Corporation Pvt. Ltd.

I have read the information above and accept the terms and conditions stated herein.

Signed:

Name:

Date:

Place:

*Aditya Birla Group is not a legal entity but an expression created and used after the larger Birla Family re-organization/ arrangement, to represent companies and other entities, including joint venture companies, in which Kumar Mangalam Birla and/or his family (Mother, Spouse and Children) ("KMB Family") hold(s) directly or indirectly at least 20% of the voting rights and are allowed to use Aditya Birla Logo; and/or companies and other entities which are traditionally controlled and/or managed by KMB Family, and/or combination thereof.

GROUP HUMAN RESOURCES

Aditya Birla Management Corporation Pvt. Ltd.

Aditya Birla Centre, 'C' Wing, 3rd Floor, S.K. Ahire Marg, Worli, Mumbai 400 030, India.
T: +91 22 6652 5000 / 2499 5000 | F: +91 22 6652 5811 / 2499 5811 | W: www.adityabirla.com
Corporate ID No.: U73100MH1999PTC118379



Offer: Computer Consultancy
Ref: TCSL/DT20234275253/Ahmedabad
Date: 16/07/2024

Mr. Ankit Singhal
Ward No. 25Mandrella,
Mandrella,
Mandrella-333025,
Rajasthan.
Tel# 91-9660832449

Dear Ankit Singhal,

Sub: Letter of Offer

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer.

This offer is based on your profile and performance in the selection process. You have been selected for the position of **Systems Engineer** in Grade **C1**. You will be assigned a role in any Unit as per the business requirements of TCSL.

Your gross salary including all benefits will be **₹7,00,022/-** per annum, as per the terms and conditions set out herein.

Kindly confirm your acceptance of this offer online through the option 'Accept Offer letter'. If not accepted within 7 Days, it will be construed that you are not interested in this employment and this offer will be automatically withdrawn.

After you accept this offer you will be given a joining letter indicating the details of your joining date and initial place of posting. The Joining letter will be issued to you only upon successful completion of your academic course, you meeting the TCS eligibility criteria & you completing the mandatory pre-joining learning curriculum named TCS Xplore/TCS Initial Learning Program (ILP), detailed under Terms & Conditions.

TCS Confidential
TCSL/DT20234275253

TATA CONSULTANCY SERVICES

Tata Consultancy Services Limited
5th & 6th Floor, Info Tower '1', Infocity, Airport Road, Gandhinagar 382 005 India
Tel: 91 7966712600 Fax: 91 7966712601 website: www.tcs.com
Registered Office: Nirmal Building, 9th Floor, Nariman Point, Mumbai 400 021
TCS Careers Serviceline: 1800 209 3111 Email: careers@tcs.com



You will also be issued a letter of appointment at the time of your joining after completing joining formalities as per company policy. Your offer is subject to a positive background check.

COMPENSATION AND BENEFITS

Basic Salary

You will be eligible for a basic salary of **₹15,000/-** per month.

BOUQUET OF BENEFITS (BoB)

Bouquet of Benefits offers you the flexibility to design this part of your compensation within the defined framework, twice in a financial year. All the components will be disbursed on a monthly basis.

The components under Bouquet of Benefits are listed below. The amounts given here for each of the components below are as per pre-defined structure. However you may want to re-distribute the BoB amount between the components as per your tax plan, once you join TCSL. To design your Bouquet of Benefits, you may access the link to BoB in the "Employee Self Service" link on "Ultimatix", the internal portal of TCSL. Taxation will be governed by the Income Tax rules. TCSL will be deducting tax at source as per income tax guidelines.

House Rent Allowance (HRA)

Your HRA will be **₹7,500/-** per month. While restructuring your BoB amount to various components, it is mandatory that at least 5% of monthly basic pay be allocated towards HRA.

Leave Travel Allowance

You will be eligible for annual Leave Travel Allowance which is equivalent to one month's basic salary or a pro-rata amount in case you join during the financial year. This will be disbursed on a monthly basis along with the monthly salary. To avail income tax benefits, you need to apply for a minimum of three days of leave and submit supporting travel documents.

Personal Allowance

You will be eligible for a monthly personal allowance of **₹17,272/-** per month. This component is subject to review and may change as per TCSL's compensation policy.

Food Card

You will be eligible for a Food Card. It can be used to purchase food items at all domestic VISA enabled restaurants and fast food restaurants including TCS cafeterias. As per the Pre-Defined structure you will be eligible for a Food Card with an amount of **₹500/-** being credited to this card per month. However you may want to re-distribute the BoB amount between the TCS components as per your tax plan, once you join TCSL.

TCS Confidential
TCSL/DT20234275253

TATA CONSULTANCY SERVICES

Tata Consultancy Services Limited
5th & 6th Floor, Info Tower '1', Infocity, Airport Road, Gandhinagar 382 005 India
Tel: 91 7966712600 Fax: 91 7966712601 website: www.tcs.com
Registered Office: Nirmal Building, 9th Floor, Nariman Point, Mumbai 400 021
TCS Careers Serviceline: 1800 209 3111 Email: careers@tcs.com



PERFORMANCE PAY

Monthly Performance Pay

You will receive a monthly performance pay of **₹4,300/-**. The same will be reviewed on completion of your first Anniversary with the company and will undergo a change basis your own ongoing individual performance.

Quarterly Variable Allowance

Your variable allowance will be **₹3,100/-** per month, and will be paid at the closure of each quarter based on the performance of the company and your unit and to the extent of your allocation to the business unit.

Quarterly Variable Allowance is subject to review on your first anniversary and may undergo a change based on the actual performance of the Company, your business unit and your own ongoing individual performance. The payment is subject to your being active on the company rolls on the date of announcement of Quarterly Variable Allowance.

This Pay shall be treated as productivity bonus in lieu of statutory profit bonus.

Performance Pay will be effective upon successful completion of the TCS Xplore Programme.

CITY ALLOWANCE

You will be eligible for a City Allowance of **₹400/-** per month. This allowance is fully taxable, is specific to India and linked to your base branch. It is subject to review and will be discontinued while on international assignments.

RETENTION INCENTIVE

You are eligible for Retention Incentive of **₹70,000** payable to you on an annual basis. This component is in appreciation of continuity of service in TCSL and will be paid on completion of each year from the introduction of this incentive for a period of 3 years. The Company reserves the right to modify the same in line with the TCS Compensation Policy.



XPLORE/ LEARNING INCENTIVES

You will be eligible for Readiness Incentive AND/ OR Competency Incentive, basis your performance in TCS Xplore Program. The incentives gives you an additional earning potential of upto Rs.60,000 over and above your CTC during the first year.

OTHER BENEFITS

Health Insurance Scheme

TCSL brings the benefit of health insurance cover to you and your dependants under the company's Health Insurance Scheme(HIS).

HIS offers the following benefits:

1. Basic Cover

- i. Entitlement - Includes domiciliary expenses up to ₹6,000/- per insured person per annum and basic hospitalization expenses up to ₹2,00,000/- per insured person per annum.
- ii. Premium - Basic premium for self, spouse and three children is entirely borne by TCSL, provided these members are explicitly enrolled by you under the scheme. Additionally, if you wish to cover dependent parents/parents-in-law or remaining children, the applicable premium per insured person is to be borne by you.

2. Higher Hospitalisation

Coverage under Higher Hospitalisation is mandatory. Under this scheme, you and your enrolled dependents will be automatically covered under Higher Hospitalisation benefits.

- i. Entitlement - You and your enrolled dependants will be entitled for ₹12, 00,000/- as a family floater coverage towards hospitalisation expenses, over and above the individual basic coverage.
- ii. Premium - For Higher Hospitalisation, a part of the premium will be recovered from your salary and the differential premium will be borne by TCSL.

Maternity Leave

Women employees are eligible to avail maternity leave of twenty six weeks. Adopting or commissioning mother may avail maternity leave for twelve weeks. For more details on the benefits and eligibility, once you join, please refer TCS India Policy - Maternity Leave.

Loans

You will be eligible for loans, as per TCSL's loan policy.



Tata Sons and Consultancy Services Employees' Welfare Trust (TWT)

You will become a member of the TWT, on completion of continuous association of one year from the date of joining TCSL. A nominal annual membership fee of ₹250/- will be recovered from you for the same. The Trust provides financial assistance by way of grants/ loans in accordance with the rules framed by the Trust from time to time for medical and educational purposes and in case of death of members while in service.

Professional Memberships

You will be eligible for reimbursement of expense-s towards professional membership as per TCSL's policy.

RETIRALS

Provident Fund

You will be a member of the Provident Fund as per the provisions of "The Employees Provident Fund and Miscellaneous Provisions Act, 1952", and TCSL will contribute 12% of your basic salary every month as per the provisions of the said Act.

Gratuity

You will be entitled to gratuity as per the provisions of the Gratuity Act, 1972.

TERMS AND CONDITIONS

1. Relevant Experience

As per the recommendation of our management review panel, out of your total experience, 0.0 years are being considered to be relevant to the business of our organization.

At the time of Induction, your experience from date of management review by TCSL (while in service with current employer) till the date of relieving from your current employment will be added to your total and relevant experience subject to signing of declaration to that effect followed by validation of relevance of your experience during Background Check process.

2. Aggregate Percentage Requirements

Your appointment will be subject to your scoring minimum aggregate (aggregate of all subjects in all semesters) marks of 60% or above (or equivalent CGPA as per the conversion formula prescribed by the Board / University) in the first attempt in each of your Standard Xth, Standard XIIth, Diploma (if applicable) and highest qualification (Graduation/ Post Graduation as applicable) which includes successful completion of your final semester/year without any pending arrears/backlogs. As per the TCSL eligibility criteria, marks/CGPA obtained during the normal duration of the course only will be considered to decide on the eligibility.



As communicated to you through various forums during the recruitment process, your appointment is subject to completion of your course within the stipulated time as specified by your University/Institute and as per TCSL selection guidelines.

It is mandatory to declare the gaps/arrears/backlogs, if any, during your academics and work experience. The management reserves the right to withdraw/revoke the offer/appointment at any time at its sole discretion in case any discrepancy or false information is found in the details submitted by you.

3. Pre requisites for Joining

To enable your readiness to work on assignments upon joining, we have put together a comprehensive learning program named TCS Xplore which is made available to you digitally. This foundation program will include Online learning content, Webinars, practice sessions & proctored assessments. Further to accepting this Offer letter, you are required to enroll for the TCS Xplore Program and start your learning journey with TCSL. TCSL will make Xplore program available for you upon your offer acceptance. Please note that your joining is subject to successful completion of your TCS Xplore program including the proctored assessment. We encourage you to complete your pre-learning, through TCS Xplore, well before your expected date of joining to avoid delays in onboarding.

4. Disclaimer

Candidates who have applied to TCSL and who have not been successful in clearing the TCSL selection process are not eligible to re-apply to TCSL within six months from the date on which the candidate had attended such selection Test and/or Interview. In case you are found to have re-applied to TCSL within six months of previous unsuccessful attempt, the management reserves the right to revoke/withdraw the offer/appointment, without prejudice to its other rights.

5. Probation Period

You will be on probation for three months. Your confirmation will be communicated to you in writing. TCSL reserves the right to terminate your employment without any notice or payment in lieu thereof in case your performance, behaviour and/or conduct during the probation period is found unsatisfactory.

6. Working Hours

Your working hours are governed by applicable law. You may be required to work in shifts and/or over time depending upon the business exigencies as permitted by law.



7. Mobility

TCSL reserves the right to transfer you at any of its offices, work sites, or associated or affiliated companies in India or outside India, on the terms and conditions as applicable to you at the time of transfer.

8. Compensation Structure / Salary components

The compensation structure/salary components are subject to change as per TCSL's compensation policy from time to time at its sole discretion.

9. Increments and Promotions

Your performance and contribution to TCSL will be an important consideration for salary increments and promotions. Salary increments and promotions will be based on TCSL's Compensation and Promotion policy.

10. Alternative Occupation / Employment

Either during the period of your traineeship or during the period of your employment as a confirmed employee of TCSL, you are not permitted to undertake any other employment, business, assume any public or private office, honorary or remunerative, without the prior written permission of TCSL.

11. Confidentiality Agreement

As part of your acceptance of this appointment as an employee with TCS you are required to maintain strict confidentiality of the intellectual property rights protected information and other business information of TCS and its clients which may be revealed to you by TCS or which may in the course of your engagement with TCS come your possession or knowledge unless specifically authorized to do so in writing by TCS. This Confidentiality Clause shall survive the termination or earlier determination of this Appointment. The detailed Confidentiality related terms and conditions are set out in Annexure 3.

12. Work in SBWS mode

TCS' Secure Borderless Workspaces(SBWS) is a transformative operating model framework that allows seamless deployment of virtual workspaces in a secure manner that enables flexible working options aligned to its business objectives. You may be required to work either from TCS offices/TCS Client offices or from home (remote working) as per the requirements of the project or group you are assigned to work with and as communicated to you by the Unit HR or your supervisor. You are required to abide by the Policy and / or Guidelines issued by TCS from time to time while operating within this framework. For more details, please refer the Policy / Guideline document on Remote Working.

It is essential that you understand the applicable Policy and / or the Guidelines of such



flexible working and ensure adherence to TCS Security Policies/Protocols and Confidentiality obligations at all times.

13. Overseas International Assignment Agreement

If you are on international assignment, you will be covered by the TCS India Policy- International Assignments (from India to other Countries) from the date of placement for an international assignment. Accordingly, you will be required to sign the Overseas International Assignment Agreement/s and any other applicable related documents pertaining to the international assignment for which you are being placed. In case of every international assignment that exceeds 30 days, you will be required to serve TCSL as per the Notice Period clause mentioned below.

This is to ensure that the knowledge and information gained by you during your assignment is shared and available to TCSL and its associates. This transfer of knowledge and information is essential for TCSL to continue to serve its clients and customers better. If you are deputed internationally for training, you will be required to sign an agreement to serve TCSL for a minimum period of 6 months on completion of training.

14. Terms and Conditions

The above terms and conditions are specific to India and there can be changes to the said terms and conditions in case of deputation on international assignments.

15. TATA Code of Conduct

You are required to sign the TATA Code of Conduct and follow the same in your day-to-day conduct as an associate of TCSL.

16. Notice Period

In an event if the traineeship is discontinued/terminated no notice or payment in lieu thereof shall be payable by TCSL. Upon Confirmation, during your tenure with TCSL, either you or TCSL can terminate the appointment by giving 90 calendar days' written notice or three months' basic salary in lieu of the notice. If your services, behavior and/ or performance are not found satisfactory, TCSL may terminate your services by giving notice as mentioned herein above.

If you are covered under International Assignment Agreement, either you or TCSL can terminate the traineeship/appointment by giving 90 calendar days written notice as set out in the Separation Policy of TCSL. TCSL reserves the right if it is in the interest of the business and current assignment, to ask you to complete your notice period.



17. Retirement

You will retire from the services of TCSL on reaching your 60th birthday as per the proof of age submitted by you at the time of joining.

18. Pre-employment Medical Certificate

You are required to submit a Medical Certificate of Fitness (in the format prescribed by TCSL) which needs to be verified by a registered medical practitioner having a minimum qualification of MBBS to the Induction Coordinator.

19. Employment of Non Indian Citizens

In case, you are not a citizen of India, this offer is subject to your obtaining a work permit and / or any other permissions and / or documentation as prescribed by the Government of India.

20. Background Check

Your association with TCSL will be subject to a background check in line with TCSL's background check policy. A specially appointed agency will conduct internal and external background checks. Normally, such checks are completed within one month of joining. If the background check reveals unfavourable results, you will be liable to disciplinary action including termination of traineeship/service without notice.

21. Submission of Documents

Please note that you should initiate and complete the upload of mandatory documents on the nextstep portal as soon as the offer letter is accepted (subject to availability of the documents)

Please carry the below listed Original Documents for verification on your joining day.

- Permanent Account Number (PAN) Card

You are required to submit a copy of your PAN card along with other joining forms immediately on joining. As per Indian Income Tax rules, the PAN number is a mandatory requirement for processing salary.

- Aadhaar Card

- Standard X and XII/Diploma mark sheets & Certificate

- Degree certificate/Provisional Degree Certificate and mark sheets for all semesters of Graduation- Degree certificate and mark sheets for all semesters of your Post Graduation (if you are a Postgraduate)

- Overseas Citizenship of India (applicable if you are not an Indian Nationality). For Srilankan Refugee, a Refugee Identity card along with Work Permit is required

- Birth Affidavit on Rs100 stamp paper, if Birth Certificate not in English

- Any other affidavits on Rs100 stamp paper if applicable (name affidavit for multiple names, signature affidavits, address affidavits etc.)

TCS Confidential
TCSL/DT20234275253

TATA CONSULTANCY SERVICES

Tata Consultancy Services Limited
5th & 6th Floor, Info Tower '1', Infocity, Airport Road, Gandhinagar 382 005 India
Tel: 91 7966712600 Fax: 91 7966712601 website: www.tcs.com
Registered Office: Nirmal Building, 9th Floor, Nariman Point, Mumbai 400 021
TCS Careers Serviceline: 1800 209 3111 Email: careers@tcs.com



- Passport / Acknowledgement letter of passport application
- Gap/Break in career affidavit on Rs100 stamp paper, if gap is more than 6 months
- 4 passport sized photographs
- Medical Certificate (Should be made on the format provided by TCS along with the Joining letter)
- An affidavit/notarized undertaking (Non-Criminal Affidavit, should be made on the format provided by TCSL) stating:
 - *There is no criminal offence registered/pending against you
 - *There is no disciplinary case pending against you in the university
- If you were employed, a formal Relieving letter & Experience letter from your previous employer. The original documents will be returned to you after verification.

In addition to the above original documents, Please carry photocopies of the below documents

- *PAN Card (Permanent Account Number)
- *Aadhaar Card (Not applicable for Nepal & Bhutan Citizenship)
- *Passport
- *NSR E-Card

22. TCS Xperience Program

On joining TCSL, you will be given the benefit of formal training (TCS Xperience Program) at our offices, as identified, for such period as TCSL may decide.

The said training forms a critical part of your employment with TCSL and is an ongoing process. TCSL continues to make investment on training and continuing education of its professionals. This will be of immense value to you as a professional and a large part of the ownership and commitment has to come from you.

As TCSL progresses with these initiatives, monitoring performance will be an ongoing process and a formal evaluation will be carried out during the training. If you are requested to join TCSL inspite of you not completing the Xplore proctored assessment, you will be provided Xplore training on premise and the above said evaluation process will stand good. The evaluation criteria which will be very transparent will be used as a basis for allocating people to projects/roles. We would request that the training be taken very seriously to enable you to add maximum value to your professional and personal growth.

23. Letter of Appointment

You will be issued a letter of appointment at the time of your joining and after completing joining formalities as per TCSL policy.

TCS Confidential
TCSL/DT20234275253

TATA CONSULTANCY SERVICES

Tata Consultancy Services Limited
5th & 6th Floor, Info Tower '1', Infocity, Airport Road, Gandhinagar 382 005 India
Tel: 91 7966712600 Fax: 91 7966712601 website: www.tcs.com
Registered Office: Nirmal Building, 9th Floor, Nariman Point, Mumbai 400 021
TCS Careers Serviceline: 1800 209 3111 Email: careers@tcs.com



24. Rules and Regulations of the Company

Your appointment will be governed by the policies, rules, regulations, practices, processes and procedures of TCSL as applicable to you and the changes therein from time to time. The changes in the Policies will automatically be binding on you and no separate individual communication or notice will be served to this effect. However, the same shall be communicated on internal portal/Ultimatix.

25. Compliance to all clauses

You should fulfill all the terms and conditions mentioned in this letter of offer. Failure to fulfill one or more of the terms and conditions and/or failure to clear one or more tests successfully would entitle TCSL to withdraw this offer letter anytime at its sole discretion.

26. Data Privacy Clause:

(a) Your personal data collected and developed during recruitment process will be processed in accordance with the TCS Data Privacy Policy. The personal data referred therein are details related to contact, family, education, personal identifiers issued by government, social profile, background references, previous employment and experience, medical history, skillset, proficiency and certifications, job profile and your career aspirations.

(b) It will be processed for various organizational purposes such as recruitment, onboarding, background check, project assignment, performance management, job rotation, career development including at leadership level, diversity and inclusion initiatives, global mobility, wellness program, statutory and legal requirements and specific organizational initiatives in force during your tenure in TCS.

(c) After you join TCS, there would be more sets of Personal Information (PI) attributes processed for various legitimate purposes. All of it will be processed with compliance to applicable laws and the TCS Data Privacy Policy. In some scenarios of your PI processing, you will be provided with appropriate notice and/or explicit consent might be obtained from time to time.

(d) For the purposes mentioned above, your required PI may be shared with specific vendor organizations who provide services to TCS, e.g. background check, health insurance, counselling, travel, transport and visa, payroll services, associate engagement activities, and financial and taxation services.

(e) As TCS is a global company, your PI may be shared with entities outside India, limited for the purposes mentioned above and/or in this offer letter.



(f) In case of overseas deputation, available privacy rights would be governed as per regulatory provisions and / or TCS policies/notice provided applicable at your overseas location.

**Withdrawal of Offer**

If you fail to accept the offer from TCSL within 7 days, it will be construed that you are not interested in this employment and this offer will be automatically withdrawn.

Post acceptance of TCSL Offer letter if you fail to join on the date provided in the TCSL Joining letter, the offer will stand automatically terminated at the discretion of TCSL. We look forward to having you in our global team.

Yours Sincerely,

For TATA Consultancy Services Limited

Girish V. Nandimath
Global Head Talent Acquisition & Academic Interface



[Click here](#) or use a QR code scanner from your mobile to validate the offer letter

Encl: Annexure 1: Benefits and Gross Salary
Annexure 2: List of TCS Xplore Centres
Annexure 3: Confidentiality and IP Terms

TCS Confidential
TCSL/DT20234275253

TATA CONSULTANCY SERVICES

Tata Consultancy Services Limited
5th & 6th Floor, Info Tower '1', Infocity, Airport Road, Gandhinagar 382 005 India
Tel: 91 7966712600 Fax: 91 7966712601 website: www.tcs.com
Registered Office: Nirmal Building, 9th Floor, Mariman Point, Mumbai 400 021
TCS Careers Serviceline: 1800 209 0111 Email: careers@tcs.com



GROSS SALARY SHEET

Annexure 1

Name	Ankit Singhal
Designation	System Engineer
Institute Name	B K Birla Institute of Engineering and Technology, Pilani

Table 1: Compensation Details (All Components in INR)

Component Category	Monthly	Annual
1) Fixed Compensation		
Basic Salary	15,000	1,80,000
Bouquet Of Benefits #	26,522	3,18,264
2) Performance Pay		
Monthly Performance Pay	4,300	51,600
Quarterly Variable Allowance*	3,100	37,200
3) Annual Components/ Retirals		
Health Insurance***	NA	7,900
Provident Fund	1800	21,600
Gratuity	721	8,658
Total of Annual Components & Retirals	2,522	38,158
Retention Incentive	NA	70,000
4) City Allowance	400	4,800
TOTAL GROSS	51,844	7,00,022
Xplore/Learning Incentive****		Upto 60,000

Refer to Table 2 for TCSL defined Structure. In case, you wish not to restructure your BoB, TCSL defined Structure as given in Table 2 will be applicable.

* Amount depicted will be paid-out on a quarterly basis upon successful completion of the TCS Xplore Program.

**The Performance Pay is applicable upon successful completion of the TCS Xplore Program.

*** For HIS - Note that Rs. 7900 if the employee is Single. If the employee is married or married with Children then Rs. 3,900/- per beneficiary needs to be added to the above mentioned amount.

**** Xplore/ Learning Incentive is paid over and above the CTC during first year, based on your performance in TCS Xplore Program. Table 2: TCSL defined structure for BoB (All Components in INR)



Component Category	Monthly	Annual
House Rent Allowance	7,500	90,000
Leave Travel Assistance	1,250	15,000
Food Card	500	6,000
Personal Allowance	17,272	2,07,264
GROSS BOUQUET OF BENEFITS	26,522	3,18,264



Annexure 2

AHMEDABAD TCS XP HR Lead Tata Consultancy Services, Garima Park, IT/ITES, Plot #41, Gandhinagar-382007, Gujarat, India	BHUBANESWAR TCS XP HR Lead Tata Consultancy Services, Kalinga Park Talent Development Block Barabati Building, IT/ITES, Special Economic Zone, Plot No 35, Chandaka Industrial Estate, Patia, Bhubaneswar- 751024.
BANGALORE TCS XP HR Lead Tata Consultancy Services, Gopalan Global Axis Block-H, Rd Number 9, Whitefield, KIADB Export Promotion Industrial Area, Opposite Sathya Sai Hospital, Bangalore Karnataka -560066	CHENNAI XP HR Lead Tata Consultancy Services, Siruseri SEZ Unit, Plot No.1/G1, SIPCOT LT. Park, Siruseri, Navalur Post, Kancheepuram District, Chennai - 603 103, Tamil Nadu India
DELHI XP HR Lead Tata Consultancy Services, TCS Lucerna Tower, Plot A2B, Sector 125, Noida, Uttar Pradesh, Pin- 201303,India	HYDERABAD XP HR Lead Tata Consultancy Services, Synergy Park Non-SEZ(CMC), Old Mumbai Highway, Gachibowli, Hyderabad - 500019, India
INDORE TCS XP HR Lead Tata Consultancy Services IT/ITES SEZ, Scheme No. 151 & 169-B, Super Corridor, Village Tigariya Badshah & Bada Bangarda, Tehsil Hatod, Indore -452018, Madhya Pradesh.	KOLKATA TCS XP HR Lead Tata Consultancy Services, TCS Delta Park Wanderers, Plot C, Street Number 30, Salt Lake Electronics Complex, Sector V, Block EP & GP, Kolkata, West Bengal 700091.
KOCHI TCS XP HR Lead Tata Consultancy Services, TCS Centre, Infopark Road, Infopark Campus, Infopark kakkanad, Kerala- 682042, India	MUMBAI TCS XP HR Lead Tata Consultancy Services, Olympus - A, Opp Rodas Enclaves, Hiranandani Estate, Patlipada, Thane (W), Mumbai 400607, Maharashtra, India
MUMBAI TCS XP HR Lead Tata Consultancy Services, Yantra Park, Pokharan Road Number 2, TCS Approach Rd, Thane, West Thane, Maharashtra 400606, India.	NAGPUR TCS XP HR Lead Tata Consultancy Services, Mihan-SEZ, Nagpur, Telhara, Maharashtra - 441108, India
PUNE TCS XP HR Lead Tata Consultancy Services, Plot No. 2 & 3, MIDC-SEZ, Rajiv Gandhi Infotech Park, Hinjewadi Phase III, Pune -411057, Maharashtra	TRIVANDRUM TCS XP HR Lead Tata Consultancy Services, Peepul Park, Technopark campus, Kariyavottam P.O. Trivandrum-695581, India



Annexure 3

Confidentiality and IP Terms and Conditions

1. Confidential Information

"Confidential Information" shall mean all Inventions and Know-how, information and material of TCS (including for avoidance of doubt any Confidential Information of its Clients) that comes into the possession or know of the Associate and shall include the following:

(a) Any and all information processing programs, software, properties, items, information, data, material or any nature whatsoever or any parts thereof, additions thereto and materials related thereto, produced or created at any time by TCS or the Associate in the course of or in connection with or arising out of the Associate's association with TCS. Program/Software shall mean source code and/or machine instructions wherever resident and on whatever media and all related documentation and software,

(b) All other information and material of TCS relating to design, method of construction, manufacture, operation, specifications, use and services of the TCS equipment and components, including, but not limited to, engineering and laboratory notebooks, reports, process data, test data, performance data, inventions, trade secrets, systems, software, object codes, source codes, copyrighted matters, methods, drawings, computations, calculations, computer programs, narrations, flow charts and all documentation therefore and all copies thereof (including for avoidance of doubt any such material belonging to the Clients of TCS).

(c) Corporate strategies and other confidential and proprietary material and information, which could cause competitive harm to TCS if disclosed,

(d) Customer and prospective customer lists, and

(e) All other information and material, which may be created, developed, conceived, gathered or collected or obtained by the Associate in the course of or arising out of the association with TCS or while in or in connection with or for the purposes of his/her association with TCS or any of the operations and entrusted by TCS to the Associate.



2. Associate's Obligations

Associate agrees to treat the Confidential Information as strictly confidential and a trade secret of TCS. Associate agrees not to use, or cause to be used, or disclose or divulge or part with either directly or indirectly the Confidential Information for the benefit of or to any third parties except for or on behalf of or as directed or authorized by TCS or to a person having a valid contract with or need under TCS, any Confidential Information. Upon termination of employment, the Associate agrees to surrender to TCS all Confidential Information that he or she may then possess or have under his or her control.

3. Intellectual Property Rights

Associate agrees and confirms that all intellectual property rights in the Confidential Information shall at all times vest in and remain with or belong to TCS and Associate shall have no right title or claim of any nature whatsoever in the Confidential Information. Associate shall promptly disclose to an authorized officer of TCS all inventions, ideas, innovations, discoveries, improvements, suggestions, or reports and enhancements made, created, developed, conceived or devised by him or her arising out of his or her engagement with TCS, including in the course of provision of services to the Clients of TCS and Associate hereby agrees and confirms that all such intellectual property rights shall at all times vest in and remain vested in TCS and agrees to transfer and assign to TCS any interests Associate may have in such intellectual property rights including any interest in and to any domestic or foreign patent rights, trademarks, trade names copyrights and trade secret rights therein and any renewals thereof. On request of TCS, Associate shall execute from time to time, during or after the termination of his or her employment, such further instruments, including without limitations, applications for letters of patent, trademarks, trade names and copyrights or assignments thereof, as may be deemed necessary or desirable by TCS to perfect the title of TCS in the intellectual property rights and to effectuate the provisions hereof. All expenses of filing or prosecuting any application for patents, trademarks, trade names, or copyrights shall be borne solely by TCS, but Associate shall co-ordinate in filing and / or prosecuting any such applications. Associate hereby expressly waives any "artist's rights" or "moral rights", which Associate might otherwise have in such intellectual property rights.

4. Prior knowledge

Associate acknowledges that prior to his or her appointment by TCS, he or she had no knowledge of the Confidential Information of TCS and that such Confidential Information is of a confidential and secret character and is vital to the continued success of TCS's business. Associate further acknowledges that he or she is associated with TCS in a capacity in which he or she will become acquainted with all or part of such Confidential Information. In order to safeguard the legitimate interests of TCS in such Confidential Information, it is necessary for TCS to protect such Confidential Information by holding it secret and confidential.

TCS Confidential
TCSL/DT20234275253

TATA CONSULTANCY SERVICES

Tata Consultancy Services Limited
5th & 6th Floor, Info Tower '1', Infocity, Airport Road, Gandhinagar 382 005 India
Tel: 91 7966712600 Fax: 91 7966712601 website: www.tcs.com
Registered Office: Nirmal Building, 9th Floor, Nariman Point, Mumbai 400 021
TCS Careers Serviceline: 1800 209 3111 Email: careers@tcs.com



5. Use of third party material

Associate expressly agrees that it shall not in the course of his or her association with TCS and while working on the premises or facilities of TCS or its Clients or in connection with the development of any intellectual property rights or work for or on behalf of TCS, use any third party material or intellectual property rights except those intellectual property rights provided by TCS or expressly authorised by TCS or without having proper authorisation or license or approval of the respective owner of such intellectual property rights.

6. Security policies and Guidelines.

Associate agrees to abide by and be bound by any and all policies, documents, guidelines and processes including IP, Security and Confidentiality of TCS in force from time to time whether expressly endorsed or not.

7. Restriction on Associate's Rights

Associate agrees that he or she shall not make, have made, replicate, reproduce, use, sell, incorporate or otherwise exploit, for his or her own use or for any other purpose, any of the Confidential Information including intellectual properties of TCS that is or may be revealed to him or her by TCS or which may in the course of his or her employment with TCS come into his or her possession or knowledge unless specifically authorized to do so in writing by TCS.

8. No License

TCS and Associate agree that no license under any patent or copyright now existing or hereafter obtained by TCS is granted, agreed to be granted, or implied by the terms of this Agreement, or by the disclosure to Associate of the Confidential Information.

9. Equitable Rights

Associate acknowledges that any Confidential Information that comes into the possession and / or knowledge of Associate is of a unique, highly confidential and proprietary nature. It is further acknowledged by Associate that the disclosure, distribution, dissemination and / or release by Associate of the Confidential Information without the prior written consent of TCS or any breach of this Agreement by Associate will cause TCS to suffer severe, immediate and irreparable damage and that upon any such breach or any threat thereof, TCS shall without prejudice to any other remedies available to it, be entitled to appropriate equitable relief including the relief of specific performance and injunctive relief, in addition to whatever remedies it might have at law.



10. General

(a) The provisions hereof shall be interpreted, determined and enforced in accordance with the laws of India.

(b) In the event of any dispute or disagreement over the interpretation of any of the terms herein contained or may claim or liability of any party including that of surety, the same shall be referred to a person to be nominated by TCS, whose decision shall be final and binding upon the parties hereto. Subject to the above, the arbitration shall be governed by the Arbitration and Conciliation Act, 1999 or any modifications or re-enactment thereof. Associate confirms that the fact that the arbitrator shall be a nominee of TCS shall not be a ground for objecting to such arbitration or challenging the decision of the arbitrator. The venue of arbitration shall be Mumbai. Subject to the above arbitration clause, the Parties agreed to the binding jurisdiction of the Courts at Mumbai under the laws of India.

(c) If any provision hereof shall be found by a judicial tribunal to be contrary to governing law, it shall be deemed null and void without annulling or rendering invalid the remainder of the Agreement and if the invalid portion is such that the remainder cannot be sustained without it, the Parties herein shall find a suitable replacement to the invalid portion that shall be legally valid.

(d) This Confidentiality clause along with other documents executed by Associate or referenced in any such documents constitutes the entire understanding between the parties and supersedes all prior agreements and understandings pertaining to the subject matter thereof. No delay or omission of either Party in exercising or enforcing any of their rights or remedies hereunder shall constitute a waiver thereof.

(e) This Confidentiality clause may not be amended except in writing signed by authorized representatives of both parties.

(f) The obligations of Associate in terms of this Confidentiality clause shall continue during the term of or in the course of the employment of the Associate with TCS and shall continue thereafter in perpetuity.

20-09-2022

Private & Confidential

Appointment Contract

Dear Mr. Sumit,

It is our pleasure to extend the following offer of employment as a **Software Developer Trainee** to you on behalf of Techuz Infoweb Pvt. Ltd., further to the interview and discussions you had with us.

Your appointment takes effect immediately and you are expected to join us on **02nd January 2022**.

Your benefits and professional fee will become applicable from the day of your joining.

I hope that you will have a wonderful time with us. Please find the terms and conditions for your position below:

1. DESIGNATION: Software Developer Trainee
2. COMPENSATION: INR 5 Lacs Per Annum
3. DATE OF JOINING: 02nd January 2022 at 11 AM

Compensation

As an **Software Developer Trainee** your compensation will be **INR 5,00,000 per annum** and there will be periodic reviews of your salary on a performance basis. This compensation will become applicable from the date of your employment confirmation with us. During Trainee, you will be paid a stipend of INR 10,000.

Your compensation and benefits are subject to change as per Company policy on performance, salary review and such other valid reasons as recognized in law, as the Company may determine from time to time. Your individual remuneration is purely a matter between yourself and the Company and has been arrived at, on the basis of your specific background and professional merit.

Accordingly, kindly maintain this information and any future changes pertaining to the same as strictly personal and confidential and discuss only with the HR department of the Company and not with anyone else.

Working Days and Hours

Your working hours are flexible and will depend on the project you are working on. It is essential to complete at least 8 hours of work per day. Also, you would have to abide by all the other office rules and regulations.

Leaves and Holidays

You are eligible for 7 Sick Leaves & 8 Casual Leaves (with the prior written Approval of manager on mail and HR Tool).

Leaves can be availed only on approval from the Manager and that could be for any number of days. There will be 13 official yearly holidays which will be published every year.

Training

You will be on Training for a period of 6 months. The Training period can be extended further if your performance/conduct is not satisfactory, at the sole discretion of the management. You will continue to be on Training until confirmed in writing.

The compensation stated above will be applicable once you clear your Training, before that you are eligible for the amount of INR 10,000 as monthly stipend.

Appraisal

Regular performance reviews will be done to assess your suitability, the appraisal would be conducted periodically, and the annual appraisal will be done on or before completion of your one year of joining.

Statutory compliance

Tax Laws – TDS is deducted by the company as per the Indian tax laws. PF Laws - PF is deducted by the company as per PF Act.

ESIC Laws - ESIC is deducted by the company as per ESIC Act

Company Policies

You agree that as part of your job responsibilities, you will follow the guidelines, standards, rules, policies and practices of the Company prevailing from time to time. You agree that the Company may change any of the Company's guidelines, standards, rules, policies and practices from time to time, and that such changes will apply to your job responsibilities and be binding on you after the effective date of the change. Such changes may affect or result in a modification of the terms and conditions governing your employment which are set out in this or elsewhere, and you shall be bound by such changes as long as they are permitted by law. For the avoidance of doubt, nothing in this agreement shall affect or be construed to prejudice or override any of the Company's obligations imposed by law, and the terms of this Appointment Letter shall be read subject to such legal obligations, and where there is any inconsistency between the terms and such legal obligations, the terms of this Appointment Letter shall be deemed to be modified to the extent of such inconsistency. You warrant that you are under no contractual and/or legal duty or obligation arising from any other contracts you may have entered into which restrains you for whatever reason from being employed by or working for the Company and you agree to indemnify the Company against any loss or damage that the Company may suffer arising out of your breach of the foregoing warranty or out of any other contractual obligations you may have that are inconsistent with or in conflict with your duties and obligations under this Appointment Letter. Kindly note that any action of yours, contrary to any of the above-mentioned clauses shall render you liable to termination with immediate effect, notwithstanding any other terms and conditions of your appointment.

Accept this job offer:

Sign this job offer letter where indicated below, and at the bottom margin of all pages, also mention "ACCEPTED" at the bottom line.

Decline this job offer:

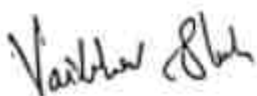
Sign this job offer letter where indicated below. Mention "DECLINED"

Candidate's signature Accepted/declined

Date:

Place:

For Techuz Infoweb Pvt. Ltd.



Vaibhav Shah
CEO



Offer Letter

Date: 20/09/2023

Dear Arhaan Khan

With reference to your application, we are pleased to offer you an employment opportunity with Learning Routes Pvt. Ltd. on mutually agreed terms and conditions.

The details of the offer are provided below:

Designation : Sales Associate
Location : Yet to be assigned
Tentative DOJ : Yet to be assigned

We are confident that you would play a pivotal role in strengthening the team.
This offer is being made to you on the following terms and conditions:

SALARY

1. Your cost to the Company shall be 5.70 LPA per annum.
2. In Hand Salary – 27,000/- p.m.
3. Detailed structure is as mentioned below:

Cost to the Company: Annexure –A

Fixed Component	Monthly	Yearly
Basic	10800	129600
House Rent Allowance	8100	97200
Conveyance Allowance	2160	25920
Medical Allowance	1620	19440
Special Allowance	4320	51840
Gross Total (A)	27,000	3,24,000

*Tax will be deducted applicable as per rule.

Variable Components	Monthly	Yearly
Salary Revision (Payable post the completion of monthly targets during probation period)	3000	18000
Incentives (Based on performance)	12000	144000
Performance cum Continuity Bonus	1500	18000
Punctuality Bonus	1000	12000
DTA (Meeting Travel Allowance)	4500	54000
Total (B)	22,000	2,46,000

COST TO COMPANY(A)+(B)	49,000	5,70,000
-------------------------------	---------------	-----------------



4. This offer is provisional in nature and the detailed appointment letter shall be provided to you on joining subsequent to satisfactory completion of the joining formalities.
5. Matter of your compensation is confidential information of the company. Any discussion or disclosure of your compensation with anybody other than your departmental head or HR will be considered as breach of agreement by you.
6. You will be on probation for a period of Six months, which may be extended further at the discretion of the Company.
7. Employment is subject to Document Verification.
8. This offer of appointment is valid until 10th October, 2023 for acceptance. If we do not hear from you by 10th October, 2023 i.e. the date on which validity of the offer expires, this offer shall be treated as withdrawn.
9. Employment is subject to Training Clearance.
10. During probation, you will be required to serve 30 days' notice or pay 30 days' Gross salary in lieu of notice. Post confirmation, your appointment can be discontinued by either party by serving 45 days' notice or by payment of 45 days' Gross salary in lieu of notice.
11. Your services are transferable anywhere in India, at any time, as per the business requirements
12. Joining shall be considered confirmed once you complete the training period for 5 days, failing to do so you shall be marked as a dropout with no paydays.
13. If you accept the above, you are required to produce the following documents on the date of joining:
 - PAN Card
 - Aadhar Card
 - Certificates & mark sheets of Highest educational qualification
 - Salary slips for Last Three Months
 - Resignation Acceptance Letter of current company
 - Two Passport Size Photographs
 - Cancelled Cheque – Bank Details



14. You hereby authorize the Company or any external agency appointed by the Company to verify:
- a) Education
 - b) Employment
 - c) Conduct other background checks prior to your joining the Company or thereafter.

Your appointment is contingent upon successful completion of the background check and the Company reserves the right to end your employment should the results of your background investigation be negative

15. The management also reserves the right to withdraw the said offer in case you are found medically unfit.

Thanks & Regards,

Ishita Mahajan

Int. Human Resource Head

+91 9773838585

Acceptance Letter

I, having gone through the terms and conditions of the service being offered to me hereby, pleased to accept the offer after agreeing fully to the terms.

Signature-

Date-



ADITYA BIRLA GROUP

15th January 2024

Dheeraj sharma
BKBIET, Pilani

Offer Letter - Engineering Leadership Program 2024

Congratulations! Welcome to the Aditya Birla Group.

We at Aditya Birla Management Corporation Private Limited (ABMCPL) are pleased to inform you that you have been selected for the role of participant in the Engineering Leadership Program (ELP) 2024. ELP is an initiative led by ABMCPL for the companies of the Aditya Birla Group.

The details of your compensation and benefits are set out below for your perusal.

Terms & Conditions:

1. The Date of Joining (DOJ), location and certain formalities regarding your role shall be communicated to you in due course of time. Detailed information, including but not limited to, department, function, specific break-down of salary and assigned business shall be duly provided to you on the DOJ.
2. A detailed letter of appointment shall be issued to you on your DOJ by one of the companies of the Aditya Birla Group whose payrolls you would be on, and the terms and conditions of such company would be applicable to you from the DOJ.
3. Your Cost to Company (CTC) on joining will be Rs. 7,00,000/- p.a. (Rupees Seven Lakhs per annum), which includes but is not limited to, company housing benefit valuation. The payment of compensation shall be subject to deduction of Income Tax as per the prevailing Income Tax rates and other statutory deductions, as may be required under the applicable laws in force from time to time.
4. Pursuant to the completion of 12 months from DOJ, you shall undergo an assessment conducted by the company whose payrolls you would be on. Upon successful completion of the assessment, you shall be confirmed, and your compensation therein will be revised to Rs. 8,00,000/- p.a. (Rupees Eight Lakhs per annum). Additionally, a retention bonus of Rs. 3,00,000/- (Rupees Three Lakhs) will be paid over a period of 4 years as per the conditions applicable to you which will be communicated in the detailed letter of appointment.
5. This offer is valid subject to the receipt and confirmation of (1) reference checks, (2) antecedent checks, (3) pre-employment medical test(s), (4) not having color blindness, or hearing impairment and (5) the eye-power, whether myopic or hyperopic, not exceeding ± 6 .
6. This Offer Letter shall stand as automatically terminated upon issuance of a detailed letter of appointment by the relevant Aditya Birla Group company pursuant to which your terms of employment shall be governed by such letter of appointment. The compensation details as provided herein will continue to remain the same in your letter of appointment issued by the relevant Aditya Birla Group company.

GROUP HUMAN RESOURCES

Aditya Birla Management Corporation Pvt. Ltd.

Aditya Birla Centre, 'C' Wing, 3rd Floor, S.K. Ahire Marg, Worli, Mumbai 400 030, India.
T: +91 22 6652 5000 / 2499 5000 | F: +91 22 6652 5811 / 2499 5811 | W: www.adityabirla.com
Corporate ID No.: U73100MH1999PTC118379

Please acknowledge your acceptance by signing and putting down the date of signing on each page of this document. This signed copy must be shared with Abhiraj Ravi (abhiraj.r@adityabirla.com) by your placement team within 7 days of receiving the same. The failure to communicate your acceptance within the stipulated time, would rescind the offer under this letter.

Our entire team looks forward to meeting you at Aditya Birla Group!

Yours faithfully,

For Aditya Birla Management Corporation Pvt. Ltd.



Stuti Pandey
Portfolio Head – Young Talent Management
Group Human Resources
Aditya Birla Management Corporation Pvt. Ltd.

I have read the information above and accept the terms and conditions stated herein.

Signed:

Name:

Date:

Place:

*Aditya Birla Group is not a legal entity but an expression created and used after the larger Birla Family re-organization/ arrangement, to represent companies and other entities, including joint venture companies, in which Kumar Mangalam Birla and/or his family (Mother, Spouse and Children) ("KMB Family") hold(s) directly or indirectly at least 20% of the voting rights and are allowed to use Aditya Birla Logo; and/or companies and other entities which are traditionally controlled and/or managed by KMB Family, and/or combination thereof.

GROUP HUMAN RESOURCES

Aditya Birla Management Corporation Pvt. Ltd.

Aditya Birla Centre, 'C' Wing, 3rd Floor, S.K. Ahire Marg, Worli, Mumbai 400 030, India.
T: +91 22 6652 5000 / 2499 5000 | F: +91 22 6652 5811 / 2499 5811 | W: www.adityabirla.com
Corporate ID No.: U73100MH1999PTC118379



Campus BKBIET <placements@bkbiet.ac.in>

List of Interested Students || BKBIET, Pilani

Nishant Gandhi <nishant.gandhi@fiftyfivetech.io>

Mon, Sep 18, 2023 at 3:44 PM

To: Reetesh Gautam <reetesh.gautam@bkbiet.ac.in>

Cc: Shreshtha Bhatnagar <shreshtha.bhatnagar@fiftyfivetech.io>, Director BKBIET <director@bkbiet.ac.in>, KK Pareek <kk.pareek@bkbiet.ac.in>, Principal BKBIET <principal@bkbiet.ac.in>, Campus BKBIET <placements@bkbiet.ac.in>

List of Final Shortlisted Candidates

Hello Reetesh,

Following Candidates are shortlisted from the Interview Process.

- Mayank Jaiswal
- Dheeraj Runthala
- Manjeet Agarwal
- Shristi Agarwal

We would be glad to offer them the Position of Software Engineer Intern in our company.

Joining Date for the candidates would be - **16th October 2023, Monday.**

They would be receiving mail for further process of document verification.

Also kindly share me the current address for all the candidates.

Thanks & Regards

[Quoted text hidden]



Reetesh Gautam <reetesh.gautam@bkbiet.ac.in>

Thank you Note || Feedback || BKBIET, Pilani || Polaris Hiring Requirements

Reetesh Gautam <reetesh.gautam@bkbiet.ac.in>

Wed, Mar 20, 2024 at 10:23 AM

To: Priyal Jain <priyal@polarisgrids.com>

Cc: Director BKBIET <director@bkbiet.ac.in>, Harshita Kaushik <harshita@polarisgrids.com>, KK Pareek

<kk.pareek@bkbiet.ac.in>, Principal BKBIET <principal@bkbiet.ac.in>, Sonal Sharma <sonal@polarisgrids.com>

Bcc: Campus BKBIET <placements@bkbiet.ac.in>

File No: BKBIET/ Placements/ 2023-24 / Corporate Communication/ Mar 24/
20 March 2024

Dear Madam,

Greetings of the day from B K Birla Institute of Engineering & Technology, Pilani.
Hope this mail finds you in good health and spirits.

This has reference to the tail mail and subject mentioned above with regards to the recruitment drive by your esteemed organization. The Institute along with the selected two students are ecstatic to have offers from your esteemed organization, also it was a wonderful learning experience for the students of the Institute.

We are once again Thankful to **Ms. Priyal Jain Madam** and the Complete team involved in the process for having trust in the Institute and taking it forward. Looking for further fruitful long-term association with your esteemed organization.

Furthermore, we also request you to kindly share your forthright **Feedback** through **Google Form**, so as to assist our students in upskilling for drives to come.

Warm Regards



Reetesh Gautam

Assistant Professor

Training & Placement Officer

Placement Cell

B K Birla Institute of Engineering & Technology

Pilani, Rajasthan 333031

Tele: 01596-244054

[LinkedIn Profile](#)E-mail: reetesh.gautam@bkbiet.ac.in, placements@bkbiet.ac.inWebsite: www.bkbiet.ac.in

The information contained in this electronic communication is intended solely for the individual(s) or entity to which it is addressed. It may contain proprietary, confidential and/or legally privileged information. Any review, retransmission, dissemination, printing, copying or other use of, or taking any action in reliance on the contents of this information by person(s) or entities other than the intended recipient is strictly prohibited and may be unlawful. If you have received this communication in error, please notify us by responding to this email or telephone and immediately and permanently delete all copies of this message and any attachments from your system(s). The contents of this message do not necessarily represent the views or policies of BKBIET, Pilani.

On Tue, 19 Mar 2024 at 5:37 PM, Priyal Jain <priyal@polarisgrids.com> wrote:

Hi Team,

Below candidates have been selected-

Amit Poonia-Mechanical Design Trainee (Accepted the offer and joining us on 21st March, 2024)

Jatin Swami- process Engineer Trainee (Accepted the offer and joining us on 20th March, 2024)

Thanks & Regards,

Priyal Jain

Senior Executive- Talent Acquisition

Polaris Smart Metering Pvt. Ltd.

Mobile - 8384930904

On Wed, Mar 13, 2024 at 6:36 PM Priyal Jain <priyal@polarisgrids.com> wrote:

Hi Reetesh,

Amit Poonia and **Uday Singh** have been shortlisted for the further assignment round, which will be conducted in the office premises on 15th March, 2024 @10:00 AM.

Office address -Polaris Smart Metering Private Limited F-789A, Road Number 13, VKI Area, Jaipur, Rajasthan - 302013

Thanks & Regards,

Priyal Jain

Senior Executive- Talent Acquisition

Polaris Smart Metering Pvt. Ltd.

Mobile - 8384930904

On Tue, Mar 12, 2024 at 12:15 PM Priyal Jain <priyal@polarisgrids.com> wrote:

Hi Reetesh,

Please find the shortlisted students for Mechanical

Amit Poonia and Uday Singh

Interview Slots- 3:00 PM- 4:00 PM Tomorrow, 13th March, 2023.

Thanks & Regards,

Priyal Jain

Senior Executive- Talent Acquisition

Polaris Smart Metering Pvt. Ltd.

Mobile - 8384930904

On Fri, Mar 8, 2024 at 11:57 AM Reetesh Gautam <reetesh.gautam@bkbiet.ac.in> wrote:

File No: BKBIET/ Placements/ 2023-24 / Corporate Communication/ Mar 24/
08 March 2024

Dear Madam,

Greetings of the day from B K Birla Institute of Engineering & Technology, Pilani. Hope this mail finds you in good health and high spirits.

This has the reference to the subject mentioned regarding the opportunity with your esteemed organization, Please find the list of all interested registered students and their resumes attached herewith.

Furthermore, request you to kindly schedule the drive at the earliest as per the date and time of your convenience and inform, so that the same is communicated to all the registered, interested students.

This is for your kind information, please.

Warm Regards



Reetesh Gautam
Assistant Professor
Training & Placement Officer
Placement Cell
B K Birla Institute of Engineering & Technology
Pilani, Rajasthan 333031
3, Tele: 01596-244054

[LinkedIn Profile](#)

E-mail: reetesh.gautam@bkbiet.ac.in, placements@bkbiet.ac.in

Website: www.bkbiet.ac.in

The information contained in this electronic communication is intended solely for the individual(s) or entity to which it is addressed. It may contain proprietary, confidential and/or legally privileged information. Any review, retransmission, dissemination, printing, copying or other use of, or taking any action in reliance on the contents of this information by person(s) or entities other than the intended recipient is strictly prohibited and may be unlawful. If you have received this communication in error, please notify us by responding to this email or telephone and immediately and permanently delete all copies of this message and any attachments from your system(s). The contents of this message do not necessarily represent the views or policies of BKBIET, Pilani.

On Wed, Mar 6, 2024 at 10:01 AM Reetesh Gautam <reetesh.gautam@bkbiet.ac.in> wrote:
File No: BKBIET/ Placements/ 2023-24 / Corporate Communication/ Mar 24 /
06 March 2024

Dear Madam,

Greetings of the day from B K Birla Institute of Engineering & Technology, Pilani. Hope this mail finds you in good health and high spirits.

This is really excellent news for the Institute. We are truly delighted and thankful to your esteemed organization for trusting us and having the belief in our students batch 2023-24. We ensure that here you would get students with excellent technical knowledge and work ethics required to be associated with an esteemed organization of the repute of **Polaris Smart Metering Pvt. Ltd.**

On behalf of students, we also welcome **Ms. Priyal Jain Madam**, looking forward to having a long term fruitful association. It was wonderful talking to you, I would share the list of all interested students by morning of 08 March 2024, 10:00 AM.

Furthermore, we request you to kindly share the selection schedule the drive on priority as per the date of your convenience and apprise us, so that the same is communicated to all the students concerned.

Warm regards



Reetesh Gautam
Assistant Professor
Training & Placement Officer
Placement Cell
B K Birla Institute of Engineering & Technology
Pilani, Rajasthan 333031

Tele: 01596-244054

[LinkedIn Profile](#)

E-mail: reetesh.gautam@bkbiet.ac.in, placements@bkbiet.ac.in

Website: www.bkbiet.ac.in

The information contained in this electronic communication is intended solely for the individual(s) or entity to which it is addressed. It may contain proprietary, confidential and/or legally privileged information. Any review, retransmission, dissemination, printing, copying or other use of, or taking any action in reliance on the contents of this information by person(s) or entities other than the intended recipient is strictly prohibited and may be unlawful. If you have received this communication in error, please notify us by responding to this email or telephone and immediately and permanently delete all copies of this message and any attachments from your system(s). The contents of this message do not necessarily represent the views or policies of BKBIET, Pilani.

On Tue, Mar 5, 2024 at 1:08 PM Priyal Jain <priyal@polarisgrids.com> wrote:

Hi Team,

Greetings,

As discussed, Polaris is hiring junior-level:

- 1) Mechanical Design Trainee from Mechanical background
- 2) Product Engineer Trainee from electrical background.

- No of Open Positions: 5 each for Mechanical and Product Engineer

- Initial Pay Out will be upto Rs. 25000 per month depending upon the skill set & interview feedback of the candidate.

Attaching the job description for your reference. Please share suitable resumes of the students who are looking for a similar job role.

The further selection process will be shared with you once we receive the list of interested students.

Thanks & Regards,

Priyal Jain

Senior Executive- Talent Acquisition

Polaris Smart Metering Pvt. Ltd.

Mobile - 8384930904



Reetesh Gautam <reetesh.gautam@bkbiet.ac.in>

Final Selection | BKBIET

Twinkle Bhoj <twinkle.bhoj@hexaviewtech.com>

Mon, Nov 27, 2023 at 5:15 PM

To: "reetesh.gautam@bkbiet.ac.in" <reetesh.gautam@bkbiet.ac.in>

Cc: Rishi Kant <rishi.kumar@hexaviewtech.com>, Maheshwari Kunkumalla <maheshwari.k@hexaviewtech.com>, Jyoti Malik <jyoti.malik@hexaviewtech.com>

Hi Reetesh,

Hope you're doing well!

Please find below the Final list of shortlisted students:

S. No.	Name	Role	Package
1	Piyush Nirwan	Associate Software Quality Engineer	5 LPA
2	Hitesh Kumar	Associate Software Quality Engineer	5 LPA

As mutually agreed, the selected students would be on-boarded on a six-month internship, post which the selected students will be absorbed as a permanent employee (subject to meeting on-job performance criteria).

Regards,

**Twinkle Bhoj**

HR Executive

P: +1 (646) 455-1595 M: +91 7011734259

W: www.hexaviewtech.com**Great Place To Work® Certified**

NJ, CA (US), PR (FR), Delhi, Pune (IND)





Reetesh Gautam <reetesh.gautam@bkbiet.ac.in>

Campus Drive / InfoObjects Inc Jaipur | BKBIET Pilani (Batch 2024)

Paramveer S Rajawat <prajawat@infoobjects.com>

Mon, Nov 20, 2023 at 10:41 AM

To: Reetesh Gautam <reetesh.gautam@bkbiet.ac.in>

Cc: Placements <placements@bkbiet.ac.in>, hrindia <hrindia@infoobjects.com>, Director BKBIET <director@bkbiet.ac.in>

Hi Reetesh

We have final selected following candidate from campus :

1. Prashant Kaushik.

Kind Regards,

Paramveer Rajawat

Manager - HR

InfoObjects | www.infoobjects.com+91- 7014635485 (M) || 9116616203 (O) | [LinkedIn](#) | [G2](#)

ISO 9001, 20000 and 27001 certified | CMMI level 5 company

India Development Centre: **Rajasthan Patrika** Premises, Jhalana Institutional Area, Jaipur

Other Global presence: Singapore | UAE | Canada | Mexico | USA | Poland

[Quoted text hidden]



Reetesh Gautam <reetesh.gautam@bkbiet.ac.in>

Thank You Note || Feedback of the Drive || FiftyFive Technologies, Jaipur

Placement Cell BKBIET <placements@bkbiet.ac.in>

Wed, Sep 20, 2023 at 11:07 AM

To: Nishant Gandhi <nishant.gandhi@fiftyfivetech.io>

Cc: Sanchi Saxena <sanchis@fiftyfivetech.io>, Shreshtha Bhatnagar <shreshtha.bhatnagar@fiftyfivetech.io>, Director BKBIET <director@bkbiet.ac.in>, KK Pareek <kk.pareek@bkbiet.ac.in>, Principal BKBIET <principal@bkbiet.ac.in>, Reetesh Gautam <reetesh.gautam@bkbiet.ac.in>, Campus BKBIET <placements@bkbiet.ac.in>

File No: BKBIET/ Placements/ 2023-24 / Corporate Communication/ Sep 23 /
20 September 2023

Dear Nishant Sir,

Greetings of the day from B K Birla Institute of Engineering & Technology, Pilani. Hope this mail finds you in good health and spirits.

This has reference to the mail and subject mentioned above with regards to the recruitment drive by your esteemed organization. The Institute along with the selected Four students are ecstatic to have offers from your esteemed organization, also it was a wonderful learning experience for the rest of the students of the Institute.

We are once again Thankful to **Ms. Sanchi Saxena Madam, Mr. Nishant Gandhi Sir, Ms. Shreshtha Bhatnagar Madam** and the Complete team of FiftyFive Technologies for having trust in the Institute and taking it forward. Looking for further fruitful long-term association with your esteemed organization.

Furthermore, we also request you to kindly share your forthright Feedback through [Google Form](#), so as to assist our students in upskilling for drives to come.

Warm Regards



Reetesh Gautam
Assistant Professor
Training & Placement Officer
Placement Cell
B K Birla Institute of Engineering & Technology
Pilani, Rajasthan 333031
, Tele: 01596-244054

[LinkedIn Profile](#)E-mail: reetesh.gautam@bkbiet.ac.in, placements@bkbiet.ac.inWebsite: www.bkbiet.ac.in

On Mon, Sep 18, 2023 at 3:45 PM Nishant Gandhi <nishant.gandhi@fiftyfivetech.io> wrote:

List of Final Shortlisted Candidates

Hello Reetesh ,

Following Candidates are shortlisted from the Interview Process.

- Mayank Jaiswal
- Dheeraj Runthala
- Manjeet Agarwal

- **Shristi Agarwal**

We would be glad to offer them the Position of Software Engineer Intern in our company.

Joining Date for the candidates would be - **16th October 2023, Monday**.
They would be receiving mail for further process of document verification.
Also kindly share me the current address for all the candidates

Thanks & Regards

On Thu, Sep 7, 2023 at 7:04 PM Nishant Gandhi <nishant.gandhi@fiftyfivetech.io> wrote:

Requirements - Campus Hiring 2023

Hello Reetesh,

As Discussed PFA the details for day after tomorrow's campus visit

- 1) Number of Panels Visiting - 10
- 2) Number of Rooms Required - 5 (3 for boys 2 for girls)
- 3) Meals (Dinner (8th evening), Breakfast, Lunch, Evening High Tea)

PFA Itinerary Below

Task	Time
Reaching BKBIET Campus and Dinner (8/09/2023)	10:30 PM
Breakfast	8:30 AM
Presentation starts at BKBIET	9:00 AM
Interviews Starts at BKBIET	10:15AM onwards
Lunch Break	2:00 - 2:45 PM
Interviews starts at BKBIET	3:00 PM onwards
Leaving BKBIET Campus	5:00 PM

Hoping for a productive time ahead :)

Regards

On Tue, Sep 5, 2023 at 12:17 PM Nishant Gandhi <nishant.gandhi@fiftyfivetech.io> wrote:

Hello Reetesh

As discussed, PFA the list of shortlisted students from the coding round. These students would appear for interview round on Saturday 9/09/2023 face to face on campus.

SNo.	Name	E-Mail
1	Anjali Sharma	anjali.sharma.cs.2024@gmail.com
2	GOURAV SINGH	gouravsingh2103@gmail.com
3	PRASHANT	prashant.kumar.cs.2024@gmail.com
4	ANSHU RAGHAV	anshu.raghav.cs.2024@gmail.com
5	vritika	vritikajangir2003@gmail.com
6	Jatin Rathore	jatin.rathore.cs.2024@gmail.com
7	shalini Rathore	shalini.rathore.cs.2024@gmail.com
8	Ankit Singhal	ankitsinghal6378@gmail.com
9	Sanket Kumar Singh	sanket.kumarsingh.cs.2024@gmail.com
10	Hitesh Kumar	hitesharma911@gmail.com
11	Shristi Agarwal	shristi.agarwal.cs.2024@gmail.com
12	Manjeet Agarwal	manjeet.agarwal.cs.2024@gmail.com
13	Shruti Agarwal	shruti.agarwal.cs.2024@gmail.com
14	Ashish Kumawat	ashishkumawat.dev@gmail.com

15	Shagun Kaler	shagunkaler01@gmail.com
16	Govind Sharma	govind.sharma.cs.2024@gmail.com
17	Lamba Lakshya Rajpal	lakshyalamba25@gmail.com
18	ANKIT	ankit.saini.cs.2024@gmail.com
19	Chirag Solanki	chiragsolanki1202@gmail.com
20	Amitoj Singh	singhamitoj2002@gmail.com
21	Aditya Agarwal	aditya.agarwal.cs.2024@gmail.com
22	Arya Kumar	arya.kumar.it.2024@gmail.com
23	Prasang Agrawal	prasang.agrawal.cs.086.2024@gmail.com
24	Ritika Kumawat	ritika.kumawat.cs.2024@gmail.com
25	Utkarsh	utkarsh.cs.2024@gmail.com
26	VINAY PRATAP SINGH RATHORE	vinay.rathore.cs.2024@gmail.com
27	Ankit	ankit.dhatterwal.cs.2024@gmail.com
28	Arhaan Khan	arhaan.khan.cs.2024@gmail.com
29	Dheeraj Runthala	dheerajrunthala@gmail.com
30	MAYANK JAISWAL	mayank.jaiswal.cs.2024@gmail.com
31	Anirudh	anirudh.cs.2024@gmail.com
32	Ojas Sharma	ojas.sharma.ai.2024@gmail.com
33	Ayush Sharma	ayush.sharma.cs.2024@gmail.com

On Sun, Sep 3, 2023 at 5:39 PM Nishant Gandhi <nishant.gandhi@fiftyfivetech.io> wrote:

Hi Reetesh

As discussed, Due to certain inaccuracy in the last test, we have rescheduled the test for tomorrow i.e. Monday, 4th September 2023. PFA the sheet updated with the links.

On Fri, Sep 1, 2023 at 6:56 PM Nishant Gandhi <nishant.gandhi@fiftyfivetech.io> wrote:

Hello Reetesh

PFA the final List of students with the Test Link

On Fri, Sep 1, 2023 at 3:42 PM Nishant Gandhi <nishant.gandhi@fiftyfivetech.io> wrote:

Hello @reetesh.gautam@bkbiet.ac.in

PFA the list of students who attempted the test and the list of students who are selected.

On Thu, Aug 31, 2023 at 11:31 AM Reetesh Gautam <reetesh.gautam@bkbiet.ac.in> wrote:

File No: BKBIE/ Placements/ 2022-23/ Corporate Communication/ Aug 23/
31 August 2023

Dear Sir,

Greetings of the day from B K Birla Institute of Engineering & Technology, Pilani. Hope this mail finds you in good health and high spirits.

This has the reference to the subject mentioned regarding the opportunity with your esteemed organization, Please find the list of all interested registered students attached herewith.

Furthermore, As discussed, the Quant and Aptitude test is scheduled for tomorrow i.e. 01 Sep 2023, and the drive on 09 Sep 2023.

This is for your kind perusal, please.

Warm Regards



Reetesh Gautam
Assistant Professor
Training & Placement Officer
Placement Cell
B K Birla Institute of Engineering & Technology
Pilani, Rajasthan 333031
Phone: 01596-244054

[LinkedIn Profile](#)

E-mail: reetesh.gautam@bkbiet.ac.in, placements@bkbiet.ac.in

Website: www.bkbiet.ac.in

On Mon, Aug 21, 2023 at 6:25 PM Nishant Gandhi <nishant.gandhi@fiftyfivetech.io> wrote:

Hello Reetesh

I'm truly grateful for the invitation to join your institute's campus recruitment drive. Delighted to confirm our enthusiastic participation in the upcoming recruitment program at BKBIET, Pilani.

FiftyFive Technologies is the go-to company for the client's need for rapid technological transformation. We aspire to bring a paradigm shift in the way we work. From imbining techno-creativity into the client's software development project to empowering our people to be real change agents, we help people to think beyond technology. We extend our services in Multiple including, but not limited to AI, IoT, FinTech, Gaming. We believe in Employee First Culture and our employees are always the first priority for us.

As per our conversation over the phone I am attaching the JD of the position which we are hiring with all the necessary details required.

The date for the recruitment drive would be tentatively in the first or second week of September a confirmation over the dates would be sent soon.



Nishant Gandhi

Talent Attraction Specialist | FiftyFive Technologies Pvt Ltd

Phone: +91 9773385304 | Email: nishant.gandhi@fiftyfivetech.io

<https://www.fiftyfivetech.io/>



Reetesh Gautam <reetesh.gautam@bkbiet.ac.in>

Final Selection || TECHUZ INFOWEB PVT. LTD. Ahmedabad

Reetesh Gautam <reetesh.gautam@bkbiet.ac.in>

Fri, Sep 15, 2023 at 7:52 AM

To: Techuz HR <hr@techuz.com>

Cc: Director BKBIET <director@bkbiet.ac.in>, KK Pareek <kk.pareek@bkbiet.ac.in>, Principal BKBIET <principal@bkbiet.ac.in>, Reetesh Gautam <reetesh.gautam@bkbiet.ac.in>, Campus BKBIET <placements@bkbiet.ac.in>

File No: BKBIET/ Placements/ 2023-24/ Corporate Communication/ Sep 23 /
September 2023

15

Dear Madam,

Greetings of the day from B K Birla Institute of Engineering & Technology, Pilani. Hope this mail finds you in good health and spirits.

This has reference to the trail mail and subject mentioned above in regards to the recruitment drive by your esteemed organization. The Institute along with the **Two selected students** are delighted to have offers from **TECHUZ INFOWEB PVT. LTD. Ahmedabad.**

We are once again extremely Thankful to Ms. Jinal Raval Madam and the Complete team for having the trust in the Institute and taking it forward. Looking for further fruitful long-term association with your esteemed organization.

Furthermore, we also request you to kindly share your forthright Feedback through our [Feedback Form](#), so as to assist our students in upskilling for drives to come.

Warm Regards



Reetesh Gautam
Assistant Professor
Placement Officer
Placement Cell
B K Birla Institute of Engineering & Technology
Pilani, Rajasthan 333031

Tele: 01596-244054

[LinkedIn Profile](#)E-mail: reetesh.gautam@bkbiet.ac.in, placements@bkbiet.ac.inWebsite: www.bkbiet.ac.in

On Thu, Sep 14, 2023 at 11:29 AM Techuz HR <hr@techuz.com> wrote:

Good Morning Reetesh sir,

We are glad to inform you that the following students have been selected by Techuz Infoweb Pvt. Ltd.

- 1) Mayank Jaiswal - 5LPA
- 2) Shirsti Agarwal - 5LPA

Will share offer letters soon with selected candidates.

On Wed, Sep 13, 2023 at 11:03 AM Techuz HR <hr@techuz.com> wrote:
Hi Reetesh Sir,

Good Morning,

The following Students are selected for the Final Round which we are Conducting today at Noon Time.

- 1) Mayank Jaiswal
- 2) Shristi Agarwal
- 3) Jatin
- 4) Shruti Agarwal

On Mon, Sep 11, 2023 at 6:05 PM Techuz HR <hr@techuz.com> wrote:
Hi Reetesh Sir,

Good Evening,

Sharing with you a list of selected Students and the Timing of the Interviews, Interview Date- 12-9-23, also I will share interview links on the students' Mail IDs.

Selected Students	Interview Timings
Mayank Jaiswal	2:00 to 2:30
Deepak Panwar	2:30 to 3:00
Samarth Goyal	3:00 to 3:30
Anurag Jangir	2:00 to 2:30
Divyam Thapliyal	2:30 to 3:00
Shristi Agarwal	3:00 to 3:30
Prasang Agrawal	2:00 to 2:30
Singh Bhupander	2:30 to 3:00
Utkarsh	3:00 to 3:30
Ashish Kumawat	3:30 to 4:00
Jatin	4:30 to 5:00
Ira Goyal	2:00 to 2:30
Chetan Sureka	2:30 to 3:00
Karan Kumar	3:00 to 3:30
Shruti Agarwal	3:30 to 4:00
Ravikant Verma	4:30 to 5:00
Anirudh	5:00 to 5:30

On Sun, Sep 10, 2023 at 12:10 PM Reetesh Gautam <reetesh.gautam@bkbiet.ac.in> wrote:
File No: BKBiet/ Placements/ 2022-23/ Corporate Communication/ Aug 23/
31 August 2023

Dear Madam,

Greetings of the day from B K Birla Institute of Engineering & Technology, Pilani. Hope this mail finds you in good health and high spirits.

This has the reference to the subject mentioned regarding the opportunity with your esteemed organization, Please find the list of all interested registered students attached herewith.

Furthermore, request you to kindly schedule the Online test on Monday after 03:00 PM and apprise us, so that the same is communicated to all the interested registered students.

This is for your kind information, please.

Warm Regards



Reetesh Gautam
Assistant Professor
Training & Placement Officer
Placement Cell
B K Birla Institute of Engineering & Technology
Pilani, Rajasthan 333031
Mob: +91-8696348123, Tele: 01596-244054
[LinkedIn Profile](#)
E-mail: reetesh.gautam@bkbiet.ac.in, placements@bkbiet.ac.in
Website: www.bkbiet.ac.in
Website: www.bkbiet.ac.in

On Sat, Sep 9, 2023 at 6:09 PM Techuz HR <hr@techuz.com> wrote:
Hi Reetesh,

Any update for students list! As we are conducting online test on monday

On Fri, 8 Sep, 2023, 2:30 PM Techuz HR, <hr@techuz.com> wrote:

Dear Training Placement Officers,
Greetings!!!

I am Jinal Raval, an HR Executive at **TECHUZ INFOWEB PVT. LTD. Ahmedabad.**
I am looking for some bulk recruitment of fresh graduates for our Organization.
So, I request you to let us have an opportunity to recruit your final year graduates virtually.

Job Description

The details of the recruitment drive are as below:

Venue: Virtual Interviews

Job Location: Ahmedabad (Gujarat)

Position offered: Software Developer Trainee

Training Period: 6 - 9 months

Streams eligible : B.E,B Tech (CS,IT,ECE), MCA - (2023-2024 Batch)

Criteria : B.E / B Tech/ Graduation / MCA

CTC Offered- 4- 6 lacs (Depending on the interview)

Stipend - 10k per month

Responsibilities-

Build new web pages and improve existing web pages using HTML, CSS, JavaScript, JQuery, Bootstrap, Ajax, PHP, and My SQL to meet business requirements.

Understand cross-browser issues and use standard HTML/CSS to ensure cross-browser compatibility.

Work closely with the back-end developers to ensure smooth integration between web pages and back-end code.

Effectively communicate with team members as well as product management.

Skills Requirements - Basic knowledge of HTML, CSS and JavaScript.

Basic knowledge in building responsive web pages.

Exposure to multi-tier web development in a Java/J2EE environment is a plus.

Willing to work with AJAX, J QUERY, PHP

Excellent time management skills and ability to take responsibility for deliverables

Ability to work in a fast-paced, start-up environment

Excellent oral and written communication skills - Ability to work in a team environment.

Interview Process -

1. Aptitude Test (General) - MCQ (OOPS, Aptitude, Basic JS , Database)
2. Technical & Personal Round
3. HR Round

The Following are the criteria.

1. Students have to Work from Office **(which has to Relocate to Ahmedabad)**
2. Service Agreement- 1 year (After Training)
3. Training duration - 6 months
4. If any candidates would like to withdraw from training in between they could do it within the first two months, and after it, if someone leaves the organization during the training from the company they will have to pay 50000 as training cost.

Please don't hesitate to get me back for any queries.

Thank you, Regards,

HR Executive

Jinal Raval,

Ph: (+91) 9512559091

Thanks & Regards

HR Department
+91 9512559091

--
Thanks & Regards

HR Department
+91 9512559091

--
Thanks & Regards

HR Department
+91 9512559091



Reetesh Gautam <reetesh.gautam@bkbiet.ac.in>

Final Selections | PlanetSpark - Campus

Akash bhagat <bhagat.akash@planetspark.in>

Mon, Mar 11, 2024 at 12:34 PM

To: arhaan.khan.cs.2024@gmail.com, Reetesh Gautam <reetesh.gautam@bkbiet.ac.in>

Dear Arhaan Khan,

Greetings from the **PlanetSpark****Congratulations** for getting selected as a **Business development Counselor** at **Planetspark**.

- **Please note that you will have to report to the office from day one. Your training will also be done from the office itself.**

- **Designation:** - Business Development Counsellor
- **Working days:-** 5 Days working
- **Role:-** Sales
- **Office address:** Sector 39 - Tower-A, Unitech Cyber Park, Near Huda City Metro Station, Gurugram.

- **Revert us back with below details**

- DOJ (Date of Joining)
- NAME (Name of the individual)
- Recruiter (Name of the person who recruited them)
- NUMBER (Contact number)
- EMAIL (Email address)
- ROLE (Job title or position)
- Business Region (Region or department within the business)
- Current State (State of current residence)
- Current City (City of current residence)
- Gender
- Age
- Qualification (Educational qualification)
- Grad Year (Year of graduation)
- Institute Name (Name of the educational institution)
- UG Degree (Undergraduate degree)
- PG Degree (Postgraduate degree)

- **Please fill out this google form and submit the required documents to process the Offer Letter.**

<https://forms.gle/9HRwtJK5aHR8W1RI7>

- **Please share the reservation details.**

- Please share your reservation/ travel tickets details in the mail.
- Kindly share your parents contact details.
 - EMAIL
 - CONTACT DETAILS
- For all programs
 - During 1-month probation – INR 21,428 per month (fixed) + incentives
 - Please give a reply to this mail mentioning your work preference and Date of Joining.**
 - 1) DOMESTIC (Work From Office) -**

India Shift - INR 6.5 LPA (4.1 LPA Fixed + 2.4 LPA Variable)

2) US/CANADA (Work From Office) -

US/ Canada Shift - INR 7.10 LPA (4.83 Fixed + 2.3 LPA Variable)

NOTE - YOU WON'T BE ABLE TO SWITCH LATER.

NOTE: The date of joining should be after your final semester exams.

Please ignore this mail If you have already provided all the necessary details

Please acknowledge this mail. We are looking forward to working with you. Please contact me in case of any queries.

Thank you & Regards



Akash Bhagat

HR Associate - Hiring Team

+91 8582805912

www.planetspark.in

<https://www.youtube.com/watch?v=UY5hcQQ9Zml>





Reetesh Gautam <reetesh.gautam@bkbiet.ac.in>

Fwd: Welcome to the JSTREAMS Solution

20EBKCS088_PRASHANT KAUSHIK <kaushikprashant123@gmail.com>
To: reetesh.gautam@bkbiet.ac.in

Fri, Mar 15, 2024 at 11:17 AM

----- Forwarded message -----

From: 20EBKCS088_PRASHANT KAUSHIK <kaushikprashant123@gmail.com>
Date: Fri, Mar 15, 2024 at 11:11 AM
Subject: Fwd: Welcome to the JSTREAMS Solution
To: prashant.kaushik.cs.2024@gmail.com <prashant.kaushik.cs.2024@gmail.com>

----- Forwarded message -----

From: Gunjan Singh <gunjan.singh@streamssolutions.com>
Date: Fri, Mar 15, 2024 at 11:00 AM
Subject: Welcome to the JSTREAMS Solution
To: Radhika Gupta <radhika572002@gmail.com>, Srishti Anhal <anhal.srishti.178@gmail.com>, yash bhardwaj <Ybhardwaj547@gmail.com>, Hitesh Dhamija <hiteshdhamija09@gmail.com>, Shubhdeep Singh <sshubhdeep12@gmail.com>, Seletonlysumit@gmail.com <Seletonlysumit@gmail.com>, Rohan Bhardwaj <bhrohan23@gmail.com>, kaushikprashant123@gmail.com <kaushikprashant123@gmail.com>, panthmayank2407@gmail.com <panthmayank2407@gmail.com>, Shashi Singh <shashikumarsingh686@gmail.com>, Harishchand Gupta <itsharish2022@gmail.com>
Cc: Dolly Francis <dolly.francis@streamssolutions.com>

Dear Team,

Congratulations and Welcome to the JSTREAMS Family! We are happy to have you join us and become an integral part of our Organization!

We are continuing to monitor the Covid 19 Situation in India and will keep you posted as per the Government of India guidelines.

Your Date of Joining is Monday, March 18th, 2024, and we have listed below the items for your Onboarding Process:

- Date of Joining – Monday, March 18th, 2024.
- Time of Arrival – 9.30 am
- Address - 1005, 10th Floor, Tower C, Unitech Cyber Park, Sector 39, Gurugram – 122003
- Dress Code – Smart Casuals and closed shoes
- COVID 19 Requirement – Use of face mask while communicating with anyone and Social Distancing; Temperature Check at the Entrance before you enter the building; Wash hands thoroughly before proceeding to the Conference Room.

We would require you to bring the following original documents and photocopies for the Joining Formalities:

- Originals of Academic Certificates and 1 photocopy of each
- Pan Card and 1 photocopy
- Adhar Card and 1 photocopy
- Passport and 1 photocopy
- 5 passport size photographs

We look forward to train and grow you into successful professionals and leaders at JSTREAMS!

Thanks and Regards



Gunjan Singh

HR Executive,

STREAMS SOLUTIONS

Ph:- +91-8595868073

gunjan.singh@streamssolutions.
com

www.streamssolutions.com

ORACLE
NETSUITE



boomi



workato

celigo



Reetesh Gautam <reetesh.gautam@bkbiet.ac.in>

Re: Fwd: JD for the Intern-Absolut Info Systems Pvt Ltd

Madhu Chaudhary <madhu@careerthor.com>

To: Placements <placements@bkbiet.ac.in>

Cc: Prashant Khare <prashant@careerthor.com>, Reetesh Gautam <reetesh.gautam@bkbiet.ac.in>, Director BKBIET <director@bkbiet.ac.in>

Dear sir,

Please find the trail mail for **Absolut Info Systems Pvt Ltd**

Regards

Madhu

Manager Corporate Resource

Careerthor Services

9667098389

===== Forwarded message =====

From: HR AISPL <hr@aisplstore.com>

To: "Madhu Chaudhary" <madhu@careerthor.com>

Date: Thu, 07 Dec 2023 14:38:22 +0530

Subject: Re: Fwd: JD for the Intern

===== Forwarded message =====

Dear Madhu,

Thank you for the confirmation.

Thanks & Regards:

Sneha Maniyar

HR Manager



EXTENSIONS & PLUGINS STORE

Absolut Info Systems Pvt Ltd

Corporate Office: Asiatech Business Crestens, Tower 1,

Unit No. 803, 8th Floor, Sector-13B, Noida 201301, INDIA

Visit our store at

www.aisplstore.com | www.aisplglobal.com

DELHI | NOIDA | MUMBAI | CHENNAI

From: Madhu Chaudhary <madhu@careerthor.com>

Sent: 04 December 2023 12:50

To: HR AISPL <hr@aisplstore.com>

Cc: Anupama Kumari <anupama@aisplstore.com>; Prashant Khare <prashant@careerthor.com>; Ashish Sharma <ashish@aisplstore.com>

Subject: Re: Fwd: JD for the Intern

Dear Sneha,

As per discussion with Ms. Pooja Saini, she has agreed to join the Organization on 10th Dec 2023. Request you to kindly intimate the organization and do

Regards

Madhu

Manager Corporate Resource

Careerthor Services

9667098389

— On Mon, 23 Oct 2023 15:38:18 +0530 HR AISPL <hr@aisplstore.com> wrote —

Dear Madhu Chaudhary,

Greetings !!

As discussed over the phone, I am pleased to inform you that we have selected all the 3 interviewed candidates for the internship program following the HR round cond

The internship duration will be for **6 months**, during which the candidates will receive a stipend of **Rs 10,000 per month**. Upon the conclusion of the intern company will make a decision regarding their confirmation within the organization and salary revision.

We kindly request that you revert with the candidates' Date of Joining with our company. This information will help us facilitate a smooth onboarding process.

We are excited to welcome these new members to our team and look forward to their contributions. Please feel free to reach out if you have any further queries.

Thank you, for your support in this selection process.

Thanks & Regards,

Sneha Maniyar

HR Manager



Absolut Info Systems Pvt Ltd

Corporate Office: Absolute Business Crests, Tower 1,

Unit No A02, 4th Floor, Sector-15, Noida 201301, INDIA

Visit our store at:

www.aispstore.com | www.aispiglobal.com

DELHI | NOIDA | MUMBAI | CHENNAI

From: Madhu Chaudhary <madhu@careerthion.com>

Sent: 19 October 2023 16:43

To: Anupama Kumari <anupama@aisplstore.com>

Cc: HR AISPL <hr@aisplstore.com>; Prashant Khare <prashant@careerthion.com>; Ashish Sharma <ashish@aisplstore.com>

Subject: Re: Fwd: JD for the Intern

Dear Sneha,

Please find the link and the scheduled. All the candidates will be joining on the same link as per their time slot.

Join with Google Meet <https://meet.google.com/mst-yfmb-yc>

Name	Gender	Course	Branch	Interview date/Time	Interview Link	Mobile No P32J2J29:033	Email ID
Harshita Sharma	Female	Computer Science	Computer Science	20th Oct 2023 at 5 PM	https://meet.google.com/mst-yfmb-yc	7340359634	harshita.sharma.cs.2024@gmail.com
Pooja Saini	Female	B.tech	Computer Science and Engineering	20th Oct 2023 at 5:20 PM	https://meet.google.com/mst-yfmb-yc	8906854780	pooja.saini.cs.2024@gmail.com
Pallavi Sharma	Female	Btech	CE	20th Oct 2023 at 5:40 PM	https://meet.google.com/mst-yfmb-yc	9254190016	pallavisharma5070@gmail.com

Regards

Madhu

Manager Corporate Resource

Careerthion Services

9867098389

— On Thu, 19 Oct 2023 12:41:08 +0530 Anupama Kumari <anupama@aisplstore.com> wrote —

@Madhu Chaudhary please align the HR round with Sneha.

From: HR AISPL <hr@aisplstore.com>

Date: Thursday, 19 October 2023 at 11:47 AM

To: Madhu Chaudhary <madhu@careerthion.com>

Cc: Prashant Khare <prashant@careerthion.com>; Ashish Sharma <ashish@aisplstore.com>; Anupama Kumari <anupama@aisplstore.com>

Subject: Re: Fwd: JD for the Intern

Dear Madhu,

Greetings !!

I am writing to confirm my availability for conducting the HR round of the selected candidates for tomorrow i.e., **20th October 2023 at 5 pm**.

Feel free to reach out in case of any queries.

Thanks & Regards
Sneha Maniyar
 HR Manager



Absolut Info Systems Pvt Ltd

Corporate Office: Absolut Business Crests, Tower 1,
 Unit No.402, 4th Floor, Sector-13E, Noida 201301, INDIA
 Visit our store at
www.aisplstore.com | www.aisplglobal.com

DELHI | NOIDA | MUMBAI | CHENNAI

From: Anupama Kumari <anupama@aisplstore.com>

Sent: 14 October 2023 16:51

To: Madhu Chaudhary <madhu@careerthor.com>

Cc: Prashant Khare <prashant@careerthor.com>; Ashish Sharma <ashish@aisplstore.com>; HR AISPL <hr@aisplstore.com>

Subject: Re: Fwd: JD for the Intern

Dear Madhu,

I had selected below candidate. Request you to arrange the HR round:

Name	Gender	Course	Branch	10th%	12th%	Graduation %	No. of Backlog	Mobile No.	Email ID
Harshita Sharma	Female	Computer Science	Computer Science	75	78.4	82.15	0	7340359834	harshita.sharma.cs.2024@gmail.com
Pooja Saini	Female	B.tech	Computer Science and Engineering	84	78	81	0	8905654780	pooja.saini.cs.2024@gmail.com
Pallavi Sharma	Female	Btech	CE	85.2	85.4	77.2	0	9254190018	pallavi.sharma5870@gmail.com

Feel free to contact me, if you need any further assistance.

Thanks & Regards!
 Anupama Kumari

B: Corporate Account Manager

Visit our Store at www.aisplstore.com



Absolut Info Systems Pvt Ltd

Corporate Office: Absolut Business Crests, Tower 1,
 Unit No.402, 4th Floor, Sector-13E, Noida 201301, INDIA

anupama@aisplstore.com | www.aisplglobal.com

ATTENDANCE & PLUGGERS STORE

Buy Software Online: Any Time Any Where
 DELHI || NOIDA || MUMBAI || CHENNAI

From: Madhu Chaudhary <madhu@careerthor.com>

Date: Thursday, 12 October 2023 at 1:38 PM

To: Anupama Kumari <anupama@aisplstore.com>

Cc: Prashant Khare <prashant@careerthor.com>; Ashish Sharma <ashish@aisplstore.com>

Subject: Re: Fwd: JD for the Intern

Dear Anupama,

Please find the link and the scheduled. All the candidates will be joining on the same link as per their time slot.

Join with Google Meet: <https://meet.google.com/yep-jyfq-xzy>

Name	Branch	Mobile No.	Email ID	College Name	Interview date(2023) time
Preeti Saini	Computer science and engineering	8297888084	preeti.saini.cs.2024@gmail.com	B K Birla Institute of Engineering and Technology	2:30 PM-2:4
Anjali Sharma	Computer Science and Engineering	7023943101	anjali.sharma.cs.2024@gmail.com	B K Birla Institute of Engineering and Technology	2:45 PM-3:0
NISHA JANGIR	COMPUTER SCIENCE	9313409852	nisha.jangir.cs.2024@gmail.com	BK Birla Institute of Engineering & Technology	3:00 PM-3:1
Shalini Rathore	Computer science Engineering	8006986382	shalini.rathore.cs.2024@gmail.com	BK Birla Institute of Engineering & technology	3:15 PM-3:31
Harshita Sharma	Computer Science	7340359834	harshita.sharma.cs.2024@gmail.com	Bk birla institute of engineering and technology	3:30 PM-3:4

Pooja Saini	Computer Science and Engineering	8905654780	pooja.saini.cs.2024@gmail.com	BK Birla Institute of Engineering and Technology, Pilani	3:45 PM-4:0
MANVI	Computer science	9588347123	manvi.kumawat.cs.2024@gmail.com	Bk Birla institute of engineering and technology, Pilani	4:00 PM-4:1
Pallavi Sharma	CE	9254190016	pallavisharma5679@gmail.com	Technological Institute of textile and sciences	4:15 PM-4:3
Madhu	CSE	9034342355	madhuchauhan731@gmail.com	The technological institute of textile and science	4:30 PM-4:4
Usha	Cse	7208978202	usha282002@gmail.com	The Technological institute of textile and sciences	4:45 PM-5:0

Regards

Madhu

Manager Corporate Resource

Careerthon Services

9667098389

----- On Thu, 12 Oct 2023 11:24:44 +0530 Anupama Kumari <anupama@aisplstore.com> wrote -----

Dear Madhu,

Please find the below 1 slot selected profile and request you to please schedule Virtual Round on Saturday:

Name	Gender	Course	Branch	10th%	12th%	Graduation %	No. of Backlog	Mobile No.	Email ID
Preeti Saini	Female	B Tech	Computer science and engineering	80	79	87	Zero	8297688054	preeti.saini.cs.2024@gmail.com
Anjali Sharma	Female	B.Tech	Computer Science and Engineering	92	73.2	85	0	7023943101	anjali.sharma.cs.2024@gmail.com
NISHA JANGIR	Female	BTECH	COMPUTER SCIENCE	79	71	78	0	9313409852	nisha.jangir.cs.2024@gmail.com
Shalini Rathore	Female	B.Tech	Computer science Engineering	70	78	79	0	8005988382	shalini.rathore.cs2024@gmail.com
Harshita Sharma	Female	Computer Science	Compu						



SATYA MicroCapital Ltd.

सर्वे भद्रान् सुखिनः

LETTER OF INTENT

Date: 13th Apr 24

Name: **Jitendra Dudi,**

RE: LETTER OF INTENT for the post of **BE**

Thank you for exploring career opportunities and being a part of the social journey of SATYA. You have successfully completed our selection process and we are pleased to issue a letter of Intent.

This offer is based on your profile and is anticipated as per your performance in the selection process and your place of posting would be at any branch office of SATYA.

The mission of SATYA is "To be a preferred choice for the people at the bottom of pyramid in creation of their enterprise & livelihood with Holistic approach". We expect your personal accountability in the same aspect. In return, Satya is committed to providing you the opportunity to learn, grow and stretch to the highest level of your ability and potential. You should also adhere to the core values of Satya i.e., 5Ts – Trust, Transparency, Team, Technology & Training).

We expect you to join us on or before 15th Apr 24

Kindly bring the following documents at the time of Joining:

All Educational Certificates	Photograph (8)
Aadhar Card	Relieving / NOC from Previous Employer (in case of Previous experience)
PAN Card and Driving License	Salary Slip - Last 03 months (if any)
Bank Account Details	Voter ID Card

Kindly confirm your acceptance of this letter of Intent. We look forward to the opportunity to work with you in an atmosphere that is successful and mutually challenging and rewarding.

Sincerely,

For Satya Micro Capital Limited



Authorized Signatory

Registered & Corporate Office

519, 5th Floor, DLF Prime Tower, Okhla Industrial Area, Phase - 1, New Delhi - 110020, India

E-mail : info@satyamicrocapital.com | Web : www.satyamicrocapital.com

CIN : U74899DL1995PLC068688 | Fax : (+91-11) 49724051 | Phone : (+91-11) 4972 4000



ADITYA BIRLA GROUP

15th January 2024

NISHANT KHEDAR
BKBIET, Pilani

Offer Letter - Engineering Leadership Program 2024

Congratulations! Welcome to the Aditya Birla Group.

We at Aditya Birla Management Corporation Private Limited (ABMCPL) are pleased to inform you that you have been selected for the role of participant in the Engineering Leadership Program (ELP) 2024. ELP is an initiative led by ABMCPL for the companies of the Aditya Birla Group.

The details of your compensation and benefits are set out below for your perusal.

Terms & Conditions:

1. The Date of Joining (DOJ), location and certain formalities regarding your role shall be communicated to you in due course of time. Detailed information, including but not limited to, department, function, specific break-down of salary and assigned business shall be duly provided to you on the DOJ.
2. A detailed letter of appointment shall be issued to you on your DOJ by one of the companies of the Aditya Birla Group whose payrolls you would be on, and the terms and conditions of such company would be applicable to you from the DOJ.
3. Your Cost to Company (CTC) on joining will be Rs. 7,00,000/- p.a. (Rupees Seven Lakhs per annum), which includes but is not limited to, company housing benefit valuation. The payment of compensation shall be subject to deduction of Income Tax as per the prevailing Income Tax rates and other statutory deductions, as may be required under the applicable laws in force from time to time.
4. Pursuant to the completion of 12 months from DOJ, you shall undergo an assessment conducted by the company whose payrolls you would be on. Upon successful completion of the assessment, you shall be confirmed, and your compensation therein will be revised to Rs. 8,00,000/- p.a. (Rupees Eight Lakhs per annum). Additionally, a retention bonus of Rs. 3,00,000/- (Rupees Three Lakhs) will be paid over a period of 4 years as per the conditions applicable to you which will be communicated in the detailed letter of appointment.
5. This offer is valid subject to the receipt and confirmation of (1) reference checks, (2) antecedent checks, (3) pre-employment medical test(s), (4) not having color blindness, or hearing impairment and (5) the eye-power, whether myopic or hyperopic, not exceeding ± 6 .
6. This Offer Letter shall stand as automatically terminated upon issuance of a detailed letter of appointment by the relevant Aditya Birla Group company pursuant to which your terms of employment shall be governed by such letter of appointment. The compensation details as provided herein will continue to remain the same in your letter of appointment issued by the relevant Aditya Birla Group company.

GROUP HUMAN RESOURCES

Aditya Birla Management Corporation Pvt. Ltd.


Aditya Birla Centre, 'C' Wing, 3rd Floor, S.K. Ahire Marg, Worli, Mumbai 400 030, India.
T: +91 22 6652 5000 / 2499 5000 | F: +91 22 6652 5811 / 2499 5811 | W: www.adityabirla.com
Corporate ID No.: U73100MH1999PTC118379

Please acknowledge your acceptance by signing and putting down the date of signing on each page of this document. This signed copy must be shared with Abhiraj Ravi (abhiraj.r@adityabirla.com) by your placement team within 7 days of receiving the same. The failure to communicate your acceptance within the stipulated time, would rescind the offer under this letter.

Our entire team looks forward to meeting you at Aditya Birla Group!

Yours faithfully,

For Aditya Birla Management Corporation Pvt. Ltd.



Stuti Pandey
Portfolio Head – Young Talent Management
Group Human Resources
Aditya Birla Management Corporation Pvt. Ltd.

I have read the information above and accept the terms and conditions stated herein.

Signed:

Name:

Date:

Place:

*Aditya Birla Group is not a legal entity but an expression created and used after the larger Birla Family re-organization/ arrangement, to represent companies and other entities, including joint venture companies, in which Kumar Mangalam Birla and/or his family (Mother, Spouse and Children) ("KMB Family") hold(s) directly or indirectly at least 20% of the voting rights and are allowed to use Aditya Birla Logo; and/or companies and other entities which are traditionally controlled and/or managed by KMB Family, and/or combination thereof.

GROUP HUMAN RESOURCES

Aditya Birla Management Corporation Pvt. Ltd.

Aditya Birla Centre, 'C' Wing, 3rd Floor, S.K. Ahire Marg, Worli, Mumbai 400 030, India.
T: +91 22 6652 5000 / 2499 5000 | F: +91 22 6652 5811 / 2499 5811 | W: www.adityabirla.com
Corporate ID No.: U73100MH1999PTC118379



OFFER LETTER

DATE: 17-10-2023

ELITE744

Dear AAYUSH SHARMA

Congratulations, you have successfully made it through the Selection process. We are pleased to offer you the role as **Business Development Trainee** with **INTERNSELITE EDUTECH PVT. LTD.** We are excited to have you onboard with us. We believe that you are the suitable candidate and would play a significant role in the success of our organization. We wish you success with a platform for learning with lots of experience in **INTERNSELITE**.

Please find the following details:

Job Title: **BDT**

Duration of Internship: **4 Months**

Training Date: **2nd November to 6th November**

OJT Start Date: **7th November 2023**

OJT End Date: **7th March 2024**

Reporting Date and Time: **10:30 AM, 02nd November 2023**

Stipend: INR 17,000 Per Month + 10,000 Incentives Based on target overachieved.

Target: Target will be discussed and assigned during the induction. Full Time will be after successfully completion of probation period.

Please confirm your acceptance, by signing the letter and mail the signed and scanned copy of your offer letter with the documents as mentioned below to the same mail within **3 working days. Otherwise, it will automatically withdraw if we do not receive your acceptance as per mentioned timeline.** In case of any query or doubts kindly reach out to us. I have read and understood the above terms and conditions and I accept this offer, as set forth above with, **InternsElite and will report on 02nd November 2023 .**

SIGNATURE: _____
(Candidate's Signature)

DATE: _____

Greetings@internselite.com +91-8920736774

Unit No.-35A&B, Ground Floor, Tower B1, Spaze-I-Tech Park, Sohna Road, Sector-49, Gurgaon, Haryana-122018

CIN: U80903HR2022PTC108534, GSTIN: 06AAGCI9703D1ZQ, PAN: AAGC19703D.

TRAINING POLICY

- By accepting this offer letter, you agree to perform all the responsibilities and duties assigned to you during your working hours with management norms.
 - You are requested to do proper work in the working hours with full efforts and not allowed to do any other work (except college related).
 - During your internship period you will be receiving 1 sick leave which will be paid (need to submit required document of your sickness for the same).
 - Apart from the sick leaves you are not able to receive any of the employee benefits in your internship period.
 - During your internship period, company have rights to terminate your service on unsatisfied performance or any breach of the code of conduct or misbehave in the organization.
 - By any chance you wish to discontinue the internship because of any reason you have to inform formally to concerned HR and managers via mail and need to serve notice period of 15 days and Full and final settlement will be done.
 - All the rules, regulations and code of conduct and other policies need to be followed at organization.
 - After successfully completion of your Internship, On your consent or based-on performance you will be offered with Full time offer by the company.
-
- Working Hours: **9 hours including Lunch break of 1 hour.**
 - Job Type: **Full Time**
 - Location: **Gurgaon (Spaze I-Tech Park sector-49)**
 - Office Time: **10:00 AM TO 07:00 PM.**

DATE: _____

SIGNATURE: _____
(Candidate's Signature)

With Regards,

A circular stamp of InternsElite Edutech Pvt. Ltd. is visible, containing the company logo and name. Overlaid on the stamp is a handwritten signature in black ink.

INTERSELITE EDUTECH PVT. LTD.

 Greetings@internselite.com  [+91-8920736774](tel:+91-8920736774)

 Unit No.-35A&B, Ground Floor, Tower B1, Spaze-I-Tech Park, Sohna Road, Sector-49, Gurgaon, Haryana-122018

CIN: U80903HR2022PTC108534, GSTIN: 06AAGCI9703D1ZQ, PAN: AAGC19703D.

Documentation

Sl. No	Particulars
1.	Professional / Educational Certificates and Mark Sheets towards: <ul style="list-style-type: none">• 10th standard or equivalent examination (Original MS for Verification)• 12th standard or equivalent examination (Original MS for Verification)• Graduation• Post-graduation / Doctorate Other relevant educational or skill certifications (If any)
2.	COLOR SCANNED COPY OF YOUR PHOTOGRAPHS
3.	PAN Card, Voter ID or Driving Licence Scanned Copy.
4.	Bank Account Details: Bank Name, Your Name as per Bank records, Account Number, IFSC Code



OFFER LETTER

DATE: 17-10-2023

ELITE745

Dear AMIT SINGH

Congratulations, you have successfully made it through the Selection process. We are pleased to offer you the role as **Business Development Trainee** with **INTERSELITE EDUTECH PVT. LTD.** We are excited to have you onboard with us. We believe that you are the suitable candidate and would play a significant role in the success of our organization. We wish you success with a platform for learning with lots of experience in **INTERSELITE**.

Please find the following details:

Job Title: **BDT**

Duration of Internship: **4 Months**

Training Date: **2nd November to 6th November**

OJT Start Date: **7th November 2023**

OJT End Date: **7th March 2024**

Reporting Date and Time: **10:30 AM, 02nd November 2023**

Stipend: INR 17,000 Per Month + 10,000 Incentives Based on target overachieved.

Target: Target will be discussed and assigned during the induction. Full Time will be after successfully completion of probation period.

Please confirm your acceptance, by signing the letter and mail the signed and scanned copy of your offer letter with the documents as mentioned below to the same mail within **3 working days. Otherwise, it will automatically withdraw if we do not receive your acceptance as per mentioned timeline.** In case of any query or doubts kindly reach out to us. I have read and understood the above terms and conditions and I accept this offer, as set forth above with, **InternsElite and will report on 02nd November 2023 .**

SIGNATURE: _____
(Candidate's Signature)

DATE: _____

 Greetings@internselite.com  +91-8920736774

 Unit No.-35A&B, Ground Floor, Tower B1, Spaze-I-Tech Park, Sohna Road, Sector-49, Gurgaon, Haryana-122018

CIN: U80903HR2022PTC108534, GSTIN: 06AAGCI9703D1ZQ, PAN: AAGC19703D.

TRAINING POLICY

- By accepting this offer letter, you agree to perform all the responsibilities and duties assigned to you during your working hours with management norms.
 - You are requested to do proper work in the working hours with full efforts and not allowed to do any other work (except college related).
 - During your internship period you will be receiving 1 sick leave which will be paid (need to submit required document of your sickness for the same).
 - Apart from the sick leaves you are not able to receive any of the employee benefits in your internship period.
 - During your internship period, company have rights to terminate your service on unsatisfied performance or any breach of the code of conduct or misbehave in the organization.
 - By any chance you wish to discontinue the internship because of any reason you have to inform formally to concerned HR and managers via mail and need to serve notice period of 15 days and Full and final settlement will be done.
 - All the rules, regulations and code of conduct and other policies need to be followed at organization.
 - After successfully completion of your Internship, On your consent or based-on performance you will be offered with Full time offer by the company.
-
- Working Hours: **9 hours including Lunch break of 1 hour.**
 - Job Type: **Full Time**
 - Location: **Gurgaon (Spaze I-Tech Park sector-49)**
 - Office Time: **10:00 AM TO 07:00 PM.**

DATE: _____

SIGNATURE: _____
(Candidate's Signature)

With Regards,

The block contains the circular logo of InternsElite Edutech Pvt. Ltd. on the left, which features a stylized 'E' and the company name. To the right of the logo is a handwritten signature in black ink.

INTERSELITE EDUTECH PVT. LTD.

 Greetings@internselite.com  [+91-8920736774](tel:+91-8920736774)

 Unit No.-35A&B, Ground Floor, Tower B1, Spaze-I-Tech Park, Sohna Road, Sector-49, Gurgaon, Haryana-122018

CIN: U80903HR2022PTC108534, GSTIN: 06AAGCI9703D1ZQ, PAN: AAGC19703D.

Documentation

Sl. No	Particulars
1.	Professional / Educational Certificates and Mark Sheets towards: <ul style="list-style-type: none">• 10th standard or equivalent examination (Original MS for Verification)• 12th standard or equivalent examination (Original MS for Verification)• Graduation• Post-graduation / Doctorate Other relevant educational or skill certifications (If any)
2.	COLOR SCANNED COPY OF YOUR PHOTOGRAPHS
3.	PAN Card, Voter ID or Driving Licence Scanned Copy.
4.	Bank Account Details: Bank Name, Your Name as per Bank records, Account Number, IFSC Code



OFFER LETTER

DATE: 17-10-2023

ELITE746

Dear ANJALI SHARMA

Congratulations, you have successfully made it through the Selection process. We are pleased to offer you the role as **Business Development Trainee** with **INTERNSELITE EDUTECH PVT. LTD.** We are excited to have you onboard with us. We believe that you are the suitable candidate and would play a significant role in the success of our organization. We wish you success with a platform for learning with lots of experience in **INTERNSELITE**.

Please find the following details:

Job Title: **BDT**

Duration of Internship: **4 Months**

Training Date: **2nd November to 6th November**

OJT Start Date: **7th November 2023**

OJT End Date: **7th March 2024**

Reporting Date and Time: **10:30 AM, 02nd November 2023**

Stipend: INR 17,000 Per Month + 10,000 Incentives Based on target overachieved.

Target: Target will be discussed and assigned during the induction. Full Time will be after successfully completion of probation period.

Please confirm your acceptance, by signing the letter and mail the signed and scanned copy of your offer letter with the documents as mentioned below to the same mail within **3 working days. Otherwise, it will automatically withdraw if we do not receive your acceptance as per mentioned timeline.** In case of any query or doubts kindly reach out to us. I have read and understood the above terms and conditions and I accept this offer, as set forth above with, **InternsElite and will report on 02nd November 2023 .**

SIGNATURE: _____
(Candidate's Signature)

DATE: _____

Greetings@internselite.com +91-8920736774

Unit No.-35A&B, Ground Floor, Tower B1, Spaze-I-Tech Park, Sohna Road, Sector-49, Gurgaon, Haryana-122018

CIN: U80903HR2022PTC108534, GSTIN: 06AAGCI9703D1ZQ, PAN: AAGC19703D.

TRAINING POLICY

- By accepting this offer letter, you agree to perform all the responsibilities and duties assigned to you during your working hours with management norms.
 - You are requested to do proper work in the working hours with full efforts and not allowed to do any other work (except college related).
 - During your internship period you will be receiving 1 sick leave which will be paid (need to submit required document of your sickness for the same).
 - Apart from the sick leaves you are not able to receive any of the employee benefits in your internship period.
 - During your internship period, company have rights to terminate your service on unsatisfied performance or any breach of the code of conduct or misbehave in the organization.
 - By any chance you wish to discontinue the internship because of any reason you have to inform formally to concerned HR and managers via mail and need to serve notice period of 15 days and Full and final settlement will be done.
 - All the rules, regulations and code of conduct and other policies need to be followed at organization.
 - After successfully completion of your Internship, On your consent or based-on performance you will be offered with Full time offer by the company.
-
- Working Hours: **9 hours including Lunch break of 1 hour.**
 - Job Type: **Full Time**
 - Location: **Gurgaon (Spaze I-Tech Park sector-49)**
 - Office Time: **10:00 AM TO 07:00 PM.**

DATE: _____

SIGNATURE: _____
(Candidate's Signature)

With Regards,

A circular stamp of InternsElite Edutech Pvt. Ltd. is visible, containing the company logo and name. Overlaid on the stamp is a handwritten signature in black ink.

INTERSELITE EDUTECH PVT. LTD.

 Greetings@internselite.com  [+91-8920736774](tel:+91-8920736774)

 Unit No.-35A&B, Ground Floor, Tower B1, Spaze-I-Tech Park, Sohna Road, Sector-49, Gurgaon, Haryana-122018

CIN: U80903HR2022PTC108534, GSTIN: 06AAGCI9703D1ZQ, PAN: AAGC19703D.

Documentation

Sl. No	Particulars
1.	Professional / Educational Certificates and Mark Sheets towards: <ul style="list-style-type: none">• 10th standard or equivalent examination (Original MS for Verification)• 12th standard or equivalent examination (Original MS for Verification)• Graduation• Post-graduation / Doctorate Other relevant educational or skill certifications (If any)
2.	COLOR SCANNED COPY OF YOUR PHOTOGRAPHS
3.	PAN Card, Voter ID or Driving Licence Scanned Copy.
4.	Bank Account Details: Bank Name, Your Name as per Bank records, Account Number, IFSC Code



OFFER LETTER

DATE: 17-10-2023

ELITE747

Dear ANKIT SINGHAL

Congratulations, you have successfully made it through the Selection process. We are pleased to offer you the role as **Business Development Trainee** with **INTERNSELITE EDUTECH PVT. LTD.** We are excited to have you onboard with us. We believe that you are the suitable candidate and would play a significant role in the success of our organization. We wish you success with a platform for learning with lots of experience in **INTERNSELITE**.

Please find the following details:

Job Title: **BDT**

Duration of Internship: **4 Months**

Training Date: **2nd November to 6th November**

OJT Start Date: **7th November 2023**

OJT End Date: **7th March 2024**

Reporting Date and Time: **10:30 AM, 02nd November 2023**

Stipend: INR 17,000 Per Month + 10,000 Incentives Based on target overachieved.

Target: Target will be discussed and assigned during the induction. Full Time will be after successfully completion of probation period.

Please confirm your acceptance, by signing the letter and mail the signed and scanned copy of your offer letter with the documents as mentioned below to the same mail within **3 working days. Otherwise, it will automatically withdraw if we do not receive your acceptance as per mentioned timeline.** In case of any query or doubts kindly reach out to us. I have read and understood the above terms and conditions and I accept this offer, as set forth above with, **InternsElite and will report on 02nd November 2023 .**

SIGNATURE: _____
(Candidate's Signature)

DATE: _____

Greetings@internselite.com +91-8920736774

Unit No.-35A&B, Ground Floor, Tower B1, Spaze-I-Tech Park, Sohna Road, Sector-49, Gurgaon, Haryana-122018

CIN: U80903HR2022PTC108534, GSTIN: 06AAGCI9703D1ZQ, PAN: AAGC19703D.

TRAINING POLICY

- By accepting this offer letter, you agree to perform all the responsibilities and duties assigned to you during your working hours with management norms.
 - You are requested to do proper work in the working hours with full efforts and not allowed to do any other work (except college related).
 - During your internship period you will be receiving 1 sick leave which will be paid (need to submit required document of your sickness for the same).
 - Apart from the sick leaves you are not able to receive any of the employee benefits in your internship period.
 - During your internship period, company have rights to terminate your service on unsatisfied performance or any breach of the code of conduct or misbehave in the organization.
 - By any chance you wish to discontinue the internship because of any reason you have to inform formally to concerned HR and managers via mail and need to serve notice period of 15 days and Full and final settlement will be done.
 - All the rules, regulations and code of conduct and other policies need to be followed at organization.
 - After successfully completion of your Internship, On your consent or based-on performance you will be offered with Full time offer by the company.
-
- Working Hours: **9 hours including Lunch break of 1 hour.**
 - Job Type: **Full Time**
 - Location: **Gurgaon (Spaze I-Tech Park sector-49)**
 - Office Time: **10:00 AM TO 07:00 PM.**

DATE: _____


SIGNATURE: _____
(Candidate's Signature)

With Regards,

A circular stamp of InternsElite Edutech Pvt. Ltd. is visible, containing the company logo and name. Overlaid on the stamp is a handwritten signature in black ink.

INTERSELITE EDUTECH PVT. LTD.

 Greetings@internselite.com  [+91-8920736774](tel:+91-8920736774)

 Unit No.-35A&B, Ground Floor, Tower B1, Spaze-I-Tech Park, Sohna Road, Sector-49,
Gurgaon, Haryana-122018
CIN: U80903HR2022PTC108534, GSTIN: 06AAGCI9703D1ZQ, PAN: AAGC19703D.

Documentation

Sl. No	Particulars
1.	Professional / Educational Certificates and Mark Sheets towards: <ul style="list-style-type: none">• 10th standard or equivalent examination (Original MS for Verification)• 12th standard or equivalent examination (Original MS for Verification)• Graduation• Post-graduation / Doctorate Other relevant educational or skill certifications (If any)
2.	COLOR SCANNED COPY OF YOUR PHOTOGRAPHS
3.	PAN Card, Voter ID or Driving Licence Scanned Copy.
4.	Bank Account Details: Bank Name, Your Name as per Bank records, Account Number, IFSC Code

OFFER LETTER**DATE: 17-10-2023****ELITE748****Dear ARHAAN KHAN**

Congratulations, you have successfully made it through the Selection process. We are pleased to offer you the role as **Business Development Trainee** with **INTERNSELITE EDUTECH PVT. LTD.** We are excited to have you onboard with us. We believe that you are the suitable candidate and would play a significant role in the success of our organization. We wish you success with a platform for learning with lots of experience in **INTERNSELITE**.

Please find the following details:Job Title: **BDT**Duration of Internship: **4 Months**Training Date: **2nd November to 6th November**OJT Start Date: **7th November 2023**OJT End Date: **7th March 2024**Reporting Date and Time: **10:30 AM, 02nd November 2023****Stipend: INR 17,000 Per Month + 10,000 Incentives Based on target overachieved.****Target: Target will be discussed and assigned during the induction. Full Time will be after successfully completion of probation period.**

Please confirm your acceptance, by signing the letter and mail the signed and scanned copy of your offer letter with the documents as mentioned below to the same mail within **3 working days. Otherwise, it will automatically withdraw if we do not receive your acceptance as per mentioned timeline.** In case of any query or doubts kindly reach out to us. I have read and understood the above terms and conditions and I accept this offer, as set forth above with, **InternsElite and will report on 02nd November 2023 .**

SIGNATURE: _____
(Candidate's Signature)

DATE: _____

 Greetings@internselite.com  **+91-8920736774** Unit No.-35A&B, Ground Floor, Tower B1, Spaze-I-Tech Park, Sohna Road, Sector-49, Gurgaon, Haryana-122018

CIN: U80903HR2022PTC108534, GSTIN: 06AAGCI9703D1ZQ, PAN: AAGC19703D.

TRAINING POLICY

- By accepting this offer letter, you agree to perform all the responsibilities and duties assigned to you during your working hours with management norms.
 - You are requested to do proper work in the working hours with full efforts and not allowed to do any other work (except college related).
 - During your internship period you will be receiving 1 sick leave which will be paid (need to submit required document of your sickness for the same).
 - Apart from the sick leaves you are not able to receive any of the employee benefits in your internship period.
 - During your internship period, company have rights to terminate your service on unsatisfied performance or any breach of the code of conduct or misbehave in the organization.
 - By any chance you wish to discontinue the internship because of any reason you have to inform formally to concerned HR and managers via mail and need to serve notice period of 15 days and Full and final settlement will be done.
 - All the rules, regulations and code of conduct and other policies need to be followed at organization.
 - After successfully completion of your Internship, On your consent or based-on performance you will be offered with Full time offer by the company.
-
- Working Hours: **9 hours including Lunch break of 1 hour.**
 - Job Type: **Full Time**
 - Location: **Gurgaon (Spaze I-Tech Park sector-49)**
 - Office Time: **10:00 AM TO 07:00 PM.**

DATE: _____

SIGNATURE: _____
(Candidate's Signature)

With Regards,

A circular stamp of InternsElite Edutech Pvt. Ltd. is visible, containing the company logo and name. Overlaid on the stamp is a handwritten signature in black ink.

INTERSELITE EDUTECH PVT. LTD.

 Greetings@internselite.com  [+91-8920736774](tel:+91-8920736774)

 Unit No.-35A&B, Ground Floor, Tower B1, Spaze-I-Tech Park, Sohna Road, Sector-49, Gurgaon, Haryana-122018

CIN: U80903HR2022PTC108534, GSTIN: 06AAGCI9703D1ZQ, PAN: AAGC19703D.

Documentation

Sl. No	Particulars
1.	Professional / Educational Certificates and Mark Sheets towards: <ul style="list-style-type: none">• 10th standard or equivalent examination (Original MS for Verification)• 12th standard or equivalent examination (Original MS for Verification)• Graduation• Post-graduation / Doctorate Other relevant educational or skill certifications (If any)
2.	COLOR SCANNED COPY OF YOUR PHOTOGRAPHS
3.	PAN Card, Voter ID or Driving Licence Scanned Copy.
4.	Bank Account Details: Bank Name, Your Name as per Bank records, Account Number, IFSC Code

OFFER LETTER**DATE: 17-10-2023****ELITE749****Dear ASHISH POONIA**

Congratulations, you have successfully made it through the Selection process. We are pleased to offer you the role as **Business Development Trainee** with **INTERSELITE EDUTECH PVT. LTD.** We are excited to have you onboard with us. We believe that you are the suitable candidate and would play a significant role in the success of our organization. We wish you success with a platform for learning with lots of experience in **INTERSELITE**.

Please find the following details:Job Title: **BDT**Duration of Internship: **4 Months**Training Date: **2nd November to 6th November**OJT Start Date: **7th November 2023**OJT End Date: **7th March 2024**Reporting Date and Time: **10:30 AM, 02nd November 2023****Stipend: INR 17,000 Per Month + 10,000 Incentives Based on target overachieved.****Target: Target will be discussed and assigned during the induction. Full Time will be after successfully completion of probation period.**

Please confirm your acceptance, by signing the letter and mail the signed and scanned copy of your offer letter with the documents as mentioned below to the same mail within **3 working days. Otherwise, it will automatically withdraw if we do not receive your acceptance as per mentioned timeline.** In case of any query or doubts kindly reach out to us. I have read and understood the above terms and conditions and I accept this offer, as set forth above with, **InternsElite and will report on 02nd November 2023 .**

SIGNATURE: _____
(Candidate's Signature)

DATE: _____

 Greetings@internselite.com  [+91-8920736774](tel:+91-8920736774) Unit No.-35A&B, Ground Floor, Tower B1, Spaze-I-Tech Park, Sohna Road, Sector-49, Gurgaon, Haryana-122018

CIN: U80903HR2022PTC108534, GSTIN: 06AAGCI9703D1ZQ, PAN: AAGC19703D.

TRAINING POLICY

- By accepting this offer letter, you agree to perform all the responsibilities and duties assigned to you during your working hours with management norms.
 - You are requested to do proper work in the working hours with full efforts and not allowed to do any other work (except college related).
 - During your internship period you will be receiving 1 sick leave which will be paid (need to submit required document of your sickness for the same).
 - Apart from the sick leaves you are not able to receive any of the employee benefits in your internship period.
 - During your internship period, company have rights to terminate your service on unsatisfied performance or any breach of the code of conduct or misbehave in the organization.
 - By any chance you wish to discontinue the internship because of any reason you have to inform formally to concerned HR and managers via mail and need to serve notice period of 15 days and Full and final settlement will be done.
 - All the rules, regulations and code of conduct and other policies need to be followed at organization.
 - After successfully completion of your Internship, On your consent or based-on performance you will be offered with Full time offer by the company.
-
- Working Hours: **9 hours including Lunch break of 1 hour.**
 - Job Type: **Full Time**
 - Location: **Gurgaon (Spaze I-Tech Park sector-49)**
 - Office Time: **10:00 AM TO 07:00 PM.**

DATE: _____

SIGNATURE: _____
(Candidate's Signature)

With Regards,

A circular stamp of InternsElite Edutech Pvt. Ltd. is visible, containing the company logo and name. Overlaid on the stamp is a handwritten signature in black ink.

INTERSELITE EDUTECH PVT. LTD.

 Greetings@internselite.com  [+91-8920736774](tel:+91-8920736774)

 Unit No.-35A&B, Ground Floor, Tower B1, Spaze-I-Tech Park, Sohna Road, Sector-49, Gurgaon, Haryana-122018

CIN: U80903HR2022PTC108534, GSTIN: 06AAGCI9703D1ZQ, PAN: AAGC19703D.

Documentation

Sl. No	Particulars
1.	Professional / Educational Certificates and Mark Sheets towards: <ul style="list-style-type: none">• 10th standard or equivalent examination (Original MS for Verification)• 12th standard or equivalent examination (Original MS for Verification)• Graduation• Post-graduation / Doctorate Other relevant educational or skill certifications (If any)
2.	COLOR SCANNED COPY OF YOUR PHOTOGRAPHS
3.	PAN Card, Voter ID or Driving Licence Scanned Copy.
4.	Bank Account Details: Bank Name, Your Name as per Bank records, Account Number, IFSC Code



OFFER LETTER

DATE: 17-10-2023

ELITE750

Dear DEEPAK PANWAR

Congratulations, you have successfully made it through the Selection process. We are pleased to offer you the role as **Business Development Trainee** with **INTERSELITE EDUTECH PVT. LTD.** We are excited to have you onboard with us. We believe that you are the suitable candidate and would play a significant role in the success of our organization. We wish you success with a platform for learning with lots of experience in **INTERSELITE**.

Please find the following details:

Job Title: **BDT**

Duration of Internship: **4 Months**

Training Date: **2nd November to 6th November**

OJT Start Date: **7th November 2023**

OJT End Date: **7th March 2024**

Reporting Date and Time: **10:30 AM, 02nd November 2023**

Stipend: INR 17,000 Per Month + 10,000 Incentives Based on target overachieved.

Target: Target will be discussed and assigned during the induction. Full Time will be after successfully completion of probation period.

Please confirm your acceptance, by signing the letter and mail the signed and scanned copy of your offer letter with the documents as mentioned below to the same mail within **3 working days. Otherwise, it will automatically withdraw if we do not receive your acceptance as per mentioned timeline.** In case of any query or doubts kindly reach out to us. I have read and understood the above terms and conditions and I accept this offer, as set forth above with, **InternsElite and will report on 02nd November 2023 .**

SIGNATURE: _____
(Candidate's Signature)

DATE: _____

Greetings@internselite.com +91-8920736774

Unit No.-35A&B, Ground Floor, Tower B1, Spaze-I-Tech Park, Sohna Road, Sector-49, Gurgaon, Haryana-122018

CIN: U80903HR2022PTC108534, GSTIN: 06AAGCI9703D1ZQ, PAN: AAGC19703D.

TRAINING POLICY

- By accepting this offer letter, you agree to perform all the responsibilities and duties assigned to you during your working hours with management norms.
 - You are requested to do proper work in the working hours with full efforts and not allowed to do any other work (except college related).
 - During your internship period you will be receiving 1 sick leave which will be paid (need to submit required document of your sickness for the same).
 - Apart from the sick leaves you are not able to receive any of the employee benefits in your internship period.
 - During your internship period, company have rights to terminate your service on unsatisfied performance or any breach of the code of conduct or misbehave in the organization.
 - By any chance you wish to discontinue the internship because of any reason you have to inform formally to concerned HR and managers via mail and need to serve notice period of 15 days and Full and final settlement will be done.
 - All the rules, regulations and code of conduct and other policies need to be followed at organization.
 - After successfully completion of your Internship, On your consent or based-on performance you will be offered with Full time offer by the company.
-
- Working Hours: **9 hours including Lunch break of 1 hour.**
 - Job Type: **Full Time**
 - Location: **Gurgaon (Spaze I-Tech Park sector-49)**
 - Office Time: **10:00 AM TO 07:00 PM.**

DATE: _____


SIGNATURE: _____
(Candidate's Signature)

With Regards,



INTERSELITE EDUTECH PVT. LTD.

 Greetings@internselite.com  [+91-8920736774](tel:+91-8920736774)

 Unit No.-35A&B, Ground Floor, Tower B1, Spaze-I-Tech Park, Sohna Road, Sector-49,
Gurgaon, Haryana-122018
CIN: U80903HR2022PTC108534, GSTIN: 06AAGCI9703D1ZQ, PAN: AAGC19703D.

Documentation

Sl. No	Particulars
1.	Professional / Educational Certificates and Mark Sheets towards: <ul style="list-style-type: none">• 10th standard or equivalent examination (Original MS for Verification)• 12th standard or equivalent examination (Original MS for Verification)• Graduation• Post-graduation / Doctorate Other relevant educational or skill certifications (If any)
2.	COLOR SCANNED COPY OF YOUR PHOTOGRAPHS
3.	PAN Card, Voter ID or Driving Licence Scanned Copy.
4.	Bank Account Details: Bank Name, Your Name as per Bank records, Account Number, IFSC Code



OFFER LETTER

DATE: 17-10-2023

ELITE751

Dear HITESH KUMAR

Congratulations, you have successfully made it through the Selection process. We are pleased to offer you the role as **Business Development Trainee** with **INTERNSELITE EDUTECH PVT. LTD.** We are excited to have you onboard with us. We believe that you are the suitable candidate and would play a significant role in the success of our organization. We wish you success with a platform for learning with lots of experience in **INTERNSELITE**.

Please find the following details:

Job Title: **BDT**

Duration of Internship: **4 Months**

Training Date: **2nd November to 6th November**

OJT Start Date: **7th November 2023**

OJT End Date: **7th March 2024**

Reporting Date and Time: **10:30 AM, 02nd November 2023**

Stipend: INR 17,000 Per Month + 10,000 Incentives Based on target overachieved.

Target: Target will be discussed and assigned during the induction. Full Time will be after successfully completion of probation period.

Please confirm your acceptance, by signing the letter and mail the signed and scanned copy of your offer letter with the documents as mentioned below to the same mail within **3 working days. Otherwise, it will automatically withdraw if we do not receive your acceptance as per mentioned timeline.** In case of any query or doubts kindly reach out to us. I have read and understood the above terms and conditions and I accept this offer, as set forth above with, **InternsElite and will report on 02nd November 2023 .**

SIGNATURE: _____
(Candidate's Signature)

DATE: _____

Greetings@internselite.com +91-8920736774

Unit No.-35A&B, Ground Floor, Tower B1, Spaze-I-Tech Park, Sohna Road, Sector-49, Gurgaon, Haryana-122018

CIN: U80903HR2022PTC108534, GSTIN: 06AAGCI9703D1ZQ, PAN: AAGC19703D.

TRAINING POLICY

- By accepting this offer letter, you agree to perform all the responsibilities and duties assigned to you during your working hours with management norms.
 - You are requested to do proper work in the working hours with full efforts and not allowed to do any other work (except college related).
 - During your internship period you will be receiving 1 sick leave which will be paid (need to submit required document of your sickness for the same).
 - Apart from the sick leaves you are not able to receive any of the employee benefits in your internship period.
 - During your internship period, company have rights to terminate your service on unsatisfied performance or any breach of the code of conduct or misbehave in the organization.
 - By any chance you wish to discontinue the internship because of any reason you have to inform formally to concerned HR and managers via mail and need to serve notice period of 15 days and Full and final settlement will be done.
 - All the rules, regulations and code of conduct and other policies need to be followed at organization.
 - After successfully completion of your Internship, On your consent or based-on performance you will be offered with Full time offer by the company.
-
- Working Hours: **9 hours including Lunch break of 1 hour.**
 - Job Type: **Full Time**
 - Location: **Gurgaon (Spaze I-Tech Park sector-49)**
 - Office Time: **10:00 AM TO 07:00 PM.**

DATE: _____

SIGNATURE: _____
(Candidate's Signature)

With Regards,



INTERSELITE EDUTECH PVT. LTD.

 Greetings@internselite.com  [+91-8920736774](tel:+91-8920736774)

 Unit No.-35A&B, Ground Floor, Tower B1, Spaze-I-Tech Park, Sohna Road, Sector-49,
Gurgaon, Haryana-122018
CIN: U80903HR2022PTC108534, GSTIN: 06AAGCI9703D1ZQ, PAN: AAGC19703D.

Documentation

Sl. No	Particulars
1.	Professional / Educational Certificates and Mark Sheets towards: <ul style="list-style-type: none">• 10th standard or equivalent examination (Original MS for Verification)• 12th standard or equivalent examination (Original MS for Verification)• Graduation• Post-graduation / Doctorate Other relevant educational or skill certifications (If any)
2.	COLOR SCANNED COPY OF YOUR PHOTOGRAPHS
3.	PAN Card, Voter ID or Driving Licence Scanned Copy.
4.	Bank Account Details: Bank Name, Your Name as per Bank records, Account Number, IFSC Code

OFFER LETTER**DATE: 17-10-2023****ELITE752****Dear JATIN**

Congratulations, you have successfully made it through the Selection process. We are pleased to offer you the role as **Business Development Trainee** with **INTERNSELITE EDUTECH PVT. LTD.** We are excited to have you onboard with us. We believe that you are the suitable candidate and would play a significant role in the success of our organization. We wish you success with a platform for learning with lots of experience in **INTERNSELITE**.

Please find the following details:Job Title: **BDT**Duration of Internship: **4 Months**Training Date: **2nd November to 6th November**OJT Start Date: **7th November 2023**OJT End Date: **7th March 2024**Reporting Date and Time: **10:30 AM, 02nd November 2023****Stipend: INR 17,000 Per Month + 10,000 Incentives Based on target overachieved.****Target: Target will be discussed and assigned during the induction. Full Time will be after successfully completion of probation period.**

Please confirm your acceptance, by signing the letter and mail the signed and scanned copy of your offer letter with the documents as mentioned below to the same mail within **3 working days. Otherwise, it will automatically withdraw if we do not receive your acceptance as per mentioned timeline.** In case of any query or doubts kindly reach out to us. I have read and understood the above terms and conditions and I accept this offer, as set forth above with, **InternsElite and will report on 02nd November 2023 .**

SIGNATURE: _____
(Candidate's Signature)

DATE: _____

 Greetings@internselite.com  **+91-8920736774** **Unit No.-35A&B, Ground Floor, Tower B1, Spaze-I-Tech Park, Sohna Road, Sector-49, Gurgaon, Haryana-122018****CIN: U80903HR2022PTC108534, GSTIN: 06AAGCI9703D1ZQ, PAN: AAGC19703D.**

TRAINING POLICY

- By accepting this offer letter, you agree to perform all the responsibilities and duties assigned to you during your working hours with management norms.
 - You are requested to do proper work in the working hours with full efforts and not allowed to do any other work (except college related).
 - During your internship period you will be receiving 1 sick leave which will be paid (need to submit required document of your sickness for the same).
 - Apart from the sick leaves you are not able to receive any of the employee benefits in your internship period.
 - During your internship period, company have rights to terminate your service on unsatisfied performance or any breach of the code of conduct or misbehave in the organization.
 - By any chance you wish to discontinue the internship because of any reason you have to inform formally to concerned HR and managers via mail and need to serve notice period of 15 days and Full and final settlement will be done.
 - All the rules, regulations and code of conduct and other policies need to be followed at organization.
 - After successfully completion of your Internship, On your consent or based-on performance you will be offered with Full time offer by the company.
-
- Working Hours: **9 hours including Lunch break of 1 hour.**
 - Job Type: **Full Time**
 - Location: **Gurgaon (Spaze I-Tech Park sector-49)**
 - Office Time: **10:00 AM TO 07:00 PM.**

DATE: _____

SIGNATURE: _____
(Candidate's Signature)

With Regards,



INTERSELITE EDUTECH PVT. LTD.

 Greetings@internselite.com  [+91-8920736774](tel:+91-8920736774)

 Unit No.-35A&B, Ground Floor, Tower B1, Spaze-I-Tech Park, Sohna Road, Sector-49, Gurgaon, Haryana-122018

CIN: U80903HR2022PTC108534, GSTIN: 06AAGCI9703D1ZQ, PAN: AAGC19703D.

Documentation

Sl. No	Particulars
1.	Professional / Educational Certificates and Mark Sheets towards: <ul style="list-style-type: none">• 10th standard or equivalent examination (Original MS for Verification)• 12th standard or equivalent examination (Original MS for Verification)• Graduation• Post-graduation / Doctorate Other relevant educational or skill certifications (If any)
2.	COLOR SCANNED COPY OF YOUR PHOTOGRAPHS
3.	PAN Card, Voter ID or Driving Licence Scanned Copy.
4.	Bank Account Details: Bank Name, Your Name as per Bank records, Account Number, IFSC Code



OFFER LETTER

DATE: 17-10-2023

ELITE753

Dear LAKSHYA CHOUDHARY

Congratulations, you have successfully made it through the Selection process. We are pleased to offer you the role as **Business Development Trainee** with **INTERSELITE EDUTECH PVT. LTD.** We are excited to have you onboard with us. We believe that you are the suitable candidate and would play a significant role in the success of our organization. We wish you success with a platform for learning with lots of experience in **INTERSELITE**.

Please find the following details:

Job Title: **BDT**

Duration of Internship: **4 Months**

Training Date: **2nd November to 6th November**

OJT Start Date: **7th November 2023**

OJT End Date: **7th March 2024**

Reporting Date and Time: **10:30 AM, 02nd November 2023**

Stipend: INR 17,000 Per Month + 10,000 Incentives Based on target overachieved.

Target: Target will be discussed and assigned during the induction. Full Time will be after successfully completion of probation period.

Please confirm your acceptance, by signing the letter and mail the signed and scanned copy of your offer letter with the documents as mentioned below to the same mail within **3 working days. Otherwise, it will automatically withdraw if we do not receive your acceptance as per mentioned timeline.** In case of any query or doubts kindly reach out to us. I have read and understood the above terms and conditions and I accept this offer, as set forth above with, **InternsElite and will report on 02nd November 2023 .**

SIGNATURE: _____
(Candidate's Signature)

DATE: _____

Greetings@internselite.com +91-8920736774

Unit No.-35A&B, Ground Floor, Tower B1, Spaze-I-Tech Park, Sohna Road, Sector-49, Gurgaon, Haryana-122018

CIN: U80903HR2022PTC108534, GSTIN: 06AAGCI9703D1ZQ, PAN: AAGC19703D.

TRAINING POLICY

- By accepting this offer letter, you agree to perform all the responsibilities and duties assigned to you during your working hours with management norms.
 - You are requested to do proper work in the working hours with full efforts and not allowed to do any other work (except college related).
 - During your internship period you will be receiving 1 sick leave which will be paid (need to submit required document of your sickness for the same).
 - Apart from the sick leaves you are not able to receive any of the employee benefits in your internship period.
 - During your internship period, company have rights to terminate your service on unsatisfied performance or any breach of the code of conduct or misbehave in the organization.
 - By any chance you wish to discontinue the internship because of any reason you have to inform formally to concerned HR and managers via mail and need to serve notice period of 15 days and Full and final settlement will be done.
 - All the rules, regulations and code of conduct and other policies need to be followed at organization.
 - After successfully completion of your Internship, On your consent or based-on performance you will be offered with Full time offer by the company.
-
- Working Hours: **9 hours including Lunch break of 1 hour.**
 - Job Type: **Full Time**
 - Location: **Gurgaon (Spaze I-Tech Park sector-49)**
 - Office Time: **10:00 AM TO 07:00 PM.**

DATE: _____

SIGNATURE: _____
(Candidate's Signature)

With Regards,

The block contains the circular logo of InternsElite Edutech Pvt. Ltd. on the left, which features a stylized 'E' and the company name. To the right of the logo is a handwritten signature in black ink.

INTERSELITE EDUTECH PVT. LTD.

 Greetings@internselite.com  [+91-8920736774](tel:+91-8920736774)

 Unit No.-35A&B, Ground Floor, Tower B1, Spaze-I-Tech Park, Sohna Road, Sector-49, Gurgaon, Haryana-122018

CIN: U80903HR2022PTC108534, GSTIN: 06AAGCI9703D1ZQ, PAN: AAGC19703D.

Documentation

Sl. No	Particulars
1.	Professional / Educational Certificates and Mark Sheets towards: <ul style="list-style-type: none">• 10th standard or equivalent examination (Original MS for Verification)• 12th standard or equivalent examination (Original MS for Verification)• Graduation• Post-graduation / Doctorate Other relevant educational or skill certifications(if any)
2.	COLOR SCANNED COPY OF YOUR PHOTOGRAPHS
3.	PAN Card, Voter ID or Driving Licence Scanned Copy.
4.	Bank Account Details: Bank Name, Your Name as per Bank records, Account Number, IFSC Code



OFFER LETTER

DATE: 17-10-2023

ELITE754

Dear POOJA KUMARI

Congratulations, you have successfully made it through the Selection process. We are pleased to offer you the role as **Business Development Trainee** with **INTERNSELITE EDUTECH PVT. LTD.** We are excited to have you onboard with us. We believe that you are the suitable candidate and would play a significant role in the success of our organization. We wish you success with a platform for learning with lots of experience in **INTERNSELITE**.

Please find the following details:

Job Title: **BDT**

Duration of Internship: **4 Months**

Training Date: **2nd November to 6th November**

OJT Start Date: **7th November 2023**

OJT End Date: **7th March 2024**

Reporting Date and Time: **10:30 AM, 02nd November 2023**

Stipend: INR 17,000 Per Month + 10,000 Incentives Based on target overachieved.

Target: Target will be discussed and assigned during the induction. Full Time will be after successfully completion of probation period.

Please confirm your acceptance, by signing the letter and mail the signed and scanned copy of your offer letter with the documents as mentioned below to the same mail within **3 working days. Otherwise, it will automatically withdraw if we do not receive your acceptance as per mentioned timeline.** In case of any query or doubts kindly reach out to us. I have read and understood the above terms and conditions and I accept this offer, as set forth above with, **InternsElite and will report on 02nd November 2023 .**

SIGNATURE: _____
(Candidate's Signature)

DATE: _____

Greetings@internselite.com +91-8920736774

Unit No.-35A&B, Ground Floor, Tower B1, Spaze-I-Tech Park, Sohna Road, Sector-49, Gurgaon, Haryana-122018

CIN: U80903HR2022PTC108534, GSTIN: 06AAGCI9703D1ZQ, PAN: AAGC19703D.

TRAINING POLICY

- By accepting this offer letter, you agree to perform all the responsibilities and duties assigned to you during your working hours with management norms.
 - You are requested to do proper work in the working hours with full efforts and not allowed to do any other work (except college related).
 - During your internship period you will be receiving 1 sick leave which will be paid (need to submit required document of your sickness for the same).
 - Apart from the sick leaves you are not able to receive any of the employee benefits in your internship period.
 - During your internship period, company have rights to terminate your service on unsatisfied performance or any breach of the code of conduct or misbehave in the organization.
 - By any chance you wish to discontinue the internship because of any reason you have to inform formally to concerned HR and managers via mail and need to serve notice period of 15 days and Full and final settlement will be done.
 - All the rules, regulations and code of conduct and other policies need to be followed at organization.
 - After successfully completion of your Internship, On your consent or based-on performance you will be offered with Full time offer by the company.
-
- Working Hours: **9 hours including Lunch break of 1 hour.**
 - Job Type: **Full Time**
 - Location: **Gurgaon (Spaze I-Tech Park sector-49)**
 - Office Time: **10:00 AM TO 07:00 PM.**

DATE: _____

SIGNATURE: _____
(Candidate's Signature)

With Regards,



INTERSELITE EDUTECH PVT. LTD.

 Greetings@internselite.com  [+91-8920736774](tel:+91-8920736774)

 Unit No.-35A&B, Ground Floor, Tower B1, Spaze-I-Tech Park, Sohna Road, Sector-49,
Gurgaon, Haryana-122018
CIN: U80903HR2022PTC108534, GSTIN: 06AAGCI9703D1ZQ, PAN: AAGC19703D.

Documentation

Sl. No	Particulars
1.	Professional / Educational Certificates and Mark Sheets towards: <ul style="list-style-type: none">• 10th standard or equivalent examination (Original MS for Verification)• 12th standard or equivalent examination (Original MS for Verification)• Graduation• Post-graduation / Doctorate Other relevant educational or skill certifications (If any)
2.	COLOR SCANNED COPY OF YOUR PHOTOGRAPHS
3.	PAN Card, Voter ID or Driving Licence Scanned Copy.
4.	Bank Account Details: Bank Name, Your Name as per Bank records, Account Number, IFSC Code



OFFER LETTER

DATE: 17-10-2023

ELITE755

Dear POOJA SAINI

Congratulations, you have successfully made it through the Selection process. We are pleased to offer you the role as **Business Development Trainee** with **INTERNSELITE EDUTECH PVT. LTD.** We are excited to have you onboard with us. We believe that you are the suitable candidate and would play a significant role in the success of our organization. We wish you success with a platform for learning with lots of experience in **INTERNSELITE**.

Please find the following details:

Job Title: **BDT**

Duration of Internship: **4 Months**

Training Date: **2nd November to 6th November**

OJT Start Date: **7th November 2023**

OJT End Date: **7th March 2024**

Reporting Date and Time: **10:30 AM, 02nd November 2023**

Stipend: INR 17,000 Per Month + 10,000 Incentives Based on target overachieved.

Target: Target will be discussed and assigned during the induction. Full Time will be after successfully completion of probation period.

Please confirm your acceptance, by signing the letter and mail the signed and scanned copy of your offer letter with the documents as mentioned below to the same mail within **3 working days. Otherwise, it will automatically withdraw if we do not receive your acceptance as per mentioned timeline.** In case of any query or doubts kindly reach out to us. I have read and understood the above terms and conditions and I accept this offer, as set forth above with, **InternsElite and will report on 02nd November 2023 .**

SIGNATURE: _____
(Candidate's Signature)

DATE: _____

 Greetings@internselite.com  +91-8920736774

 Unit No.-35A&B, Ground Floor, Tower B1, Spaze-I-Tech Park, Sohna Road, Sector-49, Gurgaon, Haryana-122018

CIN: U80903HR2022PTC108534, GSTIN: 06AAGCI9703D1ZQ, PAN: AAGC19703D.

TRAINING POLICY

- By accepting this offer letter, you agree to perform all the responsibilities and duties assigned to you during your working hours with management norms.
 - You are requested to do proper work in the working hours with full efforts and not allowed to do any other work (except college related).
 - During your internship period you will be receiving 1 sick leave which will be paid (need to submit required document of your sickness for the same).
 - Apart from the sick leaves you are not able to receive any of the employee benefits in your internship period.
 - During your internship period, company have rights to terminate your service on unsatisfied performance or any breach of the code of conduct or misbehave in the organization.
 - By any chance you wish to discontinue the internship because of any reason you have to inform formally to concerned HR and managers via mail and need to serve notice period of 15 days and Full and final settlement will be done.
 - All the rules, regulations and code of conduct and other policies need to be followed at organization.
 - After successfully completion of your Internship, On your consent or based-on performance you will be offered with Full time offer by the company.
-
- Working Hours: **9 hours including Lunch break of 1 hour.**
 - Job Type: **Full Time**
 - Location: **Gurgaon (Spaze I-Tech Park sector-49)**
 - Office Time: **10:00 AM TO 07:00 PM.**

DATE: _____


SIGNATURE: _____
(Candidate's Signature)

With Regards,

A circular stamp of InternsElite Edutech Pvt. Ltd. is visible, containing the company logo and name. Overlaid on the stamp is a handwritten signature in black ink.

INTERSELITE EDUTECH PVT. LTD.

 Greetings@internselite.com  [+91-8920736774](tel:+91-8920736774)

 Unit No.-35A&B, Ground Floor, Tower B1, Spaze-I-Tech Park, Sohna Road, Sector-49,
Gurgaon, Haryana-122018
CIN: U80903HR2022PTC108534, GSTIN: 06AAGCI9703D1ZQ, PAN: AAGC19703D.

Documentation

Sl. No	Particulars
1.	Professional / Educational Certificates and Mark Sheets towards: <ul style="list-style-type: none">• 10th standard or equivalent examination (Original MS for Verification)• 12th standard or equivalent examination (Original MS for Verification)• Graduation• Post-graduation / Doctorate Other relevant educational or skill certifications (If any)
2.	COLOR SCANNED COPY OF YOUR PHOTOGRAPHS
3.	PAN Card, Voter ID or Driving Licence Scanned Copy.
4.	Bank Account Details: Bank Name, Your Name as per Bank records, Account Number, IFSC Code

OFFER LETTER**DATE: 17-10-2023****ELITE756****Dear PRIYANSHU PATHAK**

Congratulations, you have successfully made it through the Selection process. We are pleased to offer you the role as **Business Development Trainee** with **INTERNSELITE EDUTECH PVT. LTD.** We are excited to have you onboard with us. We believe that you are the suitable candidate and would play a significant role in the success of our organization. We wish you success with a platform for learning with lots of experience in **INTERNSELITE**.

Please find the following details:Job Title: **BDT**Duration of Internship: **4 Months**Training Date: **2nd November to 6th November**OJT Start Date: **7th November 2023**OJT End Date: **7th March 2024**Reporting Date and Time: **10:30 AM, 02nd November 2023****Stipend: INR 17,000 Per Month + 10,000 Incentives Based on target overachieved.****Target: Target will be discussed and assigned during the induction. Full Time will be after successfully completion of probation period.**

Please confirm your acceptance, by signing the letter and mail the signed and scanned copy of your offer letter with the documents as mentioned below to the same mail within **3 working days. Otherwise, it will automatically withdraw if we do not receive your acceptance as per mentioned timeline.** In case of any query or doubts kindly reach out to us. I have read and understood the above terms and conditions and I accept this offer, as set forth above with, **InternsElite and will report on 02nd November 2023 .**

SIGNATURE: _____
(Candidate's Signature)

DATE: _____

 Greetings@internselite.com  **+91-8920736774** **Unit No.-35A&B, Ground Floor, Tower B1, Spaze-I-Tech Park, Sohna Road, Sector-49, Gurgaon, Haryana-122018****CIN: U80903HR2022PTC108534, GSTIN: 06AAGCI9703D1ZQ, PAN: AAGC19703D.**

TRAINING POLICY

- By accepting this offer letter, you agree to perform all the responsibilities and duties assigned to you during your working hours with management norms.
 - You are requested to do proper work in the working hours with full efforts and not allowed to do any other work (except college related).
 - During your internship period you will be receiving 1 sick leave which will be paid (need to submit required document of your sickness for the same).
 - Apart from the sick leaves you are not able to receive any of the employee benefits in your internship period.
 - During your internship period, company have rights to terminate your service on unsatisfied performance or any breach of the code of conduct or misbehave in the organization.
 - By any chance you wish to discontinue the internship because of any reason you have to inform formally to concerned HR and managers via mail and need to serve notice period of 15 days and Full and final settlement will be done.
 - All the rules, regulations and code of conduct and other policies need to be followed at organization.
 - After successfully completion of your Internship, On your consent or based-on performance you will be offered with Full time offer by the company.
-
- Working Hours: **9 hours including Lunch break of 1 hour.**
 - Job Type: **Full Time**
 - Location: **Gurgaon (Spaze I-Tech Park sector-49)**
 - Office Time: **10:00 AM TO 07:00 PM.**

DATE: _____

SIGNATURE: _____
(Candidate's Signature)

With Regards,



INTERSELITE EDUTECH PVT. LTD.

 Greetings@internselite.com  [+91-8920736774](tel:+91-8920736774)

 Unit No.-35A&B, Ground Floor, Tower B1, Spaze-I-Tech Park, Sohna Road, Sector-49,
Gurgaon, Haryana-122018
CIN: U80903HR2022PTC108534, GSTIN: 06AAGCI9703D1ZQ, PAN: AAGC19703D.

Documentation

Sl. No	Particulars
1.	Professional / Educational Certificates and Mark Sheets towards: <ul style="list-style-type: none">• 10th standard or equivalent examination (Original MS for Verification)• 12th standard or equivalent examination (Original MS for Verification)• Graduation• Post-graduation / Doctorate Other relevant educational or skill certifications (If any)
2.	COLOR SCANNED COPY OF YOUR PHOTOGRAPHS
3.	PAN Card, Voter ID or Driving Licence Scanned Copy.
4.	Bank Account Details: Bank Name, Your Name as per Bank records, Account Number, IFSC Code

OFFER LETTER**DATE: 17-10-2023****ELITE742****Dear RAGHAV SAXENA**

Congratulations, you have successfully made it through the Selection process. We are pleased to offer you the role as **Business Development Trainee** with **INTERNSELITE EDUTECH PVT. LTD.** We are excited to have you onboard with us. We believe that you are the suitable candidate and would play a significant role in the success of our organization. We wish you success with a platform for learning with lots of experience in **INTERNSELITE**.

Please find the following details:Job Title: **BDT**Duration of Internship: **4 Months**Training Date: **2nd November to 6th November**OJT Start Date: **7th November 2023**OJT End Date: **7th March 2024**Reporting Date and Time: **10:30 AM, 02nd November 2023****Stipend: INR 17,000 Per Month + 10,000 Incentives Based on target overachieved.****Target: Target will be discussed and assigned during the induction. Full Time will be after successfully completion of probation period.**

Please confirm your acceptance, by signing the letter and mail the signed and scanned copy of your offer letter with the documents as mentioned below to the same mail within **3 working days. Otherwise, it will automatically withdraw if we do not receive your acceptance as per mentioned timeline.** In case of any query or doubts kindly reach out to us. I have read and understood the above terms and conditions and I accept this offer, as set forth above with, **InternsElite and will report on 02nd November 2023 .**

SIGNATURE: _____
(Candidate's Signature)

DATE: _____

 Greetings@internselite.com  **+91-8920736774** Unit No.-35A&B, Ground Floor, Tower B1, Spaze-I-Tech Park, Sohna Road, Sector-49, Gurgaon, Haryana-122018

CIN: U80903HR2022PTC108534, GSTIN: 06AAGCI9703D1ZQ, PAN: AAGC19703D.

TRAINING POLICY

- By accepting this offer letter, you agree to perform all the responsibilities and duties assigned to you during your working hours with management norms.
 - You are requested to do proper work in the working hours with full efforts and not allowed to do any other work (except college related).
 - During your internship period you will be receiving 1 sick leave which will be paid (need to submit required document of your sickness for the same).
 - Apart from the sick leaves you are not able to receive any of the employee benefits in your internship period.
 - During your internship period, company have rights to terminate your service on unsatisfied performance or any breach of the code of conduct or misbehave in the organization.
 - By any chance you wish to discontinue the internship because of any reason you have to inform formally to concerned HR and managers via mail and need to serve notice period of 15 days and Full and final settlement will be done.
 - All the rules, regulations and code of conduct and other policies need to be followed at organization.
 - After successfully completion of your Internship, On your consent or based-on performance you will be offered with Full time offer by the company.
-
- Working Hours: **9 hours including Lunch break of 1 hour.**
 - Job Type: **Full Time**
 - Location: **Gurgaon (Spaze I-Tech Park sector-49)**
 - Office Time: **10:00 AM TO 07:00 PM.**

DATE: _____

SIGNATURE: _____
(Candidate's Signature)

With Regards,

The block contains the circular logo of InternsElite Edutech Pvt. Ltd. and a handwritten signature in black ink.

INTERSELITE EDUTECH PVT. LTD.

 Greetings@internselite.com  **+91-8920736774**

 Unit No.-35A&B, Ground Floor, Tower B1, Spaze-I-Tech Park, Sohna Road, Sector-49,
Gurgaon, Haryana-122018
CIN: U80903HR2022PTC108534, GSTIN: 06AAGCI9703D1ZQ, PAN: AAGC19703D.

Documentation

Sl. No	Particulars
1.	Professional / Educational Certificates and Mark Sheets towards: <ul style="list-style-type: none">• 10th standard or equivalent examination (Original MS for Verification)• 12th standard or equivalent examination (Original MS for Verification)• Graduation• Post-graduation / Doctorate Other relevant educational or skill certifications (If any)
2.	COLOR SCANNED COPY OF YOUR PHOTOGRAPHS
3.	PAN Card, Voter ID or Driving Licence Scanned Copy.
4.	Bank Account Details: Bank Name, Your Name as per Bank records, Account Number, IFSC Code



OFFER LETTER

DATE: 17-10-2023

ELITE760

Dear SACHIN

Congratulations, you have successfully made it through the Selection process. We are pleased to offer you the role as **Business Development Trainee** with **INTERNSELITE EDUTECH PVT. LTD.** We are excited to have you onboard with us. We believe that you are the suitable candidate and would play a significant role in the success of our organization. We wish you success with a platform for learning with lots of experience in **INTERNSELITE**.

Please find the following details:

Job Title: **BDT**

Duration of Internship: **4 Months**

Training Date: **2nd November to 6th November**

OJT Start Date: **7th November 2023**

OJT End Date: **7th March 2024**

Reporting Date and Time: **10:30 AM, 02nd November 2023**

Stipend: INR 17,000 Per Month + 10,000 Incentives Based on target overachieved.

Target: Target will be discussed and assigned during the induction. Full Time will be after successfully completion of probation period.

Please confirm your acceptance, by signing the letter and mail the signed and scanned copy of your offer letter with the documents as mentioned below to the same mail within **3 working days. Otherwise, it will automatically withdraw if we do not receive your acceptance as per mentioned timeline.** In case of any query or doubts kindly reach out to us. I have read and understood the above terms and conditions and I accept this offer, as set forth above with, **InternsElite and will report on 02nd November 2023 .**

SIGNATURE: _____
(Candidate's Signature)

DATE: _____

Greetings@internselite.com +91-8920736774

Unit No.-35A&B, Ground Floor, Tower B1, Spaze-I-Tech Park, Sohna Road, Sector-49, Gurgaon, Haryana-122018

CIN: U80903HR2022PTC108534, GSTIN: 06AAGCI9703D1ZQ, PAN: AAGC19703D.

TRAINING POLICY

- By accepting this offer letter, you agree to perform all the responsibilities and duties assigned to you during your working hours with management norms.
 - You are requested to do proper work in the working hours with full efforts and not allowed to do any other work (except college related).
 - During your internship period you will be receiving 1 sick leave which will be paid (need to submit required document of your sickness for the same).
 - Apart from the sick leaves you are not able to receive any of the employee benefits in your internship period.
 - During your internship period, company have rights to terminate your service on unsatisfied performance or any breach of the code of conduct or misbehave in the organization.
 - By any chance you wish to discontinue the internship because of any reason you have to inform formally to concerned HR and managers via mail and need to serve notice period of 15 days and Full and final settlement will be done.
 - All the rules, regulations and code of conduct and other policies need to be followed at organization.
 - After successfully completion of your Internship, On your consent or based-on performance you will be offered with Full time offer by the company.
-
- Working Hours: **9 hours including Lunch break of 1 hour.**
 - Job Type: **Full Time**
 - Location: **Gurgaon (Spaze I-Tech Park sector-49)**
 - Office Time: **10:00 AM TO 07:00 PM.**

DATE: _____

SIGNATURE: _____
(Candidate's Signature)

With Regards,



INTERSELITE EDUTECH PVT. LTD.

 Greetings@internselite.com  [+91-8920736774](tel:+91-8920736774)

 Unit No.-35A&B, Ground Floor, Tower B1, Spaze-I-Tech Park, Sohna Road, Sector-49, Gurgaon, Haryana-122018

CIN: U80903HR2022PTC108534, GSTIN: 06AAGCI9703D1ZQ, PAN: AAGC19703D.

Documentation

Sl. No	Particulars
1.	Professional / Educational Certificates and Mark Sheets towards: <ul style="list-style-type: none">• 10th standard or equivalent examination (Original MS for Verification)• 12th standard or equivalent examination (Original MS for Verification)• Graduation• Post-graduation / Doctorate Other relevant educational or skill certifications (If any)
2.	COLOR SCANNED COPY OF YOUR PHOTOGRAPHS
3.	PAN Card, Voter ID or Driving Licence Scanned Copy.
4.	Bank Account Details: Bank Name, Your Name as per Bank records, Account Number, IFSC Code



OFFER LETTER

DATE: 17-10-2023

ELITE757

Dear SANKALP HARITASH

Congratulations, you have successfully made it through the Selection process. We are pleased to offer you the role as **Business Development Trainee** with **INTERNSELITE EDUTECH PVT. LTD.** We are excited to have you onboard with us. We believe that you are the suitable candidate and would play a significant role in the success of our organization. We wish you success with a platform for learning with lots of experience in **INTERNSELITE**.

Please find the following details:

Job Title: **BDT**

Duration of Internship: **4 Months**

Training Date: **2nd November to 6th November**

OJT Start Date: **7th November 2023**

OJT End Date: **7th March 2024**

Reporting Date and Time: **10:30 AM, 02nd November 2023**

Stipend: INR 17,000 Per Month + 10,000 Incentives Based on target overachieved.

Target: Target will be discussed and assigned during the induction. Full Time will be after successfully completion of probation period.

Please confirm your acceptance, by signing the letter and mail the signed and scanned copy of your offer letter with the documents as mentioned below to the same mail within **3 working days. Otherwise, it will automatically withdraw if we do not receive your acceptance as per mentioned timeline.** In case of any query or doubts kindly reach out to us. I have read and understood the above terms and conditions and I accept this offer, as set forth above with, **InternsElite and will report on 02nd November 2023 .**

SIGNATURE: _____
(Candidate's Signature)

DATE: _____

Greetings@internselite.com +91-8920736774

Unit No.-35A&B, Ground Floor, Tower B1, Spaze-I-Tech Park, Sohna Road, Sector-49, Gurgaon, Haryana-122018

CIN: U80903HR2022PTC108534, GSTIN: 06AAGCI9703D1ZQ, PAN: AAGC19703D.

TRAINING POLICY

- By accepting this offer letter, you agree to perform all the responsibilities and duties assigned to you during your working hours with management norms.
 - You are requested to do proper work in the working hours with full efforts and not allowed to do any other work (except college related).
 - During your internship period you will be receiving 1 sick leave which will be paid (need to submit required document of your sickness for the same).
 - Apart from the sick leaves you are not able to receive any of the employee benefits in your internship period.
 - During your internship period, company have rights to terminate your service on unsatisfied performance or any breach of the code of conduct or misbehave in the organization.
 - By any chance you wish to discontinue the internship because of any reason you have to inform formally to concerned HR and managers via mail and need to serve notice period of 15 days and Full and final settlement will be done.
 - All the rules, regulations and code of conduct and other policies need to be followed at organization.
 - After successfully completion of your Internship, On your consent or based-on performance you will be offered with Full time offer by the company.
-
- Working Hours: **9 hours including Lunch break of 1 hour.**
 - Job Type: **Full Time**
 - Location: **Gurgaon (Spaze I-Tech Park sector-49)**
 - Office Time: **10:00 AM TO 07:00 PM.**

DATE: _____

SIGNATURE: _____
(Candidate's Signature)

With Regards,



INTERSELITE EDUTECH PVT. LTD.

 Greetings@internselite.com  [+91-8920736774](tel:+91-8920736774)

 Unit No.-35A&B, Ground Floor, Tower B1, Spaze-I-Tech Park, Sohna Road, Sector-49, Gurgaon, Haryana-122018

CIN: U80903HR2022PTC108534, GSTIN: 06AAGCI9703D1ZQ, PAN: AAGC19703D.

Documentation

Sl. No	Particulars
1.	Professional / Educational Certificates and Mark Sheets towards: <ul style="list-style-type: none">• 10th standard or equivalent examination (Original MS for Verification)• 12th standard or equivalent examination (Original MS for Verification)• Graduation• Post-graduation / Doctorate Other relevant educational or skill certifications (If any)
2.	COLOR SCANNED COPY OF YOUR PHOTOGRAPHS
3.	PAN Card, Voter ID or Driving Licence Scanned Copy.
4.	Bank Account Details: Bank Name, Your Name as per Bank records, Account Number, IFSC Code



OFFER LETTER

DATE: 17-10-2023

ELITE743

Dear VIVEK PRATAP SINGH

Congratulations, you have successfully made it through the Selection process. We are pleased to offer you the role as **Business Development Trainee** with **INTERSELITE EDUTECH PVT. LTD.** We are excited to have you onboard with us. We believe that you are the suitable candidate and would play a significant role in the success of our organization. We wish you success with a platform for learning with lots of experience in **INTERSELITE**.

Please find the following details:

Job Title: **BDT**

Duration of Internship: **4 Months**

Training Date: **2nd November to 6th November**

OJT Start Date: **7th November 2023**

OJT End Date: **7th March 2024**

Reporting Date and Time: **10:30 AM, 02nd November 2023**

Stipend: INR 17,000 Per Month + 10,000 Incentives Based on target overachieved.

Target: Target will be discussed and assigned during the induction. Full Time will be after successfully completion of probation period.

Please confirm your acceptance, by signing the letter and mail the signed and scanned copy of your offer letter with the documents as mentioned below to the same mail within **3 working days. Otherwise, it will automatically withdraw if we do not receive your acceptance as per mentioned timeline.** In case of any query or doubts kindly reach out to us. I have read and understood the above terms and conditions and I accept this offer, as set forth above with, **InternsElite and will report on 02nd November 2023 .**

SIGNATURE: _____
(Candidate's Signature)

DATE: _____

Greetings@internselite.com +91-8920736774

Unit No.-35A&B, Ground Floor, Tower B1, Spaze-I-Tech Park, Sohna Road, Sector-49, Gurgaon, Haryana-122018

CIN: U80903HR2022PTC108534, GSTIN: 06AAGCI9703D1ZQ, PAN: AAGC19703D.

TRAINING POLICY

- By accepting this offer letter, you agree to perform all the responsibilities and duties assigned to you during your working hours with management norms.
 - You are requested to do proper work in the working hours with full efforts and not allowed to do any other work (except college related).
 - During your internship period you will be receiving 1 sick leave which will be paid (need to submit required document of your sickness for the same).
 - Apart from the sick leaves you are not able to receive any of the employee benefits in your internship period.
 - During your internship period, company have rights to terminate your service on unsatisfied performance or any breach of the code of conduct or misbehave in the organization.
 - By any chance you wish to discontinue the internship because of any reason you have to inform formally to concerned HR and managers via mail and need to serve notice period of 15 days and Full and final settlement will be done.
 - All the rules, regulations and code of conduct and other policies need to be followed at organization.
 - After successfully completion of your Internship, On your consent or based-on performance you will be offered with Full time offer by the company.
-
- Working Hours: **9 hours including Lunch break of 1 hour.**
 - Job Type: **Full Time**
 - Location: **Gurgaon (Spaze I-Tech Park sector-49)**
 - Office Time: **10:00 AM TO 07:00 PM.**

DATE: _____

SIGNATURE: _____
(Candidate's Signature)

With Regards,

A circular stamp of InternsElite Edutech Pvt. Ltd. is visible, containing the company logo and name. Overlaid on the stamp is a handwritten signature in black ink.

INTERSELITE EDUTECH PVT. LTD.

 Greetings@internselite.com  **+91-8920736774**

 Unit No.-35A&B, Ground Floor, Tower B1, Spaze-I-Tech Park, Sohna Road, Sector-49, Gurgaon, Haryana-122018

CIN: U80903HR2022PTC108534, GSTIN: 06AAGCI9703D1ZQ, PAN: AAGC19703D.

Documentation

Sl. No	Particulars
1.	Professional / Educational Certificates and Mark Sheets towards: <ul style="list-style-type: none">• 10th standard or equivalent examination (Original MS for Verification)• 12th standard or equivalent examination (Original MS for Verification)• Graduation• Post-graduation / Doctorate Other relevant educational or skill certifications (If any)
2.	COLOR SCANNED COPY OF YOUR PHOTOGRAPHS
3.	PAN Card, Voter ID or Driving Licence Scanned Copy.
4.	Bank Account Details: Bank Name, Your Name as per Bank records, Account Number, IFSC Code

Ref: Genus/HRD/2023-24
Date: 12th December, 2023

Mr. Ankit Sharma
Pilani, Rajasthan

Subject: Offer Letter

Dear Mr. Ankit,

This has reference to the interview you had with us. We are pleased to offer you an employment in our organization on the following terms and conditions mutually agreed at the time of interview. Please note the below offered details are subject to the clearing of all the papers & submission of B.Tech final marksheet to HR Department.

- | | |
|------------------------------|---|
| 1. Position | - Graduate Engineer Trainee- R&D |
| 2. Fixed Remuneration | - Rs. 5.5 LPA (4.50 LPA Fixed + 1 Lakh Retention Bonus) |
| 3. Retention Bonus | - Rs. 1 Lakh will be merged in your CTC after successful completion of one year |
| 4. Place of posting | - R & D Centre, Jaipur |
| 5. Date of Joining | - 5 th February, 2024 |
| 6. Service Bond | - Three years effective from the date of your joining |

In case you leave your services within 3 years, you will be liable to pay the company an amount equal to 6 months of salary (joining CTC) against training cost.

In addition to the above-mentioned CTC, you shall also be entitled for:

1. Mediclaim coverage of upto Rs. 5 LPA for self and family (Spouse & Children).
2. Personal Accidental coverage of upto Rs. 50 LPA.

At the time of joining, you are required to produce the following documents:

- | | |
|---------------------------------------|---|
| 1. Proof of Date of Birth | 6. Address Proof |
| 2. Proof of Educational Qualification | 7. Copy of PAN Card |
| 3. Cancelled Cheque | 8. Recent Passport Size Photographs
(Seven nos. In white background) |
| 4. Medical Fitness Certificate | 9. Copy of Passport, if any. |
| 5. Copy of Aadhar card | |


On the day of your joining, you are requested to contact **Ms. Harshita Bhatia (Contact No.- 9773376322)**.

You will be treated as an Intern and will be paid **Rs. 10000/-** as stipend per month till the clearance of B.Tech and successful completion of internship based on your performance with us.

A background verification process shall be carried out by some reliable source as per the company norms. If any misleading or incorrect information found, may lead to cancellation of the offer.

Looking forward to your joining in Genus Family.

For Genus Power Infrastructures Ltd.,



(Arjya Kumar Mishra)
Head- Corporate HR

Note- This offer is valid subject to the clearing of all the papers in B.Tech.

Ref: Genus/HRD-2023-24
Date: 12th December, 2023

Ms. Komal Jangir
Pilani, India

Subject: Offer Letter

Dear Ms. Komal,

This has reference to the interview you had with us. We are pleased to offer you an employment in our organization on the following terms and conditions mutually agreed at the time of interview. Please note the below offered details are subject to the clearing of all the papers & submission of B.Tech final marksheet to HR Department.

- 1. Position** - Graduate Engineer Trainee- R&D
- 2. Fixed Remuneration** - Rs. 5.5 LPA (4.50 LPA Fixed + 1 Lakh Retention Bonus)
- 3. Retention Bonus** - Rs. 1 Lakh will be merged in your CTC after successful completion of one year.
- 4. Place of posting** - R & D Centre, Jaipur
- 5. Date of joining** - 5th February, 2024
- 6. Service Bond** - Three years effective from the date of your joining.

In case you leave your services within 3 years, you will be liable to pay the company an amount equal to 6 months of salary (joining CTC) against training cost.

In addition to the above-mentioned CTC, you shall also be entitled for:

1. Medical/claim coverage of upto Rs. 5 LPA for self and family (Spouse & Children).
2. Personal Accidental coverage of upto Rs. 5.0 LPA.

At the time of joining, you are required to produce the following documents:

1. Proof of Date of Birth
2. Proof of Educational Qualification
3. Cancelled Cheque
4. Medical Fitness Certificate
5. Copy of Aadhar card
6. Address Proof
7. Copy of PAN Card
8. Recent Passport Size Photographs (Seven nos. in white background)
9. Copy of Passport, if any

On the day of your joining, you are requested to contact **Ms. Harshita Bhatia** (Contact No.- 9773376322).

You will be treated as an Intern and will be paid Rs. 10000/- as stipend per month till the clearance of B.Tech and successful completion of internship based on your performance with us.

A background verification process shall be carried out by some reliable source as per the company norms. If any misleading or incorrect information found, may lead to cancellation of the offer.

Looking forward to your joining in Genus Family.

For Genus Power Infrastructures Ltd.,



(Arjya Kumar Mishra)
Head- Corporate HR

Note- This offer is valid subject to the clearing of all the papers in B.Tech.

Ref: Genus-HRD/2023-24
Date: 12th December, 2023

Ms. Pooja

Vop, Norangpura, Dist.- Churu, Teh.- Rajgarh, Rajasthan

Subject: Offer Letter

Dear Ms. Pooja,

This has reference to the interview you had with us. We are pleased to offer you an employment in our organization on the following terms and conditions mutually agreed at the time of interview. Please note the below offered details are subject to the clearing of all the papers & submission of B.Tech final marksheet to HR Department.

1. **Position** - Graduate Engineer Trainee- R&D
2. **Fixed Remuneration** - Rs. 5.5 LPA (4.50 LPA Fixed + 1 Lakh Retention Bonus)
3. **Retention Bonus** - Rs. 1 Lakh will be merged in your CTC after successful completion of one year
4. **Place of posting** - R & D Centre, Jaipur
5. **Date of Joining** - 5th February, 2024
6. **Service Bond** - Three years effective from the date of your joining

In case you leave your services within 3 years, you will be liable to pay the company an amount equal to 6 months of salary (joining CTC) against training cost.

In addition to the above-mentioned CTC, you shall also be entitled for:

1. Medical insurance coverage of upto Rs. 5 LPA for self and family (Spouse & Children).
2. Personal Accidental coverage of upto Rs. 5.0 LPA.

At the time of joining, you are required to produce the following documents:

1. Proof of Date of Birth
2. Proof of Educational Qualification
3. Cancelled Cheque
4. Medical Fitness Certificate
5. Copy of Aadhar card
6. Address Proof
7. Copy of PAN Card
8. Recent Passport Size Photographs (Seven nos. In white background)
9. Copy of Passport, if any

On the day of your joining, you are requested to contact **Ms. Harshita Bhatia** (Contact No.- 9773376322).

You will be treated as an Intern and will be paid **Rs. 10000/-** as stipend per month till the clearance of B.Tech and successful completion of internship based on your performance with us.

A background verification process shall be carried out by some reliable source as per the company norms. If any misleading or incorrect information found, may lead to cancellation of the offer.

Looking forward to your joining in Genus Family.

For Genus Power Infrastructures Ltd.,


(Arjya Kumar Mishra)
Head- Corporate HR

Note: This offer is valid subject to the clearing of all the papers in B.Tech.

Ref: Genus/HRD/2023-24
Date: 12th December, 2023

Mr. Shubham Saini
Pilani, Rajasthan

Subject: Offer Letter

Dear Mr. Shubham,

This has reference to the interview you had with us. We are pleased to offer you an employment in our organization on the following terms and conditions mutually agreed at the time of interview. Please note the below offered details are subject to the clearing of all the papers & submission of B.Tech final marksheet to HR Department.

- | | |
|------------------------------|---|
| 1. Position | - Graduate Engineer Trainee- R&D |
| 2. Fixed Remuneration | - Rs. 5.5 LPA (4.50 LPA Fixed + 1 Lakh Retention Bonus) |
| 3. Retention Bonus | - Rs. 1 Lakh will be merged in your CTC after successful completion of one year |
| 4. Place of posting | - R & D Centre, Jaipur |
| 5. Date of Joining | - 5 th February, 2024 |
| 6. Service Bond | - Three years effective from the date of your joining |

In case you leave your services within 3 years, you will be liable to pay the company an amount equal to 6 months of salary (joining CTC) against training cost.

In addition to the above-mentioned CTC, you shall also be entitled for:

1. Mediclaim coverage of upto Rs. 5.0 LPA for self and family (Spouse & Children).
2. Personal Accidental coverage of upto Rs. 5.0 LPA

At the time of joining, you are required to produce the following documents:

- | | |
|---------------------------------------|---|
| 1. Proof of Date of Birth | 6. Address Proof |
| 2. Proof of Educational Qualification | 7. Copy of PAN Card |
| 3. Cancelled Cheque | 8. Recent Passport Size Photographs
(Seven nos. In white background) |
| 4. Medical Fitness Certificate | 9. Copy of Passport, if any |
| 5. Copy of Aadhar card | |


On the day of your joining, you are requested to contact **Ms. Harshita Bhatia (Contact No.- 9773376322)**.

You will be treated as an Intern and will be paid **Rs. 10000/-** as stipend per month till the clearance of B.Tech and successful completion of internship based on your performance with us.

A background verification process shall be carried out by some reliable source as per the company norms. If any misleading or incorrect information found, may lead to cancellation of the offer.

Looking forward to your joining in Genus family.

For Genus Power Infrastructures Ltd.,


(Arjya Kumar Mishra)
Head- Corporate HR

Note:- This offer is valid subject to the clearing of all the papers in B.Tech.



OFFER LETTER

DATE: 17-10-2023

ELITE758

Dear VISHAL JHA

Congratulations, you have successfully made it through the Selection process. We are pleased to offer you the role as **Business Development Trainee** with **INTERSELITE EDUTECH PVT. LTD.** We are excited to have you onboard with us. We believe that you are the suitable candidate and would play a significant role in the success of our organization. We wish you success with a platform for learning with lots of experience in **INTERSELITE**.

Please find the following details:

Job Title: **BDT**

Duration of Internship: **4 Months**

Training Date: **2nd November to 6th November**

OJT Start Date: **7th November 2023**

OJT End Date: **7th March 2024**

Reporting Date and Time: **10:30 AM, 02nd November 2023**

Stipend: INR 17,000 Per Month + 10,000 Incentives Based on target overachieved.

Target: Target will be discussed and assigned during the induction. Full Time will be after successfully completion of probation period.

Please confirm your acceptance, by signing the letter and mail the signed and scanned copy of your offer letter with the documents as mentioned below to the same mail within **3 working days. Otherwise, it will automatically withdraw if we do not receive your acceptance as per mentioned timeline.** In case of any query or doubts kindly reach out to us. I have read and understood the above terms and conditions and I accept this offer, as set forth above with, **InternsElite and will report on 02nd November 2023 .**

SIGNATURE: _____
(Candidate's Signature)

DATE: _____

Greetings@internselite.com +91-8920736774

Unit No.-35A&B, Ground Floor, Tower B1, Spaze-I-Tech Park, Sohna Road, Sector-49, Gurgaon, Haryana-122018

CIN: U80903HR2022PTC108534, GSTIN: 06AAGCI9703D1ZQ, PAN: AAGC19703D.

TRAINING POLICY

- By accepting this offer letter, you agree to perform all the responsibilities and duties assigned to you during your working hours with management norms.
 - You are requested to do proper work in the working hours with full efforts and not allowed to do any other work (except college related).
 - During your internship period you will be receiving 1 sick leave which will be paid (need to submit required document of your sickness for the same).
 - Apart from the sick leaves you are not able to receive any of the employee benefits in your internship period.
 - During your internship period, company have rights to terminate your service on unsatisfied performance or any breach of the code of conduct or misbehave in the organization.
 - By any chance you wish to discontinue the internship because of any reason you have to inform formally to concerned HR and managers via mail and need to serve notice period of 15 days and Full and final settlement will be done.
 - All the rules, regulations and code of conduct and other policies need to be followed at organization.
 - After successfully completion of your Internship, On your consent or based-on performance you will be offered with Full time offer by the company.
- Working Hours: **9 hours including Lunch break of 1 hour.**
 - Job Type: **Full Time**
 - Location: **Gurgaon (Spaze I-Tech Park sector-49)**
 - Office Time: **10:00 AM TO 07:00 PM.**

DATE: _____

SIGNATURE: _____
(Candidate's Signature)

With Regards,



INTERSELITE EDUTECH PVT. LTD.

 Greetings@internselite.com  [+91-8920736774](tel:+91-8920736774)

 Unit No.-35A&B, Ground Floor, Tower B1, Spaze-I-Tech Park, Sohna Road, Sector-49,
Gurgaon, Haryana-122018
CIN: U80903HR2022PTC108534, GSTIN: 06AAGCI9703D1ZQ, PAN: AAGC19703D.

Documentation

Sl. No	Particulars
1.	Professional / Educational Certificates and Mark Sheets towards: <ul style="list-style-type: none">• 10th standard or equivalent examination (Original MS for Verification)• 12th standard or equivalent examination (Original MS for Verification)• Graduation• Post-graduation / Doctorate Other relevant educational or skill certifications (If any)
2.	COLOR SCANNED COPY OF YOUR PHOTOGRAPHS
3.	PAN Card, Voter ID or Driving Licence Scanned Copy.
4.	Bank Account Details: Bank Name, Your Name as per Bank records, Account Number, IFSC Code

OFFER LETTER**DATE: 17-10-2023****ELITE759****Dear VISHAL SHARMA**

Congratulations, you have successfully made it through the Selection process. We are pleased to offer you the role as **Business Development Trainee** with **INTERNSELITE EDUTECH PVT. LTD.** We are excited to have you onboard with us. We believe that you are the suitable candidate and would play a significant role in the success of our organization. We wish you success with a platform for learning with lots of experience in **INTERNSELITE**.

Please find the following details:Job Title: **BDT**Duration of Internship: **4 Months**Training Date: **2nd November to 6th November**OJT Start Date: **7th November 2023**OJT End Date: **7th March 2024**Reporting Date and Time: **10:30 AM, 02nd November 2023****Stipend: INR 17,000 Per Month + 10,000 Incentives Based on target overachieved.****Target: Target will be discussed and assigned during the induction. Full Time will be after successfully completion of probation period.**

Please confirm your acceptance, by signing the letter and mail the signed and scanned copy of your offer letter with the documents as mentioned below to the same mail within **3 working days. Otherwise, it will automatically withdraw if we do not receive your acceptance as per mentioned timeline.** In case of any query or doubts kindly reach out to us. I have read and understood the above terms and conditions and I accept this offer, as set forth above with, **InternsElite and will report on 02nd November 2023 .**

SIGNATURE: _____
(Candidate's Signature)

DATE: _____

 Greetings@internselite.com  **+91-8920736774** **Unit No.-35A&B, Ground Floor, Tower B1, Spaze-I-Tech Park, Sohna Road, Sector-49, Gurgaon, Haryana-122018****CIN: U80903HR2022PTC108534, GSTIN: 06AAGCI9703D1ZQ, PAN: AAGC19703D.**

TRAINING POLICY

- By accepting this offer letter, you agree to perform all the responsibilities and duties assigned to you during your working hours with management norms.
 - You are requested to do proper work in the working hours with full efforts and not allowed to do any other work (except college related).
 - During your internship period you will be receiving 1 sick leave which will be paid (need to submit required document of your sickness for the same).
 - Apart from the sick leaves you are not able to receive any of the employee benefits in your internship period.
 - During your internship period, company have rights to terminate your service on unsatisfied performance or any breach of the code of conduct or misbehave in the organization.
 - By any chance you wish to discontinue the internship because of any reason you have to inform formally to concerned HR and managers via mail and need to serve notice period of 15 days and Full and final settlement will be done.
 - All the rules, regulations and code of conduct and other policies need to be followed at organization.
 - After successfully completion of your Internship, On your consent or based-on performance you will be offered with Full time offer by the company.
-
- Working Hours: **9 hours including Lunch break of 1 hour.**
 - Job Type: **Full Time**
 - Location: **Gurgaon (Spaze I-Tech Park sector-49)**
 - Office Time: **10:00 AM TO 07:00 PM.**

DATE: _____

SIGNATURE: _____
(Candidate's Signature)

With Regards,

A circular stamp of InternsElite Edutech Pvt. Ltd. is visible, containing the company logo and name. Overlaid on the stamp is a handwritten signature in black ink.

INTERSELITE EDUTECH PVT. LTD.

 Greetings@internselite.com  [+91-8920736774](tel:+91-8920736774)

 Unit No.-35A&B, Ground Floor, Tower B1, Spaze-I-Tech Park, Sohna Road, Sector-49, Gurgaon, Haryana-122018

CIN: U80903HR2022PTC108534, GSTIN: 06AAGCI9703D1ZQ, PAN: AAGC19703D.

Documentation

Sl. No	Particulars
1.	Professional / Educational Certificates and Mark Sheets towards: <ul style="list-style-type: none">• 10th standard or equivalent examination (Original MS for Verification)• 12th standard or equivalent examination (Original MS for Verification)• Graduation• Post-graduation / Doctorate Other relevant educational or skill certifications (If any)
2.	COLOR SCANNED COPY OF YOUR PHOTOGRAPHS
3.	PAN Card, Voter ID or Driving Licence Scanned Copy.
4.	Bank Account Details: Bank Name, Your Name as per Bank records, Account Number, IFSC Code



Date of Offer : 11-Jun-2024

Mr. NITIN KUMAR House no. 115 Building no. 115, Gautam Buddha Nagar Uttar Pradesh - 201310

Subject: Appointment Letter

Dear NITIN KUMAR ,

We welcome you to Coforge Ltd (hereinafter referred to as "**Company**") and wish you the best in building a long and mutually rewarding career with us. We believe that it is the professionals like you who can build a world-class organization. The guiding principle behind our endeavour to succeed originates from our Vision "**ENGAGE WITH THE EMERGING**" and our Mission "**TRANSFORM AT THE INTERSECT**".

We are pleased to offer you employment in the role of **ENGINEER TRAINEE** in the Company and your designation will be **GRADUATE ENGINEER TRAINEE**. Your joining location will be **Greater Noida** ("**Base Location**"). Your effective start date of employment will be 19-Jun-2024, or a mutually agreed and confirmed date to you in advance by your Talent Acquisition Manager ("**Effective Date**").

We are pleased to offer you an Annual Total Compensation of INR 4,25,004.

This includes a Variable Compensation of INR 21,250/-. The Variable Compensation may vary, depending upon the Company's performance and your performance during each calendar year and governed by the variable compensation policy of the Company.

You will be initially reporting to **Pooja Khurana**, and any such person as notified to you from time to time.

Other details about your compensation are mentioned in Annexure A.

Your appointment will be governed by the terms and conditions of employment specified in **Annexure B**. This Offer Letter along with Annexures A & B shall constitute the 'Offer Letter' and on your acceptance, this offer shall constitute a valid and binding '**Employment Agreement**' between you and the Company.

You will also be governed by the rules, regulations, and practices of the Company which may change from time to time. In the event there is a conflict between the terms and conditions of employment in Annexure B and the prevailing rules, regulations, policies, and practices of the Company, the prevailing rules, regulations, policies, and practices of the Company shall override the terms and conditions of employment in Annexure B.

Your compensation is highly confidential and must be kept so. If the need arises, you may discuss it only with your Manager or an HR representative.

We request you to join us on or before 19-Jun-2024. This offer will stand withdrawn, if we do not receive your acceptance of the same within 5 days of receipt of this letter, and if you fail to join us on the Effective Date.

In the event there is insufficiency in joining documents, the Company, at its sole discretion, may defer your DOJ. In the event, the joining documents are not submitted at all, the Company shall have the discretion to withdraw the offer letter.

The Company provides long-term career opportunities to its employees. We sincerely hope that you will grow with the Company.

We look forward to your joining us. Should you have any further questions or clarifications, please feel free to contact us.

Thank you

Coforge Limited

Special Economic Zone, Plot No. TZ-2 & 2A, Sector -
Tech Zone, Greater Noida (UP) - 201308, India
T: +91 120 4592 300 | F: +91 120 4592 301

Registered Office:

8, Balaji Estate, Third Floor,
Guru Ravi Das Marg, Kalkaji, New Delhi - 110 019,
India.
T: +91 11 41029 297 | F: +91 11 2641 4900

www.coforge.com

CIN: L72100DL1992PLC048753

For Coforge Ltd



PANKAJ KHANNA
CHIEF PEOPLE OFFICER



Candidate Signature
Date:

Coforge Limited

Special Economic Zone, Plot No. TZ-2 & 2A, Sector -
Tech Zone, Greater Noida (UP) - 201308, India
T: +91 120 4592 300 | F: +91 120 4592 301

Registered Office:

8, Balaji Estate, Third Floor,
Guru Ravi Das Marg, Kalkaji, New Delhi - 110 019,
India.
T: +91 11 41029 297 | F: +91 11 2641 4900

www.coforge.com

CIN: L72100DL1992PLC048753

Applicant Number : 23183944
 Name : NITIN KUMAR Band : Band 2
 : GRADUATE ENGINEER
 Designation TRAINEE Benefit Plan : Plan Q
ANNEXURE A - Compensation & Benefits Details

A) Monthly Salary (INR.)	Basic	15,000
	HRA	7,500
	Flexi Basket	7,500
	Conveyance Allowance + LTA	796
	Gross Monthly	30,796
B) Annual Benefit (INR.)	PF (as per act)	21,600
	Mediclaim without Parents	10,507
	Life Insurance Premium	2,095
	Annual Benefits Total	34,202
C) Variable Compensation (INR.) (on achievement of 100% goals)		21,250
D) Annual Cost to Company (INR.)		4,25,004

1. The Conveyance Allowance + LTA consists of vehicle expenses reimbursement (VER) & LTA. If you avail company provided car scheme, you shall be eligible for petrol and vehicle maintenance (up to a maximum of ₹ 25000/- per month), driver's salary (up to a maximum of ₹ 25000/- per month), based on the limits to be specified by you at the time of joining the company. If self-owned car is used, expenses towards petrol and maintenance up to ₹ 1800/- p.m. (₹ 2400/- p.m. if CC is more than 1.6 litres) and ₹ 900/- per month for driver's salary is exempt from tax as per current rules. You may specify your petrol & driver limits depending on your estimated usage, immediately on your joining. Transportation facility provided by company for travel from home to office and back is adjusted against the conveyance allowance, if applicable. LTA is governed by the Income Tax rules. The balance, if any from Conveyance Allowance + LTA will be paid on a monthly basis after deductions.
2. The Flexi basket consists of mobile phone usage. The Flexi basket is a taxable allowance and will be paid on a monthly basis after deductions, if any. Reimbursement towards mobile phone usage charges up to ₹ 3000/- p.m. is exempt from tax as per current rules. For company provided car availed cases, car perquisite will be deducted based on the car availed.
3. Variable Compensation shall be based on your Variable Compensation Plan, and the Company's Variable Compensation Policy. Employees joining in the last quarter of a financial year (January to March) are not eligible for Variable Compensation payout for that financial year.
4. Mediclaim Premium shown above is towards hospitalization coverage for self and dependent nominees as per scheme. This is the standard coverage (for self + 3 dependent nominees, without parents) for your benefit plan, however you will have the option to upgrade (increase coverage amount, or include additional members and/or parents) the plan on your day of joining. In case of any change, the difference in premium will be adjusted from the Flexi basket component of your gross monthly salary. You will also have the option to opt out of company's Mediclaim scheme, by providing proof of documents of being covered through an alternate policy.
5. Life Insurance premium is towards the Life Cover for self as per the benefit plan and policy.

15/04/24
19/06/2024



Authorized Signatory



Candidate Acceptance/Sign Date

Coforge Limited

Special Economic Zone, Plot No. TZ-2 & 2A, Sector -
Tech Zone, Greater Noida (UP) - 201308, India
T: +91 120 4592 300 | F: +91 120 4592 301

Registered Office:

8, Balaji Estate, Third Floor,
Guru Ravi Das Marg, Kalkaji, New Delhi - 110 019,
India.
T: +91 11 41029 297 | F: +91 11 2641 4900

www.coforge.com

CIN: L72100DL1992PLC048753

Benefits Offered – Plan Q

S No.	Benefit	Description	Benefit Limit
1	Special Dating Holiday	Additional Paid Leave either on your Birthday/Wedding Anniversary.	One Paid Leave as per your Date of Birth/Wedding Anniversary.
2	Leave Travel Allowance	Reimburse your travel expenses incurred on a holiday, and avail tax benefit on the same.	Maximum annual limit is up to one month's basic salary.
3	Insurance	1. Life Insurance Coverage 2. Mediclaim Scheme with Floater Option of Self + 3 or Self + 5 with/without parents. 3. Group Personal Accident Insurance Cover	INR. 25,00,000/- INR. 1,50,000/- to INR. 30,00,000/- Accidental claim benefit as per GPAI policy
4	Executive Health-Check Up	Age between 35-40 years: Once in two financial years. Age between 40-45 years: Once in a financial year/ Once in two financial years with rollover benefit.	INR. 3,500/- Annually
5	Gratuity and Superannuation	As per Company Norms	As per Company Norms
6	Gym Facility/Allowance	Gym Facility on premises/ Allowance if gym facility is not available on premises.	Up to INR. 500/- per month
7	Company Leased Accommodation	Option to avail Company Leased Accommodation on rent.	As per Benefit Plan & CLA Scheme
8	iRefer	Referral Scheme that offers benefits to refer friends/acquaintances for suitable positions in the organization.	As per iRefer Policy



ANNEXURE B - Terms & Conditions of Employment

1. Probation Period

- 1.1 You will be on probation for the initial period of six (6) months from the date of joining, which may be extended or reduced, in writing, at the sole discretion of the Company. In the event there is no communication to the employee for extension or reduction of probation period, the employment shall be deemed to be confirmed.
- 1.2 During the probation period, either you or the Company may terminate by serving three months' notice as per Notice Period Policy of the Company.
- 1.3 For computing the probation period, your actual DOJ with the Company will be taken into consideration.

2. Duties

- 2.1 You shall comply with the rules, regulations, policies, and procedures as issued by the Company from time to time.
- 2.2 During working hours, you shall devote your time, attention, and abilities to your job duties and responsibilities, in furthering the business interests of the Company.
- 2.3 The Company has the sole discretion to transfer you to any location, to any of the Company's affiliates, as well as seconded to any of the Company's clients, customers, vendors, service providers, within India or outside India.
- 2.4 You shall not, without the Company's prior written consent, be in any way directly or indirectly engaged in or concerned with any other business or employment, competing or otherwise, during or outside your hours of work. You may be permitted to undertake honorary work of social or charitable nature, literary, artistic, or scientific character, only with prior written permission from the Company.
- 2.5 During your employment, you shall not directly or indirectly engage in any conduct that negatively impacts the Company or creates a conflict of interest with the Company. In addition, you shall not at any time during your employment and after termination, directly or indirectly use or disclose trade secrets, know-how or confidential and proprietary information relating to or belonging to the Company or the Company's agents, customers, and/or vendors, or violate any agreement with your prior employers or their clients.
- 2.6 You shall render services and perform obligations and duties under this Employment Agreement accurately and in accordance with instructions, specifications, procedures, standards, guidelines, timeframe, if any, as issued from time to time by the Company for the performance of services to the satisfaction of the Company.
- 2.7 You shall be responsible for corporate, personnel, and personal taxes, if any and shall indemnify and hold harmless the Company for any liability in this regard.
- 2.8 You shall ensure that all reasonable skill, diligence, and care is taken in accordance with sound industry practices and/ or as specified by the Company from time to time, to the satisfaction of the Company.



Coforge Limited

Special Economic Zone, Plot No. TZ-2 & 2A, Sector -
Tech Zone, Greater Noida (UP) - 201308, India
T: +91 120 4592 300 | F: +91 120 4592 301

Registered Office:

8, Balaji Estate, Third Floor,
Guru Ravi Das Marg, Kalkaji, New Delhi - 110 019,
India.
T: +91 11 41029 297 | F: +91 11 2641 4900

www.coforge.com

CIN: L72100DL1992PLC048753



3. Place of work

- 3.1 You will be in employment at Greater Noida. The Company has the right to transfer you to any one of its offices, its affiliates, or Company's customer locations, in India or overseas, as per business requirements.
- 3.2 You may be deputed to any other unit referred as a "Posted Unit" at the sole discretion of Company. The terms and conditions of your deputation shall be detailed in the Deputation Letter issued to you.
- 3.3 The Company reserves the right to transfer you on a temporary or permanent basis to other job functions or departments within the Company and assign such other duties as may be in the interest of the Company.
- 3.4 You shall comply with the Company's rules and relevant policies relating to relocation to or from a Customer location.
- 3.5 You are entitled to certain scheduled benefits (including payment of gratuity) which shall be centrally administered by the Company and during the period of administration of such schemes, the legal ownership of any movable or immovable property will remain with Company.

4. Work From Home

- 4.1 Every employee is expected to work from office to discharge their duties with the Company.
- 4.2 In certain exceptional situations, such as those defined in the applicable policy of the Company, the Company may, at its sole and exclusive discretion, permit an employee to work from home (WFH) for a temporary period, and subject to conditions that the Company will impose.
- 4.3 The Company retains the right to withdraw the WFH facility based on business exigencies or any other reason as it may deem necessary, with advance notice.
- 4.4 The Company shall have the right to take the disciplinary action for failure to comply with the aforesaid conditions, subject to which WFH was granted.

5. Taxation

The sum payable by the Company towards salaries and monetary benefits shall be subject to deduction of income tax at source under applicable laws. All other requirements under the Indian tax laws including tax compliance and filing of tax returns shall be fulfilled by you at your own cost.

6. Leave

You will be eligible for leave in accordance with the leave policy of the Company as applicable for the time being in force.

7. Separation of Employment

- 7.1 You will automatically retire from services on attaining the superannuating age, as per company policy.
- 7.2 The Company may terminate your services immediately and without notice if:
 - a) You commit a crime involving moral turpitude, theft, fraud and deceit;
 - b) Your conduct has adverse effect on the reputation of the Company, its directors and officers;
 - c) You commit any act or omission inconsistent with the duties assigned to you;

- d) You are found to be in gross negligence or willful misconduct or misdemeanor;
 - e) You breach any of the terms and conditions of this Employment Agreement, or the Company's policies and Code of Conduct;
 - f) You are charged or convicted of a crime or misdemeanor involving turpitude; or
 - g) You provide false information to the Company at the time of your joining
 - h) You conceal facts in relation to your previous employment/ or otherwise, at the time of your joining
- 7.3 At all times during your tenure of employment with the Company, you must comply with the Company's Prevention of Sexual Harassment at Workplace Policy. The Company has a zero-tolerance policy towards sexual harassment. Company will investigate any allegation of sexual harassment and, if substantiated, take disciplinary action up to and including termination of employment.
- 7.4 If you absent yourself without leave or remain absent beyond the period of leaves originally granted or subsequently extended, you shall be considered as having voluntarily resigned from employment without any notice unless you:
- a) Return to work within eight (8) days of commencement of such absence; or
 - b) Submit proofs in case of a medical / legal emergency.
- 7.5 You hereby agree that in the event, the Company does not receive the Company property used by you during your employment with the Company, as on last working day of your employment, the Company reserves the right to recover the value of asset in your full and final statement.
- 7.6 Either you or the Company may end this Employment Agreement, at any time without cause (excluding for non-performance) by giving the other party prior written notice or salary in lieu thereof, as per the Company's Notice Period Policy. Employees are not automatically entitled to buy out their notice period. The Company may, at its sole and exclusive discretion, after considering various factors including the employee's length of service, performance, etc., permit an employee to effect notice pay in full or in part instead of serving their notice period.

8. Garden Leave

- 8.1 If the Company or you give notice to terminate this Employment Agreement, you agree that the Company may at its sole discretion, at any time before or during your notice period, require you to remain on "garden leave" for such term as may be communicated to you ("Garden Leave"). During Garden Leave, you agree that you
- (i) shall not have any contact with customers, clients, suppliers of the Company, and (ii) shall be denied access to any electronic resources of the Company.
- 8.2 You agree that you will not commence employment with any other company or entity during the Garden Leave.
- 8.3 During the Garden Leave, you will continue to receive your applicable salary and all other eligible benefits.

9. Code of Conduct

- 9.1 You shall always, maintain exemplary conduct and decorum. You shall uphold honesty and integrity in all your actions.
- 9.2 You shall honor and comply with all rules and regulations of the Company and statutory requirements, in letter and spirit.
- 9.3 The Company has released its Code of Conduct to address working standards, business interests, and protect the reputation of the Company. You will be required to adhere to Code of Conduct once you join the Company.





10. Representation and Warranties

- 10.1 The Company has made the offer of employment based on the statements made and documents provided and satisfactory professional background and reference checks by you in your application form for employment. At the time of joining or during your employment, in the event the Company finds that any information provided by you to be false or misleading, it reserves the right to terminate your services immediately without notice and liability.
- 10.2 You shall indemnify and hold the Company harmless against all costs, loss and damage that may be caused to the Company due to such misrepresentation.

11. Non-Solicitation and Non-Compete

- 11.1 You shall not, during your employment, and for a period of twelve (12) months after termination of your employment, however caused, directly, or indirectly:
- Join any client with whom you were working during 12 months preceding the date of termination of employment.
 - Hire, engage, or attempt to hire or engage any individual who is an employee, contractor, or consultant of the Company (or any associated company) at any time during your employment or during the twelve (12) month period following the termination of your employment; or
 - Solicit or persuade any Customer, or vendor of the Company to cease doing business with the Company or to reduce the amount of business that they would normally do/already doing with the Company.
 - You shall not, directly, or indirectly (whether as an employee, consultant, proprietor, partner, director, or otherwise), engage in any Competitive Activity in any of the "Restricted Territory" as defined below.
 - The term "Competitive Activity" shall mean the whole of the business activity carried on or engaged by or pursued by the Company and/or its affiliates and includes, but is not limited to directly or indirectly, contacting or soliciting the business of any Customer for the purposes of selling goods and services provided by the Company or any of its affiliates.
 - The term "Restricted Territory" shall mean every country, province, state, county, city, or other political subdivision of the world in which the Company or any of its affiliates is engaged in business or otherwise sells its respective products and services, now or in the future up to and including the date (if any) on which you commence employment with another employer.
 - The term "Customer" shall mean any person or business entity that has purchased goods or services from the Company or any of its affiliates, or any person or business entity that has contacted the Company or any of its affiliates for purposes of soliciting business (but excluding general solicitation) within the last twelve (12) months prior to your termination of employment with the Company.

12. Data Protection and Consent

- 12.1 By signing this Offer Letter, you also irrevocably consent to the Company collecting, using, and disclosing your personal information for various purposes including:
- Initiating necessary background checks either directly or indirectly through third-party agencies;
 - Implement the terms and conditions of contracts entered by the Company;
 - Comply with applicable laws; and
 - For Company's legitimate business purposes
- 12.2 The Company, at the time of your joining, and during your employment, will collect your personal information (PI) including your first, middle, and last name, email address, education and family information, employment history, and travel details, including medical and health information, financial information, and biometric details for purposes pertaining to your employment and discharge of duties with the Company.
- 12.3 You agree to the Company processing your PI for employment, HR, and administrative purposes, including for your background verification, and processing of your salary, benefits, and any visa applications.

- 12.4 You acknowledge that for security reasons, the Company may monitor your Company-issued email account, internet usage, telephone calls and CCTV footage at the Company premises.
- 12.5 You acknowledge and agree to the transfer of your PI to trusted vendors with whom the Company has agreements, to conduct your background verification, process your salary and benefits, as per applicable Indian laws or overseas laws in the event of cross-border transfers of your PI.
- 12.6 For internal use or for client presentations, displays on the Company premises or website, the Company may use any presentations, photographs, or videos specifically collected or produced for this purpose.
- 12.7 You agree and consent to the retention of your PI during your employment and upon its cessation, as per applicable laws.
- 12.8 The Company may share your PI to law enforcement authorities to fulfil any statutory and legal obligations. The Company agrees to protect your PI as mandated by applicable laws.



13. Confidentiality & Intellectual Property

- 13.1 In this Employment Agreement, the term "Confidential Information" means the Confidential Information of the Company as set forth below:

a) Company Internal Information which includes but is not limited to:

- (i) Tax records, financial information, such as the Company's earnings, assets, debts, prices, pricing structure, estimates, volumes of customers;
- (ii) Employee / personnel database, any information or data pertaining to or in relation with the past and current employees of the Company;
- (iii) Transaction details such as names or addresses, terms of services, contracts of particular transactions, or related information about potential customers, marketing information such as details about ongoing or proposed marketing programs or agreements by or on behalf of the Company, projections, sales forecasts or results of marketing efforts or information about impending transactions;
- (iv) Customer information, such as any compilation of past, existing, or prospective customers, customers' proposals or agreements between customers and status of customers' accounts or credit, or related information about actual or prospective customers, customer lists, knowledge of customer needs and preferences;
- (v) Vendor and service provider information, prices, and terms at which procurements are made by the Company.

b) Technical Information which includes but is not limited to:

- (i) All technical data, information concerning databases, source code, object code, research, product plans, products, services, trade secrets or know-how;
- (ii) Information relating to software, developments, inventions, processes, formulas, technology, designs, drawings, engineering, hardware configuration information;
- (iii) Information relating to trade secrets, confidential knowledge, data;
- (iv) Other proprietary information relating to products, processes, know-how, designs, formulas, developmental or experimental work, computer programs, data bases and any other original works of authorship.

c) Business Information which includes but is not limited to:

- (i) Business plans, mechanisms, business related functions, activities, business systems, processes, and services;
- (ii) Trade secrets, business strategies, marketing strategies, methods of operation, and market information;
- (iii) Other valuable information, confidential information, and trade-related information relating to the business and activities of the Company, and useful or necessary for the success of the Company's business and activities.

- 13.2 All the Intellectual Property arising out of this Employment Agreement with respect to the services provided by you shall vest solely with the Company. You shall not, during the term of this **Employment Agreement** and for a period of twelve (12) months after the termination of your employment, create any Intellectual Property for any third party that is substantially similar to any created by you for the Company.
- 13.3 You hereby acknowledge and agree that all rights, title, and interests in the Intellectual Property arising out of services provided by you pursuant to this Employment Agreement shall vest solely and absolutely in the Company.
- 13.4 You hereby undertake that you will not apply for any copyright, trademark, patent, or any intellectual property in relation to any of the Intellectual Property and Confidential Information provided by the Company pursuant to this Employment Agreement or developed by you either solely or jointly with the Company subsequent to the execution of this Employment Agreement.
- 13.5 You shall fully disclose, deliver, and transfer to the Company and perpetually assign to the Company, your entire right, title and interest, including moral rights, and on a worldwide basis, in and to any and all Intellectual Property whether patentable or copyrightable or not, originated, conceived, acquired or developed by you, either solely or jointly with others, arising out of the performance of the services provided to the Company by you under this Employment Agreement.
- 13.6 You will assist the Company and, if required by the Company, a customer in every way during and subsequent to the term of this Employment Agreement, to obtain for its or their own benefit the patents, copyrights, or other legal protection over such Intellectual Property in any and all countries in the world; and to do all such lawful acts to protect the Company's rights, title and interests, including the giving of testimony. You will be compensated by the Company for time spent in fulfilling these obligations at the same rate as for performing services hereunder.
- 13.7 You will make and maintain adequate and current written records of your work to document all such work and Intellectual Property, in the form of notes, sketches, drawings or reports relating thereto, which shall be delivered to or made available to the Company upon request at all reasonable times.
- 13.8 You recognize that, by virtue of this Employment Agreement, you will be given and shall have access to specialized technical know-how, information, data, and other confidential and proprietary information of the Company as well as information of its customers. You undertake not to divulge or communicate to any person (unless required by law or by any regulation or by any governmental authority with proper authority) or use or exploit for any purpose whatsoever, any of the trade secrets or confidential knowledge or information of the Company and the customer which he may receive or obtain as a result of entering into this Employment Agreement. This obligation and restriction on you shall continue to apply without limit in point of time but shall cease to apply to information or knowledge which may come into the public domain through no fault of yours, or was already known by you prior to the disclosure by the Company.
- 13.9 Without limiting the foregoing, you agree to hold the Company's Confidential Information in strict confidence and to use the same measures and degree of care that one would use to prevent disclosure of own Confidential Information of like importance, but in no instance less than reasonable care.
- 13.10 You agree that you will not, during the time of your employment with the Company, improperly use or disclose any proprietary information or trade secrets of any former employer or other person or entity and that you will not bring onto the premises of the Company any unpublished document or proprietary information belonging to any such employer, person, or entity unless consented to in writing by such employer, person, or entity.

14. Conflict of Interest

- 14.1 You shall engage yourself exclusively in the work assigned by the Company and shall not take up any independent or individual assignments whether the same is part-time (or 'moonlight' or freelance) or fulltime, in an advisory capacity or otherwise, directly, or indirectly.
- 14.2 You shall not, directly or indirectly, engage in any activity or have any interest in, or perform any services for any person who is involved in activities, which are or shall conflict with your commitments to the Company under this agreement.

15. Performance Management and Salary Revision

You will be subjected to Annual Performance Review of the respective year. Your career and compensation progression will be based on your performance and Company policies prevailing at that point of time.

19/06/2024

16. Medical Fitness

- 16.1 Your appointment is subject to your being declared as medically fit by a doctor identified by the Company and communicated to you.
- 16.2 Company has the right to get you medically examined by any certified medical practitioner during the period of your employment. In case you are found medically unfit to continue the job, your service would be liable for termination.

17. Non-Disparagement

You will not, at any time during the term of your employment and thereafter, make statements or representations, or otherwise communicate, directly or indirectly, in writing, orally, or otherwise, or take any action which may, directly or indirectly, disparage the Company or its respective officers, directors, employees, advisors, and businesses.

18. General

- 18.1 The designation assigned to you is subject to change depending upon work assignments made to you from time to time.
- 18.2 You must submit documents mentioned in check list in Annexure C.
- 18.3 This Employment Agreement shall be governed and construed in accordance with the laws of India. Any dispute arising under this Employment Agreement shall be subject to the local courts where you are based.
- 18.4 You will inform in writing to the Base unit of any change of address within a week from the change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.
- 18.5 You agree that you will intimate or keep the Company informed of any agreements, oral or written, which you may have entered into and which may relate to or affect your commitments under this Employment Agreement.
- 18.6 The invalidity or unenforceability of any clause of this Employment Agreement shall not affect the binding effect of the balance of the Agreement.
- 18.7 You acknowledge that the services to be rendered pursuant to this Employment Agreement are unique and personal. Accordingly, you shall not assign any of your rights or delegate any of your duties or obligations under this Employment Agreement.

19/06/2024

Acceptance

I, agree to accept the employment on the terms and conditions specified in this Employment Agreement and the Annexures.

Name: NITIN KUMAR

Signature:



Place: GREATER NOIDA

Date: 19/06/2024



Reetesh Gautam <reetesh.gautam@bkbiet.ac.in>

List of Interested Students || TECHUZ INFOWEB PVT. LTD. Ahmedabad

Techuz HR <hr@techuz.com>

Thu, Sep 14, 2023 at 11:28 AM

To: Reetesh Gautam <reetesh.gautam@bkbiet.ac.in>

Good Morning Reetesh sir,

We are glad to inform you that the following students have been selected by Techuz Infoweb Pvt. Ltd.

- 1) Mayank Jaiswal - 5LPA
- 2) Shirsti Agarwal - 5LPA

Will share offer letters soon with selected candidates.

[Quoted text hidden]

Preeti Saini**Date: October 10, 2023****Subject: Letter of Offer of employment— Validation Trainee (Platform)**

Dear Sushant,

Congratulations! Following our recent discussions, we are delighted to offer you the position of **Validation Trainee (Platform)** with Polaris Smart Metering Pvt. Ltd ("Polaris" or "Company"). (Formerly known as Gram Power (India) Pvt Ltd).

Polaris provides the industry's most comprehensive Platform as a Service for smart electricity metering systems that enable utilities to radically reduce power distribution losses and manage their infrastructure digitally. Our intelligent, state of the art smart energy meter platform allows utilities to digitize and automate 100% of their metering, billing, and collection activities, and leverage AI/ML to enable faster & better decisions on how to manage large and distributed power infrastructure by plugging theft, leakages, and inefficiencies on the grid. Our platform is integrable with any smart energy meter on the market, which is why we're building it with the aim of becoming the Android for billions of meters worldwide. At Polaris, you will become a part of a fast-paced and dedicated team that works together to create a modern, clean, and sustainable power grid for India and the world. We heart fully welcome you to join us on this mission!

We look forward to your commitment to deliver results of outstanding quality and are excited to have you contribute to Polaris's objectives in terms of your work role as well as team spirit. In return, we are committed to providing you with every opportunity to learn and grow to the highest level of your ability. We are confident you will find this new opportunity both challenging and rewarding.

The following points outline the commercial terms and conditions of your employment offer at Polaris:

Title: Validation Trainee (Platform)**Start date: November 01, 2023****Location: Jaipur****Annual package and perks offered: INR 3,00,000 (Three Lacs Only)**

Please note that the above compensation includes the complete contribution of employer and employee towards PF, ESI and/or other statutory compliances & taxes as outlined by govt. and applicable from time to time. Any taxes and/or statutory deductions applicable to you shall be deducted from your compensation prior to disbursement to you. Also, your compensation will be broken up into Basic, HRA and other allowances as per Company Policy and your income tax liability, which will be withheld and deposited by the Company, will be discussed with you by our finance team after receiving necessary declarations from your end.

Probation: You shall initially be put on probation for a period of Six months. The Company may decrease, or increase your probation period at its sole discretion based on your performance. After you have successfully completed your probation period, your appointment will be confirmed, and you will be entitled to avail all company benefits which include leave benefits, subsidized gym membership, etc.

Following the initial probationary period, a progression and performance review will be conducted on a periodical basis to assess performance to-date, and to clarify or modify this arrangement, as the need may arise.

Terms and Conditions: *See attached.*

By signing this offer letter, you agree that you will abide by all the current company policies and any other new or amended policies that the Company may introduce in the future at all times, and also agree that there could be legal repercussions on you if the policies are violated.

This arrangement may be terminated by either party upon notice in writing to either party with notice that complies with Employment Standards for Rajasthan, India, and as per the separate Terms and Conditions document shared with you, and Polaris's policies as may be the case.

We look forward to the opportunity to work with you in an atmosphere that is successful and mutually challenging and rewarding.

Sincerely,

For Polaris Smart Metering Pvt. Ltd

For Polaris Smart Metering Private Ltd

Authorized Signatory

Yashraj Khaitan
CEO

With the signature below, I, **Preeti Saini**, accept this offer of employment.

Name

Date

Preeti Saini

Date: October 10, 2023

General Terms and Conditions

1. Your appointment is subject to your being declared medically fit by the authorized medical practitioner. Please submit a doctor's certificate prior to your joining the Company.
2. You acknowledge that the Company retains the right to transfer your employment to any entity that is directly or indirectly controlled by the Company or its parent entity — Polaris Smart Metering Pvt Ltd ("**Parent**"), a company incorporated under the laws of Singapore, on terms and conditions that are no less favorable to those set forth in this Agreement.
3. You shall devote all of your professional time and effort to the business and affairs of the Company on a day-to-day basis; and shall discharge your responsibilities with reasonable care, skill and diligence. In doing so, you shall at all times act in the best interests of the Company and shall comply with applicable laws in India and policies of the Company ("**Policies**"). In the event any there is a conflict between any clause of this Agreement and the Policies, the terms of this Agreement shall prevail.
4. Since this is a full-time employment arrangement with the Company, while in the employment of the Company, you shall not be employed in any other organization on a permanent, temporary or part time basis or offer your services directly or indirectly, with or without consideration to any physical person, legal entity or public authority or be occupied in your own business, or assist or have any financial interest in any other business or profession (other than those disclosed in Schedule 2) without the prior written consent of the Company. During the term of employment with the Company, you shall also not become a director in any other company unless otherwise permitted in writing by the Company. Notwithstanding this clause, you are free to acquire up to 5% of publicly traded securities of any company.
5. You acknowledge and agree that you will not at any time (during the term of your employment with the Company or thereafter) make or publish any disparaging statements (whether written or oral) about the Company and/or any entity that is under the direct control of the Company or Parent, or any of their respective shareholders, officers, directors or employees or defame such parties, including but not limited to the services, business ventures, integrity, veracity, or personal or professional reputation of the Company and/or any entity that is under the direct control of the Company or Parent in any manner whatsoever.
6. You shall solely be liable for your personal tax liabilities in respect of any and all amounts that you are entitled to receive in connection with your employment with the Company. The Company shall be entitled to deduct, from any amounts payable or benefits provided to you, applicable withholding tax or other taxes or charges in accordance with applicable laws of India, which shall be considered as valid discharge for the same and a copy of withholding tax certificate will be provided to you by the Company on an annual basis.
7. You agree to repay to the Company an amount equal to any excess salary payments made by the Company to you during the course of your employment with the Company net of any withholding tax or any other tax already paid by the Company or incurred by you in receiving such payment. If, during the term of employment, you become indebted to the Company, the Company may, if it so elects, set off such sum due to the Company from you against the compensation payable to you and collect any remaining balance from you.
8. The Company shall pay or refund to you all reasonable and necessary expenses incurred by you

for Company's business-related travel, lodging and other expenses that you may incur in the performance of your duties, in accordance with the Policies.

9. You confirm, by accepting this appointment letter, that you are not bound by any other contractual arrangement that in any way prevents you from performing your services and be full time employed at Polaris.
10. In case of leaving services of this organization by way of resignation or otherwise, you will follow the exit policy laid out by Polaris. You will return all the assets and property of the organization such as ID card, mobile, attendance card, laptop etc, that the Company will give you in connection with your services, failing which the cost of the assets issued to you, will be recovered from full & final payment of your dues or by way of other legal process.
11. You agree that terms and conditions of your employment as contained in this document, and any other agreement that you sign with the Company shall together form part of the terms and conditions of your employment and are together referred to as "Agreement".
12. You confirm that you have the full legal capacity and individual power to enter into this Agreement and perform the obligations under this Agreement and that you do not need any approvals for the same under any other contract that you are a party to.
13. You confirm that you have not been arrested, charged or convicted for any offence under financial, anti- money laundering or securities regulations or otherwise punishable with imprisonment (excluding offences under road traffic legislation), and you have not been censured or otherwise been subjected to any disciplinary action by any regulatory authority.
14. You confirm that there are no civil, criminal, or administrative proceedings, or governmental investigations, pending or to the best of your knowledge threatened against you.
15. You hereby undertake and agree that during the course of your employment with the Company and post termination of your services or your leaving the services of the company for any reason whatsoever, you shall not lure/solicit any current or future employees working for the Company into leaving the services of the Company and joining you or any other company for a period of 2 years after ceasing to be engaged in the services of the Company.
16. Since you will join as an important member of Polaris's team, you hereby undertake that you will not directly or indirectly, whether through partnership or as a shareholder, joint venture partner, collaborator, employee, consultant or agent or in any other manner whatsoever, whether for profit or otherwise carry on any business, which competes directly or indirectly with the whole or any part of the services rendered or business done by the company for a period of 2 years after ceasing to be engaged in the services of the Company. You hereby agree that looking at the nature of the business and concerned trade practices, a period of 2 years is a 'reasonable restriction period'.
17. Notwithstanding the foregoing, this offer of employment is contingent upon the satisfactory completion by the Company (or its agents) of any and all background and reference checks or other screening procedures which the Company determines to be necessary or desirable.

Confidential Information

Confidential Information means any information relating to your employment with the Company as well as any information relating to the business or affairs of the Company and/or any entity controlled directly or indirectly by the Company or its Parent, whether oral, written or electronic, and whether or not marked confidential or proprietary including, without limitation, information with respect to plans, implementation, strategy, business

opportunities, operations, processes, projections, practices, finances, investors, principals, lenders, employees, management, vendors, suppliers, customers, potential customers, marketing methods, costs, prices, agreements, tenders or status of the business or of the Company or any entity controlled directly or indirectly by the Company or its Parent. This shall include any information, analysis or summary derived from the foregoing or developed in connection with your employment with the Company which is confidential and/or proprietary in nature.

However, Confidential Information shall not include information that is (a) or becomes available to the general public otherwise than as a result of a breach of this Agreement; or (b) made legitimately available to you by a third party without breach of any confidentiality obligation hereunder; or (c) independently developed by you without use of the Confidential Information and not in connection with your employment with the Company; or (d) already in your possession or known to you, before such information was disclosed to you by the Company.

With regards to the Confidential Information as described above, you agree to the following:

1. You undertake to treat the Confidential Information as strictly confidential at all times and shall not use, exploit or attempt to use or exploit, or divulge or attempt to divulge to any person, other than to the Company, its designated affiliates and their respective professional advisors or except as required by applicable law of India, any Confidential Information.
2. Confidential Information shall at all times remain the property of the Company. You shall, on being directed by the Company and/or upon termination of your employment with the Company, immediately return to the Company, the Confidential Information in your possession or control, in whatever form, and shall destroy, to the extent feasible, any electronic copies that remain accessible to you, without retaining any copies or derivatives thereof.
3. You shall not use Confidential Information for any unlawful purpose and shall not for own purposes or benefit or for purposes or benefits other than those of the Company, copy, use or disclose to any third party any Confidential Information.
4. You shall not use or attempt to use the Confidential Information in a manner which may injure or cause loss whether directly or indirectly, to the Company or obtain or seek to obtain any financial advantage, whether directly or indirectly.

Intellectual Property

Intellectual property is core to the Company and the Company invests a great deal in creating and henceforth protecting its Intellectual property. Hence, to protect the Company's intellectual property and the Intellectual Property created by you, we require the following:

1. You acknowledge and agree that ownership of, and all right, title and interest in, all work product, improvements, developments, discoveries, proprietary information, trademarks, trade names, logos, art work, slogans, know-how, processes, methods, trade secrets, source code, application development, designs, drawings, plans, business plans or models, blue prints (whether or not registrable and whether or not design rights subsist in them), policies, utility models, works in which copyright may subsist (including computer software and preparatory and design materials thereof), inventions (whether patentable or not, and whether or not patent protection has been applied for or granted) and all other intellectual property developed or created from time to time by you during the course of your employment with the Company (the Intellectual Property) shall vest exclusively in the Company.
2. All Intellectual Property created by you shall be regarded as having been made under a contract of service.
3. In consideration of your employment with the Company, you hereby transfer and assign exclusively in favor of the Company, all rights, title and interest in and to all the Intellectual Property in

perpetuity, to the maximum extent permitted by applicable laws of India, royalty-free, worldwide, and free from all encumbrances, together with all rights to sub-license or transfer any and all such rights.

4. Rights and obligations under this section will continue even after the termination of your employment in respect of all Intellectual Property created during the term of your employment with the Company and will be binding on you.
5. You will not make copies of any computer files belonging to the Company or their service providers and will not introduce any of your own computer files into any computer used by the Company in breach of any Company Policy and this Agreement.

Termination and Retirement

We hope that your employment with us will be a fulfilling and happy one. Our company believes in providing a challenging environment with plenty of learning opportunities. Having said that, each employee's contribution is significant to our success and growth and hence we expect that you will bring in zeal and resourcefulness in exceeding expectations. Our organization is also a harbinger of fantastic technology which is crucial to our existence.

Considering these factors, we take a breach of contract very seriously. We support our people by greatly enhancing their performance and providing training accordingly. However, if an employee is unable to meet our performance expectations, after having multiple reviews, we will consider termination to protect the interests of the team and the Company. If an employee commits a breach of trust, this is a serious matter and legal action will be taken accordingly. The following terms and conditions are laid down keeping the above factors in mind. We thank you for your understanding:

1. In the event of your committing a breach of any of the terms and conditions of this Agreement, Company may at its sole discretion terminate your services with immediate effect without serving any notice or providing any notice pay in lieu thereof.
2. If the termination is due to a breach of contract, the Company reserves the right to withhold any amount due to you while also reserving all rights to take necessary legal action.
3. Company also reserves its right to terminate your services and take legal action if at any time during your employment with the Company or thereafter you are found to have committed misconduct, or indulged in any fraud, malfunctioning, theft or any other such activities during the term of your employment with the Company.
4. You agree that in case of unauthorized absence or absence without permission beyond seven days, you will lose your lien of your services.
5. If anytime during the first 6 months, the Company feels that your performance is not meeting the Company's expectations in spite of giving you feedback and opportunity to improve, then the Company at its sole discretion may terminate your employment by giving one month notice or providing one month notice pay in lieu thereof.
6. Period of retirement - You will retire from the services of the company on attaining the age of 58 (fifty-eight) years.
7. At any point in time, except for the condition mentioned in point 5 above, either you or the Company will have the right to terminate this Agreement by giving a 3-month notice or equivalent notice pay in lieu thereof. However, the Company reserves the right not to accept the notice pay

and can require you to serve the complete notice period.

Your exit from the Company shall be carried out in line with the Company's exit policy.

In addition to the above and not prejudicial to any terms and conditions mentioned as hereinabove, by countersigning this letter you agree and bind yourself to other agreements and/or policies of the company, and other agreements/undertakings/declarations/bonds/sureties/documents that you may execute in future during the course of your employment and for a period thereafter as mentioned hereinabove.

Please sign all the pages of this letter in token of your acceptance of the above terms and conditions.

Sincerely yours,

For Polaris Smart Metering Pvt. Ltd

I accept the above terms and conditions.

For Polaris Smart Metering Private Limited

Authorized Signatory

Yashraj Khaitan
Founder & CEO

Signature (Preeti Saini)

SCHEDULE 2
LIST OF BUSINESS/FINANCIAL INTERESTS OF THE EMPLOYEE



Registered Address:
E-418, Road No. 14,
VKIA, Jaipur,
Rajasthan 302013
Phone: 0141-3517981

Corporate Address:
3rd Floor, Arihant Plaza,
Amrapali Marg, Block F,
Vaishali Nagar, Jaipur,
Rajasthan 302021

Sushant Nagil

Date: October 10, 2023

Subject: Letter of Offer of employment— Validation Trainee (Platform)

Dear Sushant,

Congratulations! Following our recent discussions, we are delighted to offer you the position of **Validation Trainee (Platform)** with Polaris Smart Metering Pvt. Ltd ("Polaris" or "Company"). (Formerly known as Gram Power (India) Pvt Ltd).

Polaris provides the industry's most comprehensive Platform as a Service for smart electricity metering systems that enable utilities to radically reduce power distribution losses and manage their infrastructure digitally. Our intelligent, state of the art smart energy meter platform allows utilities to digitize and automate 100% of their metering, billing, and collection activities, and leverage AI/ML to enable faster & better decisions on how to manage large and distributed power infrastructure by plugging theft, leakages, and inefficiencies on the grid. Our platform is integrable with any smart energy meter on the market, which is why we're building it with the aim of becoming the Android for billions of meters worldwide. At Polaris, you will become a part of a fast-paced and dedicated team that works together to create a modern, clean, and sustainable power grid for India and the world. We heart fully welcome you to join us on this mission!

We look forward to your commitment to deliver results of outstanding quality and are excited to have you contribute to Polaris's objectives in terms of your work role as well as team spirit. In return, we are committed to providing you with every opportunity to learn and grow to the highest level of your ability. We are confident you will find this new opportunity both challenging and rewarding.

The following points outline the commercial terms and conditions of your employment offer at Polaris:

Title: Validation Trainee (Platform)

Start date: November 01, 2023

Location: Jaipur

Annual package and perks offered: INR 3,00,000 (Three Lacs Only)

Please note that the above compensation includes the complete contribution of employer and employee towards PF, ESI and/or other statutory compliances & taxes as outlined by govt. and applicable from time to time. Any taxes and/or statutory deductions applicable to you shall be deducted from your compensation prior to disbursement to you. Also, your compensation will be broken up into Basic, HRA and other allowances as per Company Policy and your income tax liability, which will be withheld and deposited by the Company, will be discussed with you by our finance team after receiving necessary declarations from your end.

Probation: You shall initially be put on probation for a period of Six months. The Company may decrease, or increase your probation period at its sole discretion based on your performance. After you have successfully completed your probation period, your appointment will be confirmed, and you will be entitled to avail all company benefits which include leave benefits, subsidized gym membership, etc.

Following the initial probationary period, a progression and performance review will be conducted on a periodical basis to assess performance to-date, and to clarify or modify this arrangement, as the need may arise.

Terms and Conditions: *See attached.*

By signing this offer letter, you agree that you will abide by all the current company policies and any other new or amended policies that the Company may introduce in the future at all times, and also agree that there could be legal repercussions on you if the policies are violated.


This arrangement may be terminated by either party upon notice in writing to either party with notice that complies with Employment Standards for Rajasthan, India, and as per the separate Terms and Conditions document shared with you, and Polaris's policies as may be the case.

We look forward to the opportunity to work with you in an atmosphere that is successful and mutually challenging and rewarding.

Sincerely,

For Polaris Smart Metering Pvt. Ltd

For Polaris Smart Metering Private Limited


Authorized Signatory

Yashraj Khaitan
CEO

With the signature below, I, **Sushant Nagil**, accept this offer of employment.

Name

Date

Sushant Nagil

Date: October 10, 2023

General Terms and Conditions

1. Your appointment is subject to your being declared medically fit by the authorized medical practitioner. Please submit a doctor's certificate prior to your joining the Company.
2. You acknowledge that the Company retains the right to transfer your employment to any entity that is directly or indirectly controlled by the Company or its parent entity — Polaris Smart Metering Pvt Ltd ("**Parent**"), a company incorporated under the laws of Singapore, on terms and conditions that are no less favorable to those set forth in this Agreement.
3. You shall devote all of your professional time and effort to the business and affairs of the Company on a day-to-day basis; and shall discharge your responsibilities with reasonable care, skill and diligence. In doing so, you shall at all times act in the best interests of the Company and shall comply with applicable laws in India and policies of the Company ("**Policies**"). In the event any there is a conflict between any clause of this Agreement and the Policies, the terms of this Agreement shall prevail.
4. Since this is a full-time employment arrangement with the Company, while in the employment of the Company, you shall not be employed in any other organization on a permanent, temporary or part time basis or offer your services directly or indirectly, with or without consideration to any physical person, legal entity or public authority or be occupied in your own business, or assist or have any financial interest in any other business or profession (other than those disclosed in Schedule 2) without the prior written consent of the Company. During the term of employment with the Company, you shall also not become a director in any other company unless otherwise permitted in writing by the Company. Notwithstanding this clause, you are free to acquire up to 5% of publicly traded securities of any company.
5. You acknowledge and agree that you will not at any time (during the term of your employment with the Company or thereafter) make or publish any disparaging statements (whether written or oral) about the Company and/or any entity that is under the direct control of the Company or Parent, or any of their respective shareholders, officers, directors or employees or defame such parties, including but not limited to the services, business ventures, integrity, veracity, or personal or professional reputation of the Company and/or any entity that is under the direct control of the Company or Parent in any manner whatsoever.
6. You shall solely be liable for your personal tax liabilities in respect of any and all amounts that you are entitled to receive in connection with your employment with the Company. The Company shall be entitled to deduct, from any amounts payable or benefits provided to you, applicable withholding tax or other taxes or charges in accordance with applicable laws of India, which shall be considered as valid discharge for the same and a copy of withholding tax certificate will be provided to you by the Company on an annual basis.
7. You agree to repay to the Company an amount equal to any excess salary payments made by the Company to you during the course of your employment with the Company net of any withholding tax or any other tax already paid by the Company or incurred by you in receiving such payment. If, during the term of employment, you become indebted to the Company, the Company may, if it so elects, set off such sum due to the Company from you against the compensation payable to you and collect any remaining balance from you.
8. The Company shall pay or refund to you all reasonable and necessary expenses incurred by you

for Company's business-related travel, lodging and other expenses that you may incur in the performance of your duties, in accordance with the Policies.

9. You confirm, by accepting this appointment letter, that you are not bound by any other contractual arrangement that in any way prevents you from performing your services and be full time employed at Polaris.
10. In case of leaving services of this organization by way of resignation or otherwise, you will follow the exit policy laid out by Polaris. You will return all the assets and property of the organization such as ID card, mobile, attendance card, laptop etc, that the Company will give you in connection with your services, failing which the cost of the assets issued to you, will be recovered from full & final payment of your dues or by way of other legal process.
11. You agree that terms and conditions of your employment as contained in this document, and any other agreement that you sign with the Company shall together form part of the terms and conditions of your employment and are together referred to as "Agreement".
12. You confirm that you have the full legal capacity and individual power to enter into this Agreement and perform the obligations under this Agreement and that you do not need any approvals for the same under any other contract that you are a party to.
13. You confirm that you have not been arrested, charged or convicted for any offence under financial, anti- money laundering or securities regulations or otherwise punishable with imprisonment (excluding offences under road traffic legislation), and you have not been censured or otherwise been subjected to any disciplinary action by any regulatory authority.
14. You confirm that there are no civil, criminal, or administrative proceedings, or governmental investigations, pending or to the best of your knowledge threatened against you.
15. You hereby undertake and agree that during the course of your employment with the Company and post termination of your services or your leaving the services of the company for any reason whatsoever, you shall not lure/solicit any current or future employees working for the Company into leaving the services of the Company and joining you or any other company for a period of 2 years after ceasing to be engaged in the services of the Company.
16. Since you will join as an important member of Polaris's team, you hereby undertake that you will not directly or indirectly, whether through partnership or as a shareholder, joint venture partner, collaborator, employee, consultant or agent or in any other manner whatsoever, whether for profit or otherwise carry on any business, which competes directly or indirectly with the whole or any part of the services rendered or business done by the company for a period of 2 years after ceasing to be engaged in the services of the Company. You hereby agree that looking at the nature of the business and concerned trade practices, a period of 2 years is a 'reasonable restriction period'.
17. Notwithstanding the foregoing, this offer of employment is contingent upon the satisfactory completion by the Company (or its agents) of any and all background and reference checks or other screening procedures which the Company determines to be necessary or desirable.

Confidential Information

Confidential Information means any information relating to your employment with the Company as well as any information relating to the business or affairs of the Company and/or any entity controlled directly or indirectly by the Company or its Parent, whether oral, written or electronic, and whether or not marked confidential or proprietary including, without limitation, information with respect to plans, implementation, strategy, business

opportunities, operations, processes, projections, practices, finances, investors, principals, lenders, employees, management, vendors, suppliers, customers, potential customers, marketing methods, costs, prices, agreements, tenders or status of the business or of the Company or any entity controlled directly or indirectly by the Company or its Parent. This shall include any information, analysis or summary derived from the foregoing or developed in connection with your employment with the Company which is confidential and/or proprietary in nature.

However, Confidential Information shall not include information that is (a) or becomes available to the general public otherwise than as a result of a breach of this Agreement; or (b) made legitimately available to you by a third party without breach of any confidentiality obligation hereunder; or (c) independently developed by you without use of the Confidential Information and not in connection with your employment with the Company; or (d) already in your possession or known to you, before such information was disclosed to you by the Company.

With regards to the Confidential Information as described above, you agree to the following:

1. You undertake to treat the Confidential Information as strictly confidential at all times and shall not use, exploit or attempt to use or exploit, or divulge or attempt to divulge to any person, other than to the Company, its designated affiliates and their respective professional advisors or except as required by applicable law of India, any Confidential Information.
2. Confidential Information shall at all times remain the property of the Company. You shall, on being directed by the Company and/or upon termination of your employment with the Company, immediately return to the Company, the Confidential Information in your possession or control, in whatever form, and shall destroy, to the extent feasible, any electronic copies that remain accessible to you, without retaining any copies or derivatives thereof.
3. You shall not use Confidential Information for any unlawful purpose and shall not for own purposes or benefit or for purposes or benefits other than those of the Company, copy, use or disclose to any third party any Confidential Information.
4. You shall not use or attempt to use the Confidential Information in a manner which may injure or cause loss whether directly or indirectly, to the Company or obtain or seek to obtain any financial advantage, whether directly or indirectly.

Intellectual Property

Intellectual property is core to the Company and the Company invests a great deal in creating and henceforth protecting its Intellectual property. Hence, to protect the Company's intellectual property and the Intellectual Property created by you, we require the following:

1. You acknowledge and agree that ownership of, and all right, title and interest in, all work product, improvements, developments, discoveries, proprietary information, trademarks, trade names, logos, art work, slogans, know-how, processes, methods, trade secrets, source code, application development, designs, drawings, plans, business plans or models, blue prints (whether or not registrable and whether or not design rights subsist in them), policies, utility models, works in which copyright may subsist (including computer software and preparatory and design materials thereof), inventions (whether patentable or not, and whether or not patent protection has been applied for or granted) and all other intellectual property developed or created from time to time by you during the course of your employment with the Company (the Intellectual Property) shall vest exclusively in the Company.
2. All Intellectual Property created by you shall be regarded as having been made under a contract of service.
3. In consideration of your employment with the Company, you hereby transfer and assign exclusively in favor of the Company, all rights, title and interest in and to all the Intellectual Property in

perpetuity, to the maximum extent permitted by applicable laws of India, royalty-free, worldwide, and free from all encumbrances, together with all rights to sub-license or transfer any and all such rights.

4. Rights and obligations under this section will continue even after the termination of your employment in respect of all Intellectual Property created during the term of your employment with the Company and will be binding on you.
5. You will not make copies of any computer files belonging to the Company or their service providers and will not introduce any of your own computer files into any computer used by the Company in breach of any Company Policy and this Agreement.

Termination and Retirement

We hope that your employment with us will be a fulfilling and happy one. Our company believes in providing a challenging environment with plenty of learning opportunities. Having said that, each employee's contribution is significant to our success and growth and hence we expect that you will bring in zeal and resourcefulness in exceeding expectations. Our organization is also a harbinger of fantastic technology which is crucial to our existence.

Considering these factors, we take a breach of contract very seriously. We support our people by greatly enhancing their performance and providing training accordingly. However, if an employee is unable to meet our performance expectations, after having multiple reviews, we will consider termination to protect the interests of the team and the Company. If an employee commits a breach of trust, this is a serious matter and legal action will be taken accordingly. The following terms and conditions are laid down keeping the above factors in mind. We thank you for your understanding:

1. In the event of your committing a breach of any of the terms and conditions of this Agreement, Company may at its sole discretion terminate your services with immediate effect without serving any notice or providing any notice pay in lieu thereof.
2. If the termination is due to a breach of contract, the Company reserves the right to withhold any amount due to you while also reserving all rights to take necessary legal action.
3. Company also reserves its right to terminate your services and take legal action if at any time during your employment with the Company or thereafter you are found to have committed misconduct, or indulged in any fraud, malfunctioning, theft or any other such activities during the term of your employment with the Company.
4. You agree that in case of unauthorized absence or absence without permission beyond seven days, you will lose your lien of your services.
5. If anytime during the first 6 months, the Company feels that your performance is not meeting the Company's expectations in spite of giving you feedback and opportunity to improve, then the Company at its sole discretion may terminate your employment by giving one month notice or providing one month notice pay in lieu thereof.
6. Period of retirement - You will retire from the services of the company on attaining the age of 58 (fifty-eight) years.
7. At any point in time, except for the condition mentioned in point 5 above, either you or the Company will have the right to terminate this Agreement by giving a 3-month notice or equivalent notice pay in lieu thereof. However, the Company reserves the right not to accept the notice pay

and can require you to serve the complete notice period.

Your exit from the Company shall be carried out in line with the Company's exit policy.

In addition to the above and not prejudicial to any terms and conditions mentioned as hereinabove, by countersigning this letter you agree and bind yourself to other agreements and/or policies of the company, and other agreements/undertakings/declarations/bonds/sureties/documents that you may execute in future during the course of your employment and for a period thereafter as mentioned hereinabove.

Please sign all the pages of this letter in token of your acceptance of the above terms and conditions.

Sincerely yours,

For Polaris Smart Metering Pvt. Ltd

I accept the above terms and conditions.

For Polaris Smart Metering Private Limited

Authorized Signatory

Yashraj Khaitan
Founder & CEO

Signature (Sushant Nagil)

SCHEDULE 2
LIST OF BUSINESS/FINANCIAL INTERESTS OF THE EMPLOYEE



Registered Address:
E-418, Road No. 14,
VKIA, Jaipur,
Rajasthan 302013
Phone: 0141-3517981

Corporate Address:
3rd Floor, Arihant Plaza,
Amrapali Marg, Block F,
Vaishali Nagar, Jaipur,
Rajasthan 302021



Offer Letter

Date: 20/09/2023

Dear Rohit Sharma

With reference to your application, we are pleased to offer you an employment opportunity with Learning Routes Pvt. Ltd. on mutually agreed terms and conditions.

The details of the offer are provided below:

Designation : Sales Associate
Location : Yet to be assigned
Tentative DOJ : Yet to be assigned

We are confident that you would play a pivotal role in strengthening the team. This offer is being made to you on the following terms and conditions:

SALARY

1. Your cost to the Company shall be 5.70 LPA per annum.
2. In Hand Salary – 27,000/- p.m.
3. Detailed structure is as mentioned below:

Cost to the Company: Annexure –A

Fixed Component	Monthly	Yearly
Basic	10800	129600
House Rent Allowance	8100	97200
Conveyance Allowance	2160	25920
Medical Allowance	1620	19440
Special Allowance	4320	51840
Gross Total (A)	27,000	3,24,000

*Tax will be deducted applicable as per rule.

Variable Components	Monthly	Yearly
Salary Revision (Payable post the completion of monthly targets during probation period)	3000	18000
Incentives (Based on performance)	12000	144000
Performance cum Continuity Bonus	1500	18000
Punctuality Bonus	1000	12000
DTA (Meeting Travel Allowance)	4500	54000
Total (B)	22,000	2,46,000

COST TO COMPANY(A)+(B)	49,000	5,70,000
-------------------------------	---------------	-----------------



4. This offer is provisional in nature and the detailed appointment letter shall be provided to you on joining subsequent to satisfactory completion of the joining formalities.
5. Matter of your compensation is confidential information of the company. Any discussion or disclosure of your compensation with anybody other than your departmental head or HR will be considered as breach of agreement by you.
6. You will be on probation for a period of Six months, which may be extended further at the discretion of the Company.
7. Employment is subject to Document Verification.
8. This offer of appointment is valid until 10th October, 2023 for acceptance. If we do not hear from you by 10th October, 2023 i.e. the date on which validity of the offer expires, this offer shall be treated as withdrawn.
9. Employment is subject to Training Clearance.
10. During probation, you will be required to serve 30 days' notice or pay 30 days' Gross salary in lieu of notice. Post confirmation, your appointment can be discontinued by either party by serving 45 days' notice or by payment of 45 days' Gross salary in lieu of notice.
11. Your services are transferable anywhere in India, at any time, as per the business requirements
12. Joining shall be considered confirmed once you complete the training period for 5 days, failing to do so you shall be marked as a dropout with no paydays.
13. If you accept the above, you are required to produce the following documents on the date of joining:
 - PAN Card
 - Aadhar Card
 - Certificates & mark sheets of Highest educational qualification
 - Salary slips for Last Three Months
 - Resignation Acceptance Letter of current company
 - Two Passport Size Photographs
 - Cancelled Cheque – Bank Details



14. You hereby authorize the Company or any external agency appointed by the Company to verify:
- a) Education
 - b) Employment
 - c) Conduct other background checks prior to your joining the Company or thereafter.

Your appointment is contingent upon successful completion of the background check and the Company reserves the right to end your employment should the results of your background investigation be negative

15. The management also reserves the right to withdraw the said offer in case you are found medically unfit.

Thanks & Regards,

Ishita Mahajan

Int. Human Resource Head

+91 9773838585

Acceptance Letter

I, having gone through the terms and conditions of the service being offered to me hereby, pleased to accept the offer after agreeing fully to the terms.

Signature-

Date-

27th March 2024

Mr. Samarth Goyal

Dear Samarth,

With reference to your interview with us, it is our pleasure to inform you that we have found your skills match our requirements. Accordingly, we offer you this opportunity to team with our organization as a "Trainee" from **02nd April 2024 to 02nd July 2024**.

You will be paid a stipend of Rs 20,000/- per month during your training period (3 months).

You are also requested to produce the following documents at the time of joining:

- Certificates of qualification
- Two passport-size photographs
- Copy of your any ID/Address proof

Your training period with our organization will entail dealing with important and sensitive information, records, and such other matters of the Organization. You will therefore be required to sign a "Non-disclosure Agreement" of our company on commencement of your training.

There will be an assessment process at the end of this training and it is mandatory to successfully clear an evaluation test to receive a final employment letter from our company.

Kindly sign a copy of this letter indicating your acceptance of the above terms and conditions of this letter and return the same to us.

Yours sincerely,
For Code Technosoft Pvt. Ltd.



Authorized Signatory



ADITYA BIRLA GROUP

15th January 2024

UDAY SINGH
BKBIET, Pilani

Offer Letter - Engineering Leadership Program 2024

Congratulations! Welcome to the Aditya Birla Group.

We at Aditya Birla Management Corporation Private Limited (ABMCPL) are pleased to inform you that you have been selected for the role of participant in the Engineering Leadership Program (ELP) 2024. ELP is an initiative led by ABMCPL for the companies of the Aditya Birla Group.

The details of your compensation and benefits are set out below for your perusal.

Terms & Conditions:

1. The Date of Joining (DOJ), location and certain formalities regarding your role shall be communicated to you in due course of time. Detailed information, including but not limited to, department, function, specific break-down of salary and assigned business shall be duly provided to you on the DOJ.
2. A detailed letter of appointment shall be issued to you on your DOJ by one of the companies of the Aditya Birla Group whose payrolls you would be on, and the terms and conditions of such company would be applicable to you from the DOJ.
3. Your Cost to Company (CTC) on joining will be Rs. 7,00,000/- p.a. (Rupees Seven Lakhs per annum), which includes but is not limited to, company housing benefit valuation. The payment of compensation shall be subject to deduction of Income Tax as per the prevailing Income Tax rates and other statutory deductions, as may be required under the applicable laws in force from time to time.
4. Pursuant to the completion of 12 months from DOJ, you shall undergo an assessment conducted by the company whose payrolls you would be on. Upon successful completion of the assessment, you shall be confirmed, and your compensation therein will be revised to Rs. 8,00,000/- p.a. (Rupees Eight Lakhs per annum). Additionally, a retention bonus of Rs. 3,00,000/- (Rupees Three Lakhs) will be paid over a period of 4 years as per the conditions applicable to you which will be communicated in the detailed letter of appointment.
5. This offer is valid subject to the receipt and confirmation of (1) reference checks, (2) antecedent checks, (3) pre-employment medical test(s), (4) not having color blindness, or hearing impairment and (5) the eye-power, whether myopic or hyperopic, not exceeding -/+ 6.
6. This Offer Letter shall stand as automatically terminated upon issuance of a detailed letter of appointment by the relevant Aditya Birla Group company pursuant to which your terms of employment shall be governed by such letter of appointment. The compensation details as provided herein will continue to remain the same in your letter of appointment issued by the relevant Aditya Birla Group company.

GROUP HUMAN RESOURCES

Aditya Birla Management Corporation Pvt. Ltd.


Aditya Birla Centre, 'C' Wing, 3rd Floor, S.K. Ahire Marg, Worli, Mumbai 400 030, India.
T: +91 22 6652 5000 / 2499 5000 | F: +91 22 6652 5811 / 2499 5811 | W: www.adityabirla.com
Corporate ID No.: U73100MH1999PTC118379

Please acknowledge your acceptance by signing and putting down the date of signing on each page of this document. This signed copy must be shared with Abhiraj Ravi (abhiraj.r@adityabirla.com) by your placement team within 7 days of receiving the same. The failure to communicate your acceptance within the stipulated time, would rescind the offer under this letter.

Our entire team looks forward to meeting you at Aditya Birla Group!

Yours faithfully,

For Aditya Birla Management Corporation Pvt. Ltd.



Stuti Pandey
Portfolio Head – Young Talent Management
Group Human Resources
Aditya Birla Management Corporation Pvt. Ltd.

I have read the information above and accept the terms and conditions stated herein.

Signed:

Name:

Date:

Place:

*Aditya Birla Group is not a legal entity but an expression created and used after the larger Birla Family re-organization/ arrangement, to represent companies and other entities, including joint venture companies, in which Kumar Mangalam Birla and/or his family (Mother, Spouse and Children) ("KMB Family") hold(s) directly or indirectly at least 20% of the voting rights and are allowed to use Aditya Birla Logo; and/or companies and other entities which are traditionally controlled and/or managed by KMB Family, and/or combination thereof.

GROUP HUMAN RESOURCES

Aditya Birla Management Corporation Pvt. Ltd.

Aditya Birla Centre, 'C' Wing, 3rd Floor, S.K. Ahire Marg, Worli, Mumbai 400 030, India.
T: +91 22 6652 5000 / 2499 5000 | F: +91 22 6652 5811 / 2499 5811 | W: www.adityabirla.com
Corporate ID No.: U73100MH1999PTC118379

Ref. No.: S2g/Offer/0710/Aayush

Subject: Offer letter

Dear Aayush Sharma

We are pleased to confirm that you have been selected for training at Step2gen Technologies. The position we are offering you is a **Business Development Trainee**. We would like you to join us on or before **1st January, 2024**.

During this training period you will be entitled for monthly stipend. After successful completion of training, you will become a permanent employee and work on the capacity of Full Stack Developer. Your remuneration amount will be as per our agreement with your college.

You are required to contact HR at least a week advance from your date of joining. In the meantime, please feel free to contact via email/phone at hr@step2gen.com or call at 7009331458, if you have any query.

We are confident you will be able to make a significant contribution to the success of Step2gen Technologies and we look forward to work with you.

Required documents:

1. Two Passport Size Photographs
2. Educational Certificate (SSC, HSC, Graduation, PG, etc.)
3. PAN Card
4. Aadhar Card
5. Driving License
6. Laptop

Office address:

GR Tower, D-258,
Industrial Area, Sector 75,
Mohali – 160055

With profound regards,
Karman Thakur
HR Manager
Step2gen Technologies

Ref. No.: S2g/Offer/0710/Ankit

Subject: Offer letter

Dear Ankit Singhal

We are pleased to confirm that you have been selected for training at Step2gen Technologies. The position we are offering you is a **Software Trainee**. We would like you to join us on or before **1st January, 2024**.

During this training period you will be entitled for monthly stipend. After successful completion of training, you will become a permanent employee and work on the capacity of Full Stack Developer. Your remuneration amount will be as per our agreement with your college.

You are required to contact HR at least a week advance from your date of joining. In the meantime, please feel free to contact via email/phone at hr@step2gen.com or call at 7009331458, if you have any query.

We are confident you will be able to make a significant contribution to the success of Step2gen Technologies and we look forward to work with you.

Required documents:

1. Two Passport Size Photographs
2. Educational Certificate (SSC, HSC, Graduation, PG, etc.)
3. PAN Card
4. Aadhar Card
5. Driving License
6. Laptop

Office address:

GR Tower, D-258,
Industrial Area, Sector 75,
Mohali – 160055

With profound regards,
Karman Thakur
HR Manager
Step2gen Technologies

Ref. No.: S2g/Offer/0710/Jatin

Subject: Offer letter

Dear Jatin

We are pleased to confirm that you have been selected for training at Step2gen Technologies. The position we are offering you is a **Software Trainee**. We would like you to join us on or before **1st January, 2024**.

During this training period you will be entitled for monthly stipend. After successful completion of training, you will become a permanent employee and work on the capacity of Full Stack Developer. Your remuneration amount will be as per our agreement with your college.

You are required to contact HR at least a week advance from your date of joining. In the meantime, please feel free to contact via email/phone at hr@step2gen.com or call at 7009331458, if you have any query.

We are confident you will be able to make a significant contribution to the success of Step2gen Technologies and we look forward to work with you.

Required documents:

1. Two Passport Size Photographs
2. Educational Certificate (SSC, HSC, Graduation, PG, etc.)
3. PAN Card
4. Aadhar Card
5. Driving License
6. Laptop

Office address:

GR Tower, D-258,
Industrial Area, Sector 75,
Mohali – 160055

With profound regards,
Karman Thakur
HR Manager
Step2gen Technologies

Ref. No.: S2g/Offer/0710/Rajat

Subject: Offer letter

Dear Rajat Purohit

We are pleased to confirm that you have been selected for training at Step2gen Technologies. The position we are offering you is a **Software Trainee**. We would like you to join us on or before **1st January, 2024**.

During this training period you will be entitled for monthly stipend. After successful completion of training, you will become a permanent employee and work on the capacity of Full Stack Developer. Your remuneration amount will be as per our agreement with your college.

You are required to contact HR at least a week advance from your date of joining. In the meantime, please feel free to contact via email/phone at hr@step2gen.com or call at 7009331458, if you have any query.

We are confident you will be able to make a significant contribution to the success of Step2gen Technologies and we look forward to work with you.

Required documents:

1. Two Passport Size Photographs
2. Educational Certificate (SSC, HSC, Graduation, PG, etc.)
3. PAN Card
4. Aadhar Card
5. Driving License
6. Laptop

Office address:

GR Tower, D-258,
Industrial Area, Sector 75,
Mohali – 160055

With profound regards,
Karman Thakur
HR Manager
Step2gen Technologies

Intent of Offer || Instant Systems Inc. [@fancy](#)

kiran.patel@instantysys.com Yesterday

to me, pooja.gupta, Nidhi, bn.mishra, Vikas, chirag...



Dear Vishal,

We are pleased and excited to extend you an invitation to start soaring in your professional career as a valued member of our team at Instant Systems Inc., a California corporation.

Our enterprising culture encourages you to determine your own roles and titles to enable you to grow and perform at your highest potential, now and in the future. We propose your initial creative title to be **PHP Geek** and your formal business title to **Associate PHP Engineer** while encouraging you to dream up your own creative/official titles for your career growth and for your business cards!

Our team focuses on delivering world-class software products, utilizing advanced tools and methods. Passion, curiosity and creativity are most valued in our agile and fast-paced team environment. All of us work hard to launch successful products and have a lot of fun together building them.

We strongly believe that hard work and great results should be rewarded financially. Keeping up with the spirit, we have budgeted **Rs 15,000** per month. Your training and orientation period will be of **six months** duration. You can be considered for early confirmation based on your performance during this period, post which you would be offered a **Permanent Position** with updated compensation (3.5 to 4.5 LPA) as per your performance during training and orientation.

We wish to have a long-term association with you building path-breaking software products, needing you to work with us for a **minimum** period of 18 months. In case you wish to separate earlier than that, you will need to serve 4 months (120 days) notice period.

Your joining date is 02nd May 2024 from the office.

You are required to bring the below-mentioned documents:

1. Certificate of experience (If any)
2. Proof of age
3. Copies of educational and experience certificates
4. Copy of Pan Card
5. Residence Proof
6. 2 Passport Size Photographs

Kindly revert the mail with your confirmation.....

Please accept our hearty congratulations. You and your family will always be proud of your decision to join us on a mission to change the world for the better with our software products. We look forward to working with you to build awesome startups and new products together!





Document Submission_ Instant Systems Inc. - Vishal



History



kiran.patel@instantsys.com 4:00 pm

TO: me ✓



Hello Vishal,

CONGRATULATIONS!

Welcome to Instantsys Family! We are really excited to welcome you to our Team. As agreed, your start date is **02nd May 2024 (Thursday)**. Induction /Orientation will be given on the date of joining.

1. Please arrange scanned copy of all the originals of the following documents for submission. We will schedule a joining documents briefing call with you before your joining and you will be required to share the below listed documents as guided;

- Relieving Letter from your current organization.
- Experience Letter from current and all past organizations.
- Pay slips of past three months.
- 2 Passport size photographs.
- 1 casual photograph for company's website (For reference kindly go through this link : <https://in.instantsys.com/>)
- All your Educational Qualification Marksheets & Certificates - Xth, XIIth, Graduation degree, Post-Graduation degree.
- Professional accreditations degrees and certificates - Diploma Marksheets & certificate, any other Prof Qualification, Training etc. certifications.
- Identity Proof (License copy/Passport Copy/Voter Card).
- Permanent & Local Residence proof.
- PAN card (Mandatory)
- Aadhar card (Mandatory)

Kindly update us the status of above documents before joining us.

2. Joining details to be filled in given link below :

<https://docs.google.com/forms/d/1Hy1eSuAFcin82057aVLxGueQs3u0tL01GNKvLva0g/edit>

We look forward to have you on board!

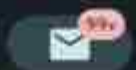
Please share all your documents as PDF file in zip folders, as Induction Documents.

For any further queries please feel free to reach out to the undersigned on the given email or phone.

Thanks & Regards

Kiran Patel

People Operations Executive



Prop. Mr. Mohit Chawari
Email - chawarimohit@gmail.com
Website - www.gurukirpa.in

Subscribed to Amritsar Justified

M: 98765-04190
M: 98765-04190

Guru Kirpa Tour & Travels

Contact For: Etos, Cling, Limba, Limba, Limba Travels for Tour Programme

Bill No. **60**

Taxi Stand, 100th Road, Amritsar

Vehicle No.

Date

Customer Name

Type of Vehicle

Tour Programme Pick

Stepzen Technologies Pvt. Ltd.

DESCRIPTION	Drop	
	RATE	AMOUNT
Total Days.....		
Total Charges.....		4384
Per K.M. Charges.....		
Driver Night Charges.....		
Driver's Meals.....		
Toll Tax + Parking.....		
Overtime Charges.....		
Total K.M.		
Service Tax.....	TOTAL	4384

Rs **4384/-**

Signature